

***BIC Meeting of  
October 24, 2012***

***Agenda Item #8a***



DATE: October 24, 2012  
TO: Tom C. Hui, S.E., Acting Director, Department of Building Inspection  
FROM: Pamela Levin, Deputy Director, Administrative Services *Pamela Levin*  
RE: Financial Report YTD September 2012

Attached please find the financial performance report for operating revenues and expenditures through September 30, 2012. With only three months of actual revenues and expenditures, the Department is projecting that FY 2012-13 will close on budget. DBI's revenue is higher than budgeted for this percentage of the year; however, revenue may be lower during the winter months. The Department will re-evaluate the projection in a few months. The following table outlines the Department's actual revenues, expenditures, and projections.

Revenues and Expenditures September-12				
	Revised Budget	YTD September 2012	Projected	Surplus/(Deficit)
<b>Revenues</b>				
Apartment/Rental Unit/Hotel License Fees	8,763,240	4,447	8,763,240	0
Interest & Investment	252,152	100,459	252,152	0
MOU - TJPA and Port	-	0	0	0
Charges for Services	40,733,951	17,089,677	40,933,951	200,000
Intrafund Transfer for DCU from Strong Motion	236,938	0	236,938	0
NSF Checks	0	0	0	0
Total Operating Revenues	49,986,281	17,194,583	50,186,281	200,000
Carryforward for Encumbrances		0	0	0
Use of / Return to Fund Balance	22,892	22,892	22,892	0
Total Other Revenues	22,892	22,892	22,892	0
<b>Total Revenues</b>	<b>50,009,173</b>	<b>17,217,475</b>	<b>50,209,173</b>	<b>200,000</b>
<b>Refunds</b>	<b>0</b>	<b>(23,021)</b>	<b>(200,000)</b>	<b>(200,000)</b>
<b>Total Revenues Net of Refunds</b>	<b>50,009,173</b>	<b>17,194,454</b>	<b>50,009,173</b>	<b>0</b>
<b>Expenditures</b>				
Employee Salaries and Fringes	37,116,749	6,775,156	37,116,749	0
Overhead	742,252	0	742,252	0
Non-Personal Services	1,547,564	375,898	1,547,564	0
Community Based Organizations	1,767,612	84,547	1,767,612	0
Materials & Supplies	562,048	32,627	562,048	0
Capital Outlay	300,000	0	300,000	0
Project Carryforward	-	0	0	0
Services of Other Departments	7,303,744	27,754	7,303,744	0
Expenditure Recovery	(190,825)	0	(190,825)	0
Operating Transfers Out	0	0	0	0
Intrafund Transfers Out	859,447	0	859,447	0
	582	0	582	0
<b>Total Expenditures</b>	<b>50,009,173</b>	<b>7,295,982</b>	<b>50,009,173</b>	<b>0</b>
<b>Balance</b>				<b>0</b>

Revenues

Year-to-date revenues net of refunds through September 2012 are \$6.12 million more than the same time last year – which is an increase of 55.20% year over year.

YTD September 2012	YTD September 2011	\$ Variance	% Variance
<b>\$17,194,454</b>	<b>\$11,078,970</b>	<b>\$6,115,484</b>	<b>55.20%</b>

A year-over-year comparison of the valuation of issued permits shows an increase of \$522 million between FY 2012 and FY 2013 or 96.54%. The Department is processing permits with a higher valuation in FY 2013, as compared to FY 2012. The distribution of issued permits by construction cost between years is as follows:

Valuation in \$	Number of Issued Permits		Change	% Change
	YTD 2012	YTD 2013		
0-499	1,976	2074	98	4.96%
500-1,999	508	473	-35	-6.89%
2,000- 9,999	2,055	1916	-139	-6.76%
10,000 – 49,999	1,863	2070	207	11.11%
50,000-99,999	378	471	93	24.60%
100,000-499,999	401	473	72	17.96%
500,000-999,999	64	87	23	35.94%
1,000,000 or more	56	72	16	28.57%
Total Permit	7,301	7,636	335	4.59%

Total Valuation	\$ 540,647,979	\$ 1,062,614,034	\$ 521,966,056	96.54%
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When September 2011 is compared with September 2012, there was a large increase in total valuation.

	YTD 2012	YTD 2013	Change	% Change
Total Valuation	\$ 101,654,743	\$ 411,349,002	\$ 309,694,258	304.65%

Expenditures

Year-to-date expenditures through September 2012 are half million dollars more than the same time last year – which is an increase of 7.84% year over year.

YTD September 2012	YTD September 2011	\$ Variance	% Variance
<b>\$7,295,982</b>	<b>\$6,765,540</b>	<b>\$530,442</b>	<b>7.84%</b>

This increase is due to increased staffing levels, increased training, increased non-personal services, and on-time billing by the Community Based Organizations for work in association with SRO and CEOP programs that DBI administer.

DEPARTMENT OF BUILDING INSPECTION  
MONTHLY REPORT SEPTEMBER 2012

**REVENUES**

Char Description	Sep-12		FY 2011-12		FY 2012-13		Sep-13		FY 2012-13	
	PY Current Month	Prior YTD Revenue	PY Actual Revenue		CY Revised Budget	CY Current Month	Current YTD Revenue	Projected Total	Projected Revenue Variance	
200 Apartment/Rental Unit/Hotel License Fee	(52)	364	8,266,819		8,763,240	208	4,447	8,763,240	-	
300 Interest & Investment	35,377	98,223	502,627		252,152	-	100,459	252,152	-	
MOU - T/JPA and Port								0	-	
600 Charges for Services	2,733,505	11,018,155	49,630,922		40,733,951	5,082,116	17,089,677	40,933,951	200,000	
950 Intrafund Transfer for DCU from Strong Motion Increase/(Decrease) to Deferred Credit Account			236,938		236,938			236,938	-	
<b>Total Operating Revenues</b>	<b>2,768,830</b>	<b>11,116,742</b>	<b>58,637,306</b>		<b>49,986,281</b>	<b>5,082,324</b>	<b>17,194,583</b>	<b>50,186,281</b>	<b>200,000</b>	
Carryforward for Encumbrances									-	
Use of / Return to Fund Balance					22,892	22,892	22,892	22,892	-	
<b>Total Other Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>22,892</b>	<b>22,892</b>	<b>22,892</b>	<b>22,892</b>	<b>-</b>	
<b>Total Revenues</b>	<b>2,768,830</b>	<b>11,116,742</b>	<b>58,637,306</b>		<b>50,009,173</b>	<b>5,105,216</b>	<b>17,217,475</b>	<b>50,209,173</b>	<b>200,000</b>	
<b>Refunds</b>	<b>(23,002)</b>	<b>(37,772)</b>	<b>(183,468)</b>		<b>(16,897)</b>	<b>(16,897)</b>	<b>(23,021)</b>	<b>(200,000)</b>	<b>(200,000)</b>	
<b>Total Revenues Net of Refunds</b>	<b>2,745,828</b>	<b>11,078,970</b>	<b>58,453,838</b>		<b>50,009,173</b>	<b>5,088,319</b>	<b>17,194,454</b>	<b>50,009,173</b>	<b>0</b>	

**EXPENDITURES**

Char Description	Sep-12		FY 2011-12		FY 2012-13		Sep-13		FY 2012-13	
	PY Current Month	Prior YTD Expenditures	PY Actual Expenditures		CY Revised Budget	CY Current Month	Actuals to Date	Projected Total	Projected Expenditure Variance	
001-013 Employee Salaries and Fringes	2,288,730	6,461,891	30,174,928		37,116,749	2,394,881	6,775,156	37,116,749	-	
020 Overhead					742,252			742,252	-	
021 Non-Personal Services	19,266	244,004	632,972		1,547,564	108,805	375,898	1,547,564	-	
038 Community Based Organizations	213,944	4,800	1,446,438		1,767,612	59,606	84,547	1,767,612	-	
040 Materials & Supplies	9,651	58,613	258,164		562,048	8,834	32,627	562,048	-	
060 Capital Outlay					300,000			300,000	-	
069 Project Carryforward									-	
081 Services of Other Departments			5,965,024		7,303,744	14,539	27,754	7,303,744	-	
086 Expenditure Recovery		(3,768)	(176,349)		(190,825)			(190,825)	-	
091 Operating Transfers Out									-	
095 Intrafund Transfers Out			3,850,000		859,447			859,447	-	
098 Unappropriated Revenue					582			582	-	
Use of other project expenditure authority									-	
<b>Total Expenditures</b>	<b>2,527,823</b>	<b>6,765,540</b>	<b>42,151,177</b>		<b>50,009,173</b>	<b>2,586,665</b>	<b>7,295,982</b>	<b>50,009,173</b>	<b>0</b>	
<b>Balance</b>									<b>0</b>	

**Glossary:**

<b>Char = Character</b>	<b>PY = Prior Year</b>	<b>YTD = Year To Date</b>	<b>CY = Current Year</b>	<b>FY = Fiscal Year</b>
Highest level of Chart of Accounts	Last Fiscal Year	Accumulated monthly data	This Fiscal Year	July 1 to June 30
<b>Revenue Variance</b>	<b>Expenditure Variance</b>	<b>% FY Elapsed</b>	<b>Spend Rate</b>	
Difference between <i>current year revised budget</i> and <i>current year to date revenue</i>	Difference between <i>revised budget</i> and <i>actuals to date</i> including encumbrances	Percentage of the fiscal year gone at time of data collection	Percentage of the revised budget amount spent	
		25 = 3 month, the number of pay periods vary from month to month		
		25.3 = 6.6 pay periods.		

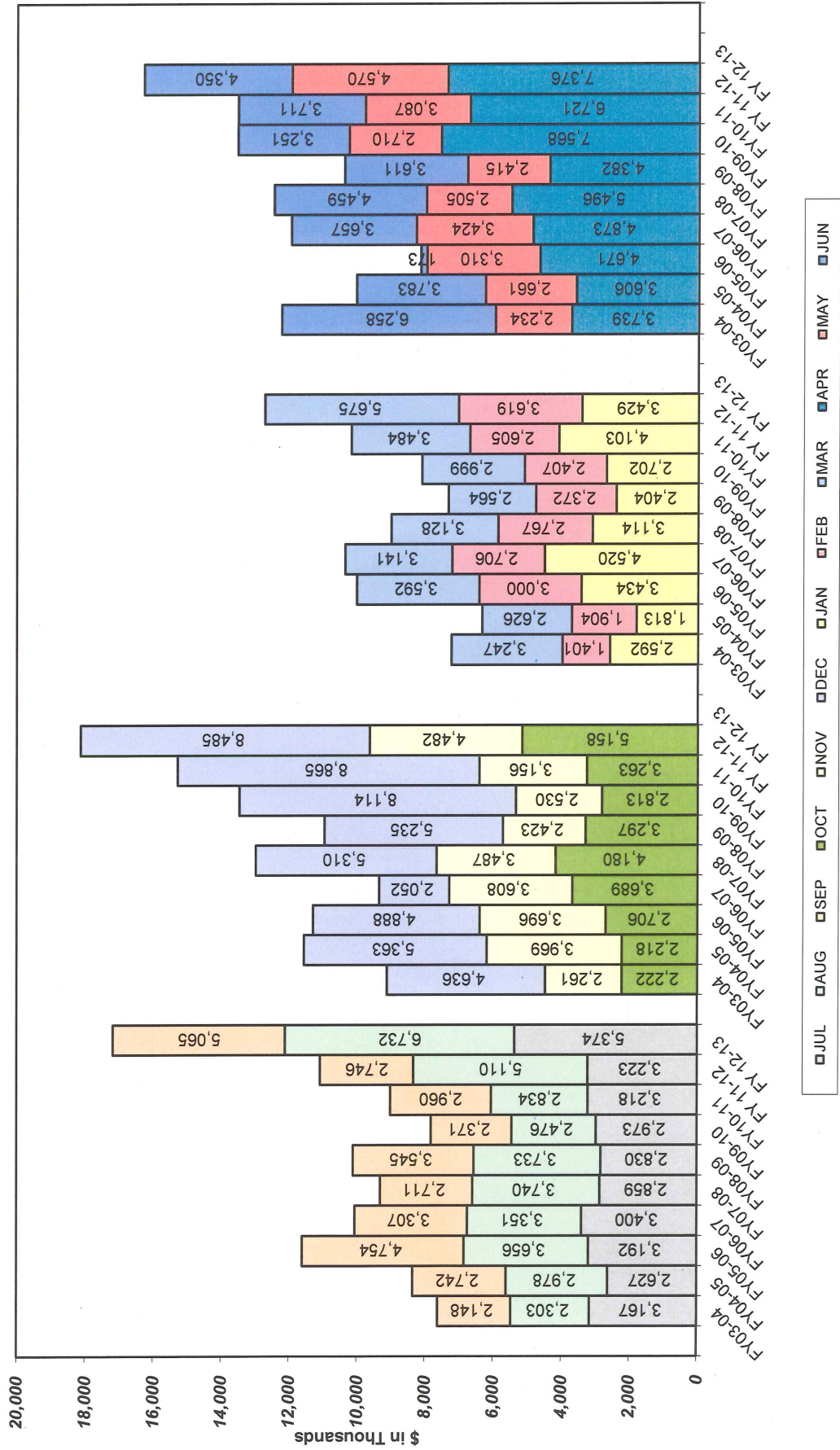
**DEPARTMENT OF BUILDING INSPECTION  
REVENUE PROJECTION FOR FY 2011-12**

SOURCES OF REVENUE -----	REVISED	ACTUAL	PROJECTION	PROJECTED TOTAL	VARIANCE
	BUDGET 2011-12	THRU 09/30/12	THROUGH YEAR-END	FY 2011-2012	
<b>INSPECTION SERVICES</b>					
61115 BUILDING PERMITS	9,098,262	3,536,320	5,561,942	9,098,262	-
61116 PENALTIES & VIOLATIONS -- BID	600,000	118,299	481,701	600,000	-
61117 ADDITIONAL BUILDING INSPECTIONS	871,400	77,938	793,462	871,400	-
61118 RESIDENTIAL INSPECTIONS REPORTS	73,100	64,400	8,700	73,100	-
61119 OFF-HOURS BUILDING INSPECTION	38,800	0	38,800	38,800	-
61120 ENERGY INSPECTIONS	245,000	82,436	162,564	245,000	-
61130 PLUMBING PERMIT ISSUANCE FEE	3,154,240	981,996	2,172,244	3,154,240	-
61131 PENALTIES--PLUMBING PERMIT	200,000	18,253	181,747	200,000	-
61132 PLUMBING INSPECTION	323,771	77,054	246,717	323,771	-
61133 OFF-HOURS PLUMBING INSPECTION	26,500	10,540	15,960	26,500	-
61135 MECHANICAL PERMIT ISSUANCE FEE	293,900	75,266	218,634	293,900	-
61140 ELECTRICAL INSPECTION	4,511,469	1,604,346	2,907,123	4,511,469	-
61141 PENALTIES--ELECTRICAL PERMIT	124,400	23,860	100,540	124,400	-
61142 ADDITIONAL ELECTRICAL INSPECTION	737,200	81,453	655,747	737,200	-
61143 OFF-HOURS ELECTRICAL INSPECTION	406,700	16,235	390,465	406,700	-
61144 SIGN PERMIT	22,800	9,910	12,890	22,800	-
61152 ADDITIONAL--MECHANICAL	500	0	500	500	-
61155 BOILER PERMIT	300,000	93,475	206,525	300,000	-
61156 BOILER PERMIT PENALTIES	15,000	0	15,000	15,000	-
61157 ADDITIONAL BOILER INSPECTION	0	0	0	0	-
61158 OFF-HOURS BOILER INSPECTION	0	0	0	0	-
69999 OTHER OPERATING REVENUE	0	0	0	0	-
SUB-TOTAL >>>>>>>>>>	21,043,042	6,871,781	14,171,261	21,043,042	-
<b>HOUSING INSPECTION/CODE ENFORCEMENT</b>					
20931 APARTMENT LICENSE FEE	6,760,674	2,502	6,758,172	6,760,674	-
61160 HOTEL LICENSE FEE	373,693	154	373,539	373,693	-
61161 1 & 2 FAMILY RENTAL FEE	1,531,660	543	1,531,117	1,531,660	-
61162 HOTEL CONVERSION ORDINANCE	97,213	1,248	95,965	97,213	-
61163 RESIDENTIAL HOTEL PRESERVATION	0	0	-	0	-
61165 CODE ENFORCEMENT--CED	500,000	75,070	424,930	500,000	-
61167 CODE ENFORCEMENT--ASSESSMENT FE	273,400	120,049	153,351	273,400	-
61168 CODE ENFORCEMENT--CA LITIGATION	500,000	812,505	(312,505)	500,000	-
61169 CODE ENFORCEMENT--LEAD ABATEMENT	0	0	-	0	-
63592 INTERIOR LEAD ABATEMENT FEES	1,500	0	1,500	1,500	-
SUB-TOTAL >>>>>>>>>>	10,038,140	1,012,071	9,026,069	10,038,140	-

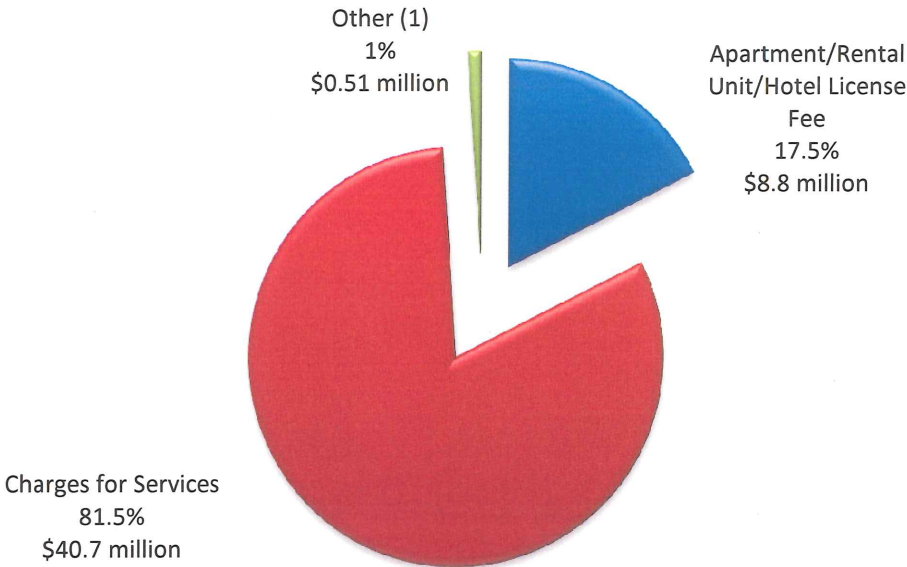
**DEPARTMENT OF BUILDING INSPECTION  
REVENUE PROJECTION FOR FY 2011-12**

SOURCES OF REVENUE *****	REVISED	ACTUAL	PROJECTION	PROJECTED TOTAL	VARIANCE
	BUDGET 2011-12	THRU 09/30/12	THROUGH YEAR-END	FY 2011-2012	
<b>PERMITS SERVICES</b>					
61108 NOTICES	44,100	17,250	26,850	44,100	-
61109 POSTING NOTICES	9,000	0	9,000	9,000	-
61110 STREET NUMBERS	54,700	24,868	29,832	54,700	-
61112 CENTRAL PERMIT BUREAU FEES	2,209,467	110,396	2,099,071	2,209,467	-
61121 PERMIT EXTENSION FILLING	1,000	0	1,000	1,000	-
61180 PERMIT EXPEDITOR	34,294	208	34,086	34,294	-
SUB-TOTAL >>>>>>>>>>>>	2,352,561	152,722	2,199,839	2,352,561	-
<b>PLAN REVIEW SERVICES</b>					
61101 PLAN CHECKING	13,690,959	7,907,061	5,783,898	13,690,959	-
61102 PREMIUM PLAN REVIEW	281,200	502,018	(220,818)	281,200	-
61103 PREPLAN APPLICATION MEETING	107,700	34,221	73,479	107,700	-
61104 SUBPOENA	16,600	2,120	14,480	16,600	-
61105 APPLICATION EXTENSION	100,000	30,627	69,373	100,000	-
61150 MECHANICAL PERMIT	100,000	13,330	86,670	100,000	-
61170 SEISMIC RETROFITTING	72,400	1,796	70,604	72,400	-
61181 BOARD FEES	1,500	0	1,500	1,500	-
SUB-TOTAL >>>>>>>>>>>>	14,370,359	8,491,173	5,879,186	14,370,359	-
<b>ADMINISTRATION/SUPPORT SERVICES</b>					
30150 INTEREST INCOME	252,152	100,459	151,693	252,152	-
30310 UNREALIZED GAINS	0	0	-	0	-
60175 TTX-GENERAL GOVERNMENT	50,000	444	49,556	50,000	-
60199 OTHER GENERAL GOVERNMENT	0	0	-	0	-
60627 CURB RECONFIGURATION	0	0	-	0	-
61111 REPRODUCTION	6,300	650	5,650	6,300	-
61183 MICROFILM RELATED FEE	250,000	76,100	173,900	250,000	-
61184 RECORDS RETENTION FEE	372,500	123,208	249,292	372,500	-
61185 REPORT OF RESIDENTIAL RECORD FEE	900,000	337,135	562,865	900,000	-
61186 VACANT/ABANDONED BUILDINGS	100,000	35,190	64,810	100,000	-
61187 DEVELOPMENT FEE COLLECTION-ADMIN FEE	0	0	-	0	-
69999 OTHER OPERATING REVENUE	14,289	1,287	13,002	14,289	-
78901 OVERRAGE (SHORTAGE)	0	0	-	0	-
78902 DBI--NON SUFFICIENT FUNDS	(30,658)	(30,658)	30,658	0	-
SUB-TOTAL >>>>>>>>>>>>	1,945,241	643,815	1,301,426	1,945,241	-
<b>REVENUE TOTAL</b>	<b>\$ 49,749,343</b>	<b>17,171,562</b>	<b>32,577,781</b>	<b>49,749,343</b>	<b>\$ -</b>
<b>TRANSFER FROM STRONG MOTION</b>	<b>\$ 236,938</b>		<b>236,938</b>	<b>236,938</b>	<b>-</b>
<b>CARRYFORWARD FOR ENCUMBRANCES</b>					
<b>TOTAL</b>	<b>\$ 49,986,281</b>	<b>17,171,562</b>	<b>32,814,719</b>	<b>49,987,633</b>	<b>\$ -</b>

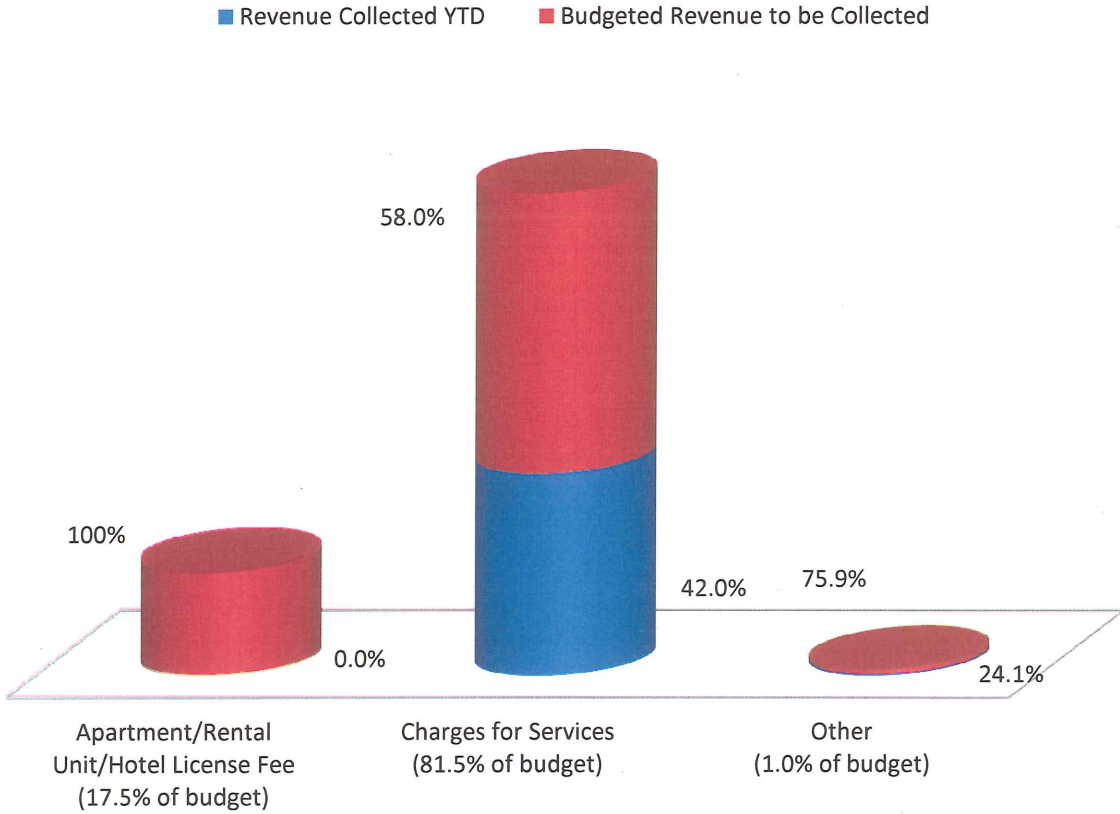
Department of Building Inspection  
 Quarterly Comparison of Revenue  
 Fiscal Years 2003 - 2013



### FY 2012-13 Revised Budget - Revenue



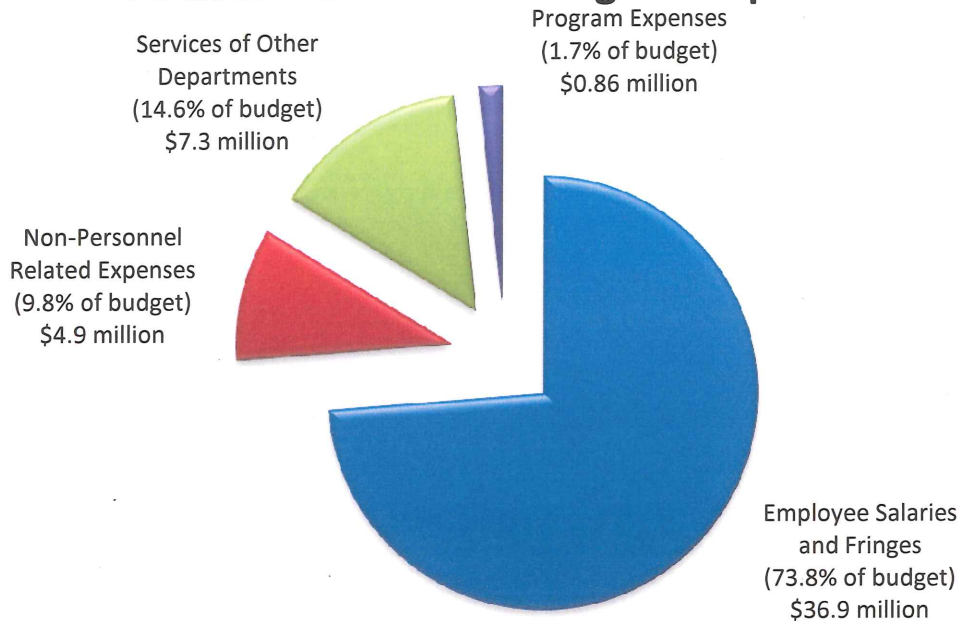
### Revenue as of 9/30/12



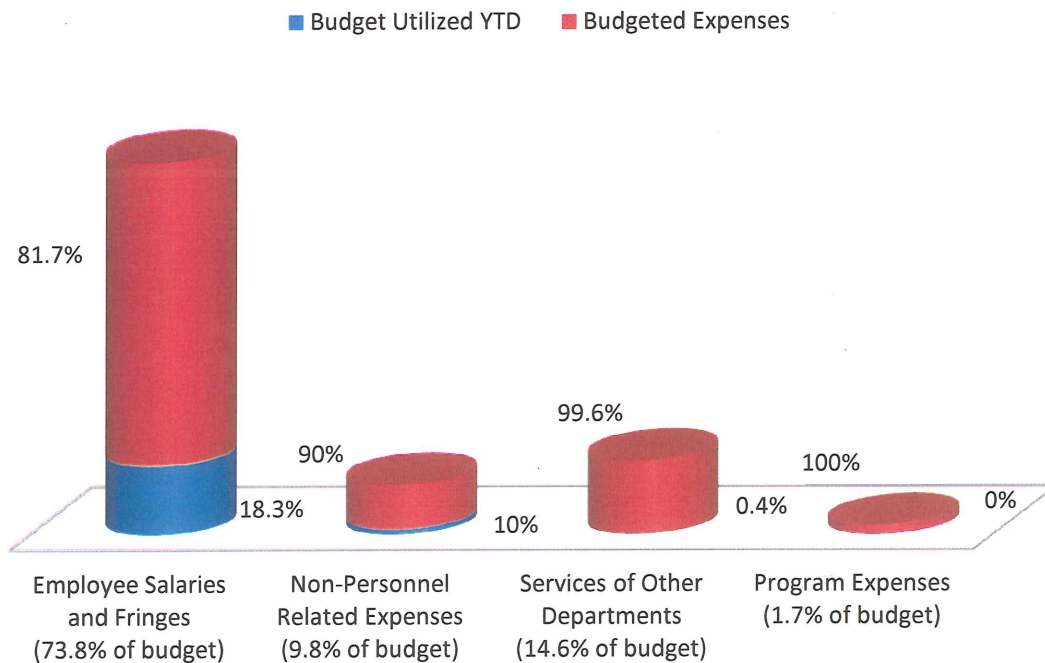
Other includes Interest & Investments, Fund Balance, Strong Motion, and Expenditure Recovery  
 Note: The percent of the fiscal year elapsed is 25%



## FY 2012-13 Revised Budget - Expenses



## Expenses as of 9/30/12



Non-Personnel Related Expenses includes Overhead, Non-Personal Services, Community Based Organization, Project Carryforward, Vehicles, and Materials & Supplies

Note: The percent of the fiscal year elapsed is 25%