

***BIC Meeting of
August 15, 2012***

Agenda Item #6c

Permit and Project Tracking System (PPTS) Update August 15, 2012

Current Status

1. Finalized basic Accela Automation Core System configuration, with comments sent to Accela
2. Prioritizing Change Orders requested beyond the initial configuration requirements
3. Began Accela Citizen Access analysis internally with Planning to develop basic requirements
4. Attended training on the technology used to develop Accela reports
5. Continued DBI reports analysis for Accela Automation
6. Continued historical data conversion analysis
7. Continued interface analysis and development
 - Address Parcel Owner
 - Geographic Information Systems
 - Timekeeping - Planning
 - Payment Processor

Next Steps

1. Continue prioritization of Core System Configuration Change Orders (August 2012)
2. Continue Accela Citizen Access documentation, involving public partners (October 2012 milestone)
3. Complete DBI reports analysis for Accela Automation (October 2012 milestone)
4. Attend Accela reports and automation script training
5. Continue interface analysis and development
 - Address Parcel Owner (October 2012 milestone)
 - Geographic Information Systems (November 2012 milestone)
 - Timekeeping - Planning (November 2012 milestone)
 - Payment Processor (January 2013 milestone)
6. Continue historical data conversion analysis (December 2012 milestone)