

RFP ATTACHMENT II: Local Business Enterprise (LBE) Forms

Contract Monitoring Division (“CDM”) Contact

If you have any questions concerning the CMD Forms and to ensure that your proposal is not rejected for failing to comply with these requirements, please contact the CMD Main Office at (415) 581-2310.

The forms will be reviewed prior to the evaluation process.

HOW TO RESPOND TO THIS ATTACHMENT

Each RFQ or RFP process requires a **new submittal of CDM Attachment 2 forms** at the following link:

<http://sfgsa.org/modules/showdocument.aspx?documentid=9812>

There is no CDM Local Business Enterprise subcontracting requirement for this RFP or resulting contract(s). However, Forms 3 and 5 must be submitted with your proposal.

- (1) Form 2A: CMD Contract Participation Form (N/A)
- (2) Form 2B: CMD “Good Faith Outreach” Requirements Form (N/A)
- (3) Form 3: CMD Non-Discrimination Affidavit**
- (4) Form 4: CMD Joint Venture Form (N/A)
- (5) Form 5: CMD Employment Form**

Please submit **two (2)** copies each of Forms **3 and 5** (and Form 4 if Joint Venture proposal) with your Proposal Package. The forms should be part of the “Original” of your proposal (your seven proposal copies do not need to include these forms). At least one copy should have original signatures.

If these forms are not returned with the proposal, the proposal may be determined to be non-responsive and may be rejected.