



San Francisco SRO Task Force

1660 Mission Street, 6th Floor
San Francisco, CA 94102
(415)558-6220

Members:

Rosemary Bosque, J.D.,
Chair
Department of Building
Inspection

Bruce Burge
SRO Operator

Angela Chu
Chinatown SRO
Collaborative

Vacant
Non-profit SRO
Operator/Manager

Vacant
SRO Families United
Collaborative

Yvonne Mere, J.D.
City Attorney's Office

Victor Nelson
Tenant Representative

Johnson Ojo
DPH Environmental Health
Services

Sam Patel
SRO Operator

Charles Siron
Tenant Representative

Wolfgang Stuwe
DPH Housing & Urban
Health

Pratibha Tekkey
Central City SRO
Collaborative

Joshua Vining
Mission SRO Collaborative

Scott Walton
Human Services Agency

SRO HOTEL HEALTH & SAFETY TASK FORCE COMMITTEE MEETING MINUTES –April 18, 2013

1650 Mission Street, Room 431

Chair: Rosemary Bosque

Members Present: Rosemary Bosque (DBI); Bruce Burge (SRO Operator); Angela Chu (Chinatown SRO Collaborative); Victor Nelson (Tenant Representative); Sam Patel (SRO Operator); Wolfgang Stuwe, Environmental Health (DPH); Pratibha Tekkey (Central City SRO Collaborative); Scott Walton (HSA); Josh Vining (Mission SRO Collaborative)

Absent: Excused: Yvonne Mere (City Attorney's Office); Dr. Johnson Ojo, Environmental Health (DPH)

Unexcused: Charles Siron (Tenant Representative);

Guests: Karin Drucker (Central City SRO Collaborative); Kathryn Fraser (Hooshmand Law Group); Victor Lwin (Hotel Operator); Ben Ng (SRO Collaborative); Allen Pera (DPH); Rich Pogue (MRMNC); Alma Synder

Minutes: Bernedette Perez (DBI-HIS)

1. Call to Order

The meeting was called to order by Rosemary Bosque at 9:15 AM.

2. Roll call/Determination of Quorum

There was a quorum.

3. Approval of the March 21, 2013 Meeting Minutes

The review of March 21, 2013 meeting minutes was read. The Task Force was unable to approve minutes due to a problem with the email notice.

Rosemary Bosque commented that the Task Force will bring February 21, 2013 Meeting Minutes to the April meeting.

Public Comment on Agenda Item #3

There was no public comment on Agenda Item #3.

4. Administrative Announcements-Discussion & Possible Action

Rosemary Bosque stated that the Ordinance 029-13 regarding Installation of Grab Bars in the Common Bath/Toilets Rooms & Phone Jacks Residential Hotels which was signed into effect March 5, 2013. She further commented the deadlines were June 4, 2013 in which a Hotel Owner can file a Building Permit application without DBI Fees, these fees will be waived, and that all Residential Hotels will need to be in compliance by the deadline of September 4, 2013

Scott Walton commented that the Task Force needed to review and approve the February 21, 2013.

Rosemary Bosque said that she will bring the February minutes to the next Task Force meeting in May.

Public Comment on Agenda Item #4

Alma Synder asked what the vacancies on the Task Force were.

Rosemary Bosque responded that they were the non-profit vacancies which would satisfy the by-laws.

Scott Walton requested that the announcement of the vacancies be sent out.

Rosemary Bosque stated that she will send the information to the Task Force.

5. Presentation by Rann Parker, Program Director for the San Francisco Homeless Outreach Team (SFHOT)

Rosemary Bosque introduced Ms. Rann Parker and thanked her for her presentation.

Ms. Parker stated SF Hot Team the team consisted of 15 experienced caseworkers from the Human Services Agency, the Department of Public Health and the nonprofit organization, Community Awareness and Treatment Services (CATS). The goal was to engage chronic homeless individuals in services that would get them off the streets and into stabilized situations. Caseworkers conduct outreach to those living on the streets and offer benefits such as medical and mental health services, substance abuse treatment, transitional housing opportunities, and, eventually, permanent housing.

Ms. Parker mentioned that their criteria is that they usually have work referrals by hospitals, and providers, which triages them out and the SF Hot Team provides services to them. The case managers also go out and pick people off of the street and place them in shelters, they may also do mini-case management and assessment then the clients will be referred to case management.

She further commented that the SF Hot Team helps participants get assistance in psychiatric help, if they have pets the Team assists in making sure that they are taken care of, and provides transportation so that the animals can get to their veterinary appointments, and that the participants are placed as long as they need a place to stay but there are rules that they need to adhere to which is to keep their room clean which they have to sign a room agreement; respect the hotel and these rooms need to be cleaned before any participants can move in, also she said that they work along with the Housing and Urban Center, 1177 Mission Street.

Ms. Parker said that they do have challenges in placing participants especially if they are sex offenders or have previous problems with tenancy.

Pratibha Tekkey asked if they have a maintenance issues or damage in a room how do they place their participants.

Ms. Parker said that they allow the owner/managers to repair whatever is broken, and to make sure that the room is habitable, which the case managers will work with the hotel owners/managers.

Angela Chu asked how many people can do outreach.

Ms. Parker responded that they have 20 case managers, and 12 ESTS, a program coordinator, 4 clinical workers and 1 psychiatrist.

Ms. Bosque mentioned the two branches which is referrals and engaging are from hospitals and how many do they assist a day.

SRO HOTEL HEALTH & SAFETY TASK FORCE COMMITTEE

April 18 2013 Meeting Minutes

Page 3

Ms. Parker responded that they want the participants to recuperate, then place them in a shelter, have them stable before moving them into permanent housing.

Angela Chu asked does if program only services single participants.

Ms. Parker replied that the participants need to be 18 years or older; and they assist families with children.

Scott Walton commented that they program triages them within the family system; single shelter beds; and issues with childrens custody are handled outside the program.

Rosemary Bosque asked how the Task Force can assist so that the SFHOT Team can be more successful.

Ms. Parker stated that she would like to attend more Task Force meetings.

Rosemary Bosque stated that there have been issues that come to her when city money is being used which exclude master lease programs. City funds have been placed in SRO's, and the rooms are not in the greatest shape, and sometimes no one ask for assistance from DBI, she further commented that if need be anyone can check our website at www.sfdbi.org for complaints and permits.

Ms. Parker mentioned that there are several systems that people will use such as emergency services, 911 calls, ER room visits, some are in an alcoholic state and or they are mentally ill, and sometimes we take the sickest to the sick and route them to the board and care, so that they are not using resources.

Public Comment on Agenda Item #5

Alma Synder said that she is working on a project in empowerment on bed bugs, on how to deal with them in SRO's, and asked who would respond to these complaints.

Ms. Parker explained that they didn't have 24 hours service.

Ben Ng commented that if there are six hotels in need of services is it under one case manager.

Ms. Parker commented that the case managers at the SFHOT Team do room checks, not necessarily with the clients, and that they get the participants placed on site, there are different types of housing which matches the clients to the appropriate SRO's.

6. Finalization of SRO Task Force Bed Bug Report-*Discussion & Possible Action*

Rosemary Bosque thanked Scott Walton for the revisions to the Bed Bug report, and suggested that we have final discussion, and take action to our final the report.

Scott Walton mentioned the key things were the recommendations on the second page the Mission Statement funding recommendation; including Page 5 &6 style of language changed, and he merged a couple of sentences into one and the worde should be "statements".

SRO HOTEL HEALTH & SAFETY TASK FORCE COMMITTEE

April 18, 2013 Meeting Minutes

Page 4

Wolfgang Stuwe commented on the second to the last on page two SF Health code, there should be a "period".

Bruce Burge commented that recommendations needed renumbering.

Rosemary Bosque asked if there were anymore comments, changes, and further asked if there was a motion to approve and adopt this report with the corrections to approve.

Scott Walton motioned first, and Josh Vining seconded to approve the Bed Bug Report.

Public Comment on Agenda Item #6

Rosemary Bosque stated that this motion is passed.

7. Reports from the SRO Collaboratives- *Discussion & Possible Action*

Josh Vining announced that the Collaborative will be hiring a part-time bilingual organizer in June, and that the PEER Outreach Program will begin in July.

Public Comment on Agenda Item No. 7

No public comment on Agenda Item No. 7.

8. Prioritization of Future Meeting Topics-*Discussion & Action*

Rosemary Bosque commented that we have had guest speakers Rann Parker from the SFHOT Team, and Yvonne Mere of the City Attorney's office, and asked what the Task Force like to be the centerpiece for the Task Force next meeting on May 16, 2013.

Scott Walton commented that he would like to have an agenda item regarding violence in SRO's, and further said that living in these types of buildings there are always personal safety issue, and would also like to discuss the visitor's policy, and that there are groups that are given access to these hotels because of outreach offering food etc. What is the best way to handle these types of situations.

Rosemary Bosque agreed that the Task Force will have a guest speaker at the next meeting of the Task Force, and further said that the Task Force should have Delane Wolf speak at the next meeting and have her discuss identifying the challenges and start mapping out how to handle violence in SRO's.

Public Comment on Agenda Item #8

There was no public comment on Agenda Item #8.

9. General Public Comment

Alma Synder commented that the National Pest Commercial Agency (not a non-profit agency);uses non-chemical pesticidal dust.

10. Adjournment

The meeting adjourned at 10:30AM.