



**ABATEMENT APPEALS BOARD**

**NOTICE OF MEETING**

**Hearing in person and via video and teleconferencing**

**Wednesday, May 18, 2022 at 9:00 a.m.**

**City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416**

Watch SF Cable Channel 78/Watch [www.sfgovtv.org](http://www.sfgovtv.org)

Watch: <https://bit.ly/38AH4Fb>

**PUBLIC COMMENT CALL-IN: 1-415-655-0001 / Access Code: 2482 337 9496**

**To raise your hand for public comment on a specific agenda item press \*3 (Star three) when prompted by the meeting moderator.**

Members of the public are to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Abatement Appeals Board in advance of the meeting, please send an email to [dbi.commission@sfgov.org](mailto:dbi.commission@sfgov.org) by 5pm on May 17, 2022 or call (628) 652-3510. Please see the information on the next page for remote meeting access.

**AGENDA:**

The Abatement Appeals Board (AAB) will take public comment on every item appearing on the agenda. Members of the public who address the Board have the discretion on whether or not they wish to identify themselves for the record.

**A. CALL TO ORDER and ROLL CALL.**

**B. FINDINGS TO ALLOW TELECONFERENCED MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953(e). *(Discussion and Possible Action)***

The Board will discuss and possibly adopt a resolution setting forth findings required under Assembly Bill 361 that would allow the AAB to hold meetings, or for Commissioners to attend meetings, when necessary remotely according to the modified Brown Act teleconferencing set forth in AB 361.

**C. APPROVAL OF MINUTES: *(Discussion and Possible Action)***

---

**MEMBERS OF THE BOARD**

Jason Tam, President  
J.R. Eppler, Vice-President  
Alysabeth Alexander-Tut, Commissioner  
Raquel Bito, Commissioner  
Bianca Neumann, Commissioner  
Angie Sommer, Commissioner

---

**DEPARTMENT REPRESENTATIVES**

Joseph Duffy, Secretary to the Board (628) 652-4411  
Sonya Harris, BIC Secretary (628) 652-3510  
Code Enforcement Section (628) 652-3430  
Housing Inspection Services (628) 652-3700

**CITY ATTORNEY’S OFFICE REPRESENTATIVE**

Zachary Porianda, Deputy City Attorney (415) 554-4665

---

**Discussion and possible action to adopt the minutes for a meeting held on: February 16, 2022.**

**D. NEW APPEAL(S): Orders of Abatement**

**1. CASE NO. 6905: 2195 GREEN ST\_202174624**

**Owners of Record & Appellant: PAMELA WIGET**

**ACTION REQUESTED BY APPELLANT:** Appellant appeals the November 5, 2021 Order of Abatement regarding an unauthorized roof deck. Appellant contends that the roof deck was inspected and approved in 1980 and 1981 and the Order was therefore issued in error and should be reversed.

**2. CASE NO. 6903: 21 FLOOD AVE\_202059231**

**Owners of Record & Appellant: OFELIA MORAN / MARLENE MORAN**

**ACTION REQUESTED BY APPELLANT:** Appellant appeals the February 18, 2021 Order of Abatement requiring all permits required for compliance be completed and final within 30 days of the Order. Appellant contends that there was insufficient time to comply with the Order and requests that it be modified to allow additional time for compliance.

**3. CASE NO. 6904: 21 FLOOD AVE\_202059031**

**Owners of Record & Appellant: OFELIA MORAN**

**ACTION REQUESTED BY APPELLANT:** Appellant appeals the February 12, 2021 Order of Abatement requiring all permits required for compliance be completed and final within 30 days of the Order. Appellant contends that there is insufficient time to comply with the Order and requests that it be modified to allow additional time for compliance.

**E. GENERAL PUBLIC COMMENT**

**F. ADJOURNMENT**

**Remote Meeting Access (WEBEX)**

To watch via WebEx application on your desktop/laptop: <https://bit.ly/38AH4Fb>  
Click the link to join the meeting -

## Abatement Appeals Board – AGENDA – Notice of Meeting of May 18, 2022 – Page 3

You will then be prompted to enter the following information:

- First and Last Name: These fields are required to be entered; however, if you wish to remain anonymous, you may type “Public” in the first and last name fields.
- Email Address: This field is required to be entered; however, if you wish to remain anonymous, you may type “[Public@public.com](mailto:Public@public.com)” in the email field
- Click the “Join Now” button to join the meeting

**Public Comment Call-In: 1-415-655-0001 / Access Code: 2482 337 9496**

### Providing Public Comment:

- Dial in to **1-415-655-0001** and then enter access code **2482 337 9496** then #
- **Press #** again to enter meeting as an ATTENDEE
- You will hear a beep when you join the meeting as a participant. Stop and LISTEN
- Wait for Public Comment to be announced.
- When the President or Commission Secretary calls for Public Comment, dial ‘\*’ then ‘3’ to be added to the speaker line.
  
- You will then hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.” Callers will hear silence when waiting for their turn to speak.
- Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. **It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.**
- To withdraw your question, press ‘\*’ then ‘3’. – you will hear: “You have lowered your hand.”
- When the system message says “Your line has been unmuted” - **THIS IS YOUR TIME TO SPEAK.**
- When the President or Commission Secretary states “Welcome Caller,” you are encouraged to state your name clearly. As soon as you speak, you will have **2 minutes** to provide your comments.
- Once your 2 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear “Your line has been muted.”
- Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

## RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

The Abatement Appeals Board acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**  
(Chapter 67 of the San Francisco Administrative Code)

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT 554-6075.

**ACCESSIBLE MEETING INFORMATION POLICY**

The meeting will be held at the City Hall Building, located at 1 Dr. Carlton B. Goodlett Place, 4th Floor, Room 416. The closest accessible BART station is the Civic Center Station at 8th (at the United Nations Plaza) and Market Streets.

Accessible MUNI/Metro lines servicing this location are the J-Church, K-Ingleside, L-Taraval, —Ocean View, and N-Judah at Van Ness and Civic Center Stations; 9-San Bruno, 71-Haight, and 42-Downtown bus lines. For information about MUNI accessible services call (415) 923-6142.



The Commission meeting room is wheelchair accessible. Accessible curbside parking spaces have been designated on the Van Ness Avenue and McAllister Street perimeters of City Hall for mobility-impaired persons. There is accessible parking available within the Civic Center Underground Parking Garage at the corner of McAllister and Polk Streets, and within the Performing Arts Parking Garage at Grove and Franklin Streets.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Assistive Listening devices will be available at the meeting. A sign language interpreter will be available upon request. Agendas and Minutes of the meeting are available in large print/tape form and/or readers upon request. Please contact the **Deputy Director and Secretary to the Board, Joseph Duffy (628) 652-4411** or the **Building Inspection Commission Secretary, Sonya Harris at (628) 652-3510** at least 72 hours in advance of the meeting to request for these services.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call (415) 558-6164 or (415) 558-6449 to discuss meeting accessibility. In order to assist the City’s efforts to accommodate such persons, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

**POLICY STATEMENT OF PUBLIC HEARING OR MEETING**

Pursuant to Section 67.7-1(c) of the San Francisco Administrative Code, members of the public who are unable to attend the public meeting or hearing may submit written comments regarding a calendared item to the Secretary, at 49 South Van Ness Avenue, 4<sup>th</sup> Floor, San Francisco, CA 94103 or at the place of the scheduled hearing before the proceedings begin. These written comments shall be made a

**Abatement Appeals Board – 49 South Van Ness Avenue 4th Floor - San Francisco, CA 94103-2414**

**Abatement Appeals Board – AGENDA – Notice of Meeting of May 18, 2022 –  
Page 5**

part of the official public record and these comments will be brought to the attention of the members of the Abatement Appeals Board. [Twenty copies are necessary.]

**LANGUAGE ACCESS**

Please note: For questions about the Language Access Ordinance, please contact OCEIA at (415) 581-2360 and ask for the Executive Director or Language Access Compliance Officer. Language Assistance: To request an interpreter for a specific item during the meeting, please call the **Code Enforcement Section at (628) 652-3430 or Housing Inspection Services at (628) 652-3700** or by email at [dbi.aab@sfgov.org](mailto:dbi.aab@sfgov.org) at least 48 hours in advance of the hearing.

**POLICY STATEMENT OF PUBLIC COMMENT**

**FOR THIS MEETING OF THE ABATEMENT APPEALS BOARD**--and until such time as a policy is formally adopted--it is the interim cooperative intent of the Abatement Appeals Board of the City & County of San Francisco that, at the point so designated as **Public Comment** on the following Calendar, members of the public may address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board--excepting calendar items. With respect to calendar items, the public's opportunity to address the Board will be afforded when the item is reached in the meeting. Each member of the public may address the Board for up to three minutes. If it is demonstrated that comments by the public will exceed 15 minutes, the chairperson may continue **Public Comment** to another time during the meeting.

**SAN FRANCISCO LOBBYIST ORDINANCE**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Administrative Code Sec. 16.520-16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market St. #701, SF, CA 94102 or (415) 554-9510 voice, or (415) 703-0121 fax, or <http://www.ci.sf.ca.us/ethics/> - web.

**CONTRIBUTION RESTRICTION**

Campaign & Governmental Conduct Code section 1.127 prohibits any person with a financial interest in certain land use matters from making a political contribution to any committee controlled by an individual currently holding, or seeking election to, the office of Mayor, Supervisor, or City Attorney. Solicitation or acceptance of such a contribution is also prohibited. Be aware that certain matters pending before or acted upon by [insert name of board, commission, or department] may constitute land use matters under section 1.127. Please visit [sfethics.org](http://sfethics.org) to learn more about whether your involvement in such matters affects your ability to make political contributions, or contact the Ethics Commission at [ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) or (415) 252-3100.