October 30, 2017
ADDENDUM No. 1
REQUEST FOR QUALIFICATIONS
RFQ# DBI2017-21STRGEOTECH
As-Needed Consultant Services for Structural Design and Geotechnical Review

To all prospective bidders:

The following modifications are made to the RFQ indicated above. Additions will be in red and changes will be underlined and bolded.

If you have submitted your proposal previously, you do not need to re-submit.

I. Introduction
1.3 Tentative Schedule

The anticipated schedule for establishing the Pool is:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>RFQ Issued</td>
<td>Monday 10-30-17</td>
</tr>
<tr>
<td>Deadline for RFQ Questions</td>
<td>Friday 11-17-17 (12 pm PST)</td>
</tr>
<tr>
<td>Deadline for RFQ Answers</td>
<td>Friday 12-01-17 (5 pm PST)</td>
</tr>
<tr>
<td>Deadline for RFQ Responses</td>
<td>Friday 01-05-18 (12 pm PST)</td>
</tr>
<tr>
<td>Notice of intent to Establish a Prequalified List</td>
<td>Friday 02-09-18</td>
</tr>
</tbody>
</table>

* Each date subject to change. All hours are Pacific Time. Check http://sfdbi.org/rfp for the latest schedule

3. City-Respondent Communications
3.1 Deadline for RFQ Questions

Please e-mail any questions to william.strawn@sfgov.org. Questions must be in writing and received before the questions deadline on the RFQ schedule. No oral questions will be accepted. Questions will not be accepted after the Deadline for RFQ Questions date on the RFQ schedule with the exception of City vendor compliance.

3.2 Summary of Information Requested and Presented

All inquiries should include the number and title of the RFQ. Substantive replies will be memorialized in written addenda to be made part of this RFQ. All addenda will be posted on the Office of Contract Administration website at: http://mission.sfgov.org/OCABidPublication/BidDetail.aspx?K=11622 and DBI’s website at sfdbi.org/rfp.
This RFQ will only be governed by information provided in this RFQ and attachments, and through any written addenda that may be issued. With the exception of Contract Monitoring Division (CMD) or City contracting inquiries, no questions or requests for interpretation will be accepted after 12:00 pm PST on November 17, 2017. Respondents are encouraged to check this website daily for any updates.

4. Response Requirements
4.1 Time and Submission Requirements of Responses

Responses and all related materials, including all CMD forms, must be received by the Deadline for RFQ Responses listed in the RFQ schedule. Postmarks will not be considered. Responses must be delivered in person or mailed to:

Department of Building Inspection
Attn: William Strawn
1660 Mission Street, 6th Floor
San Francisco, CA 94103

6. Protest Procedures
6.2 Protest of RFQ Terms

b) By 5:00 p.m. P.S.T on the third (3rd.) working day of the issuance of the RFQ, any Respondent may submit a written notice of Protest via e-mail to william.strawn@sfgov.org as directed by Section 6.1. Protests or notices of Protests delivered orally (e.g., by telephone), by mail, or fax will not be considered.

6.5 Delivery of Protests
All protests must be received by the specified date and time deadline. Protests should be transmitted via e-mail that objectively will establish the date the City received the protest. Protests or notice of protests made orally (e.g., by telephone), mail, or by fax will not be considered.

Protests must be delivered by email to: william.strawn@sfgov.org