

*BIC Meeting of
June 20, 2012*

Agenda Item #8c

Permit and Project Tracking System (PPTS) Update June 20, 2012

Current Status

1. Continued Accela system configuration (vendor)
2. Held DBI and Planning configuration review kickoff meetings
3. Completed set up of Accela testing environments
4. Began DBI and Planning configuration review
5. Began planning for the formation of an Accela Citizen Access Committee
 - Demo and technical meetings scheduled for mid-June 2012
6. Continued analysis of source data and technical architecture of system interfaces
 - Geographic Information Systems
 - Address Parcel Owner
 - Timekeeping (Planning)
 - Payment Processor
7. Documented initial list of reports to prioritize for automation

Next Steps

1. Complete Accela system configuration (July 2012 milestone)
2. Complete DBI and Planning configuration review (July 2012 milestone)
3. Complete plan for formation of an Accela Citizen Access Committee (meetings to begin August 2012)
4. Continue interface analysis
 - Geographic Information Systems (June 2012 milestone)
 - Address Parcel Owner (July 2012 milestone)
 - Timekeeping - Planning (September 2012 milestone)
 - Payment Processor (November 2012 milestone)
5. Begin historical data conversion analysis sessions (December 2012 milestone)