



# CONTRACTOR PARKING PLAN

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San Francisco Public Works  
Bureau of Street Use and Mapping  
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# Agenda

- What we will cover:
  - Overview of the two types of Contractor Parking Plan
  - Departmental Fees for submission
  - Requirements needed to be fulfilled
  - Contractor Parking Plan Application Process
  - Where you need to apply for the application

# Contractor Parking Plan

What is the contractor parking plan ?

What applications will be affected?

What are the application fees?

# Ordinance No 163-15

San Francisco Public Works (SFPW) will require a contractor parking plan for major work requiring street space occupancy permits. Per the Board of Supervisor Ordinance No 163-15, a contractor parking plan shall be submitted to Public Works in order to grant permission to occupy the public right-of-way for street space

## Applications Affected:

- Application for a parking spaces in any residential, Urban Mixed Use, PDR 1-D, PDR 1-G and Neighborhood Commercial Districts as defined in the Planning Code that requests [more than one on-street parking space and a permit duration of three months or longer.](#)
- Major excavation applications that are thirty (30) consecutive calendar days or longer

## Fees:

Description	Street Space	Excavation
Review	\$135.00	\$138.00
Inspection	\$446.00	\$339.00
Modification	\$55.00	\$55.00



# Contractor Parking Plan

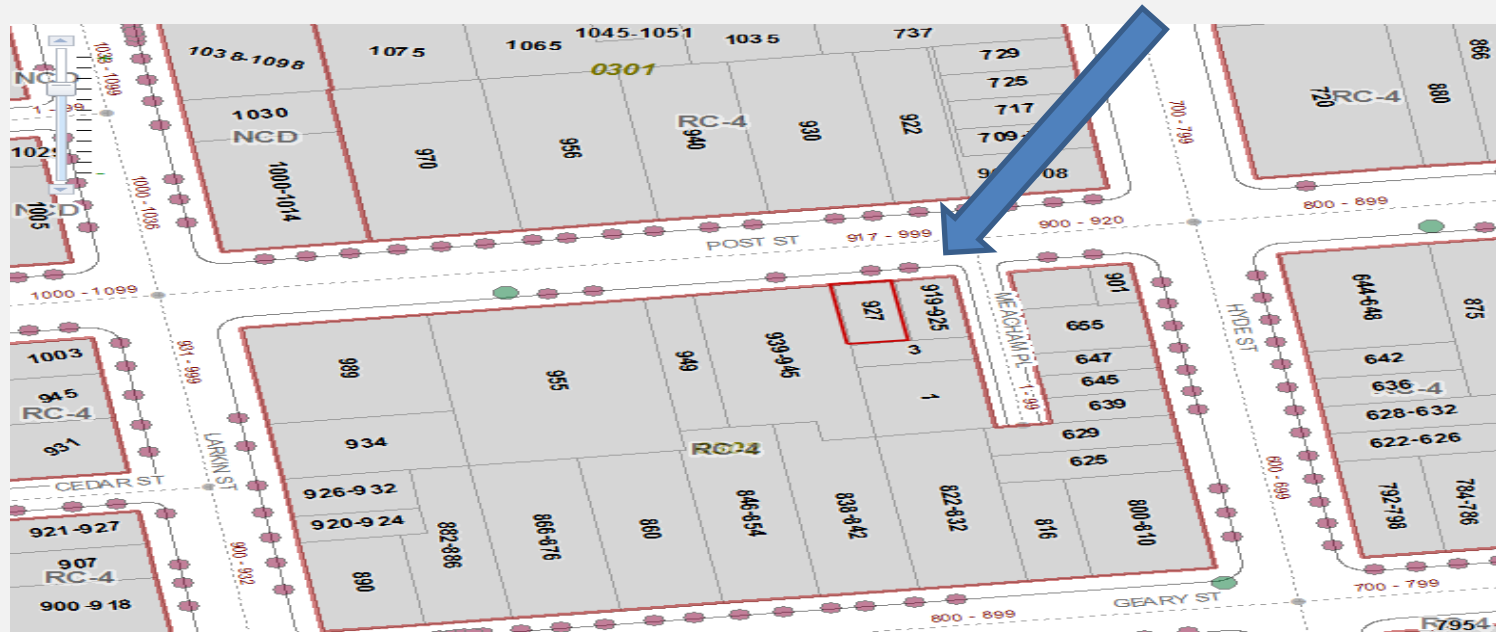
What are the some of the application requirements?

# Contractor Parking Plan Requirements

-  On-Street Parking Spaces Impacted
-  Staging for Side Streets
-  Average Number of Employees
-  Phases of the project
-  Updates to Department
-  Availability on-site parking garages (incl. carpooling spaces)
-  Proposal to reduce demand
-  Proposal to make parking for the Public after hours

# On-Street Parking Spaces Impacted

Example: 927 Post Street requires 45 linear footage for 6 months



	Existing	Impacted
Number of spaces	2	2
Total linear feet	45	45

# Staging for Side Streets

Equipment and stockpile on Meacham Place



	Existing	Impacted
Number of spaces	7	0
Total linear feet	136	0



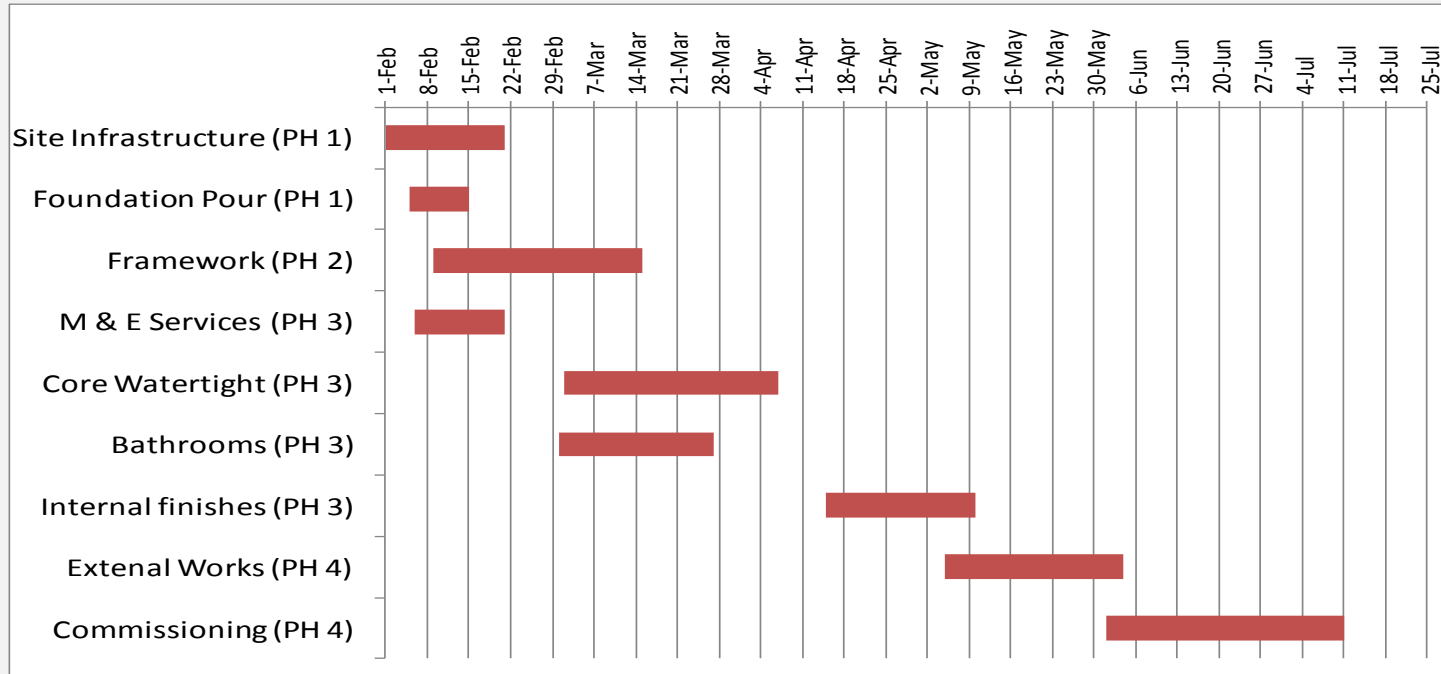
# Average Number of Employees

- Number of Employees at the job site per day



	# Anticipated Each Day
Average Number of Employee	5

# Phases of the Project



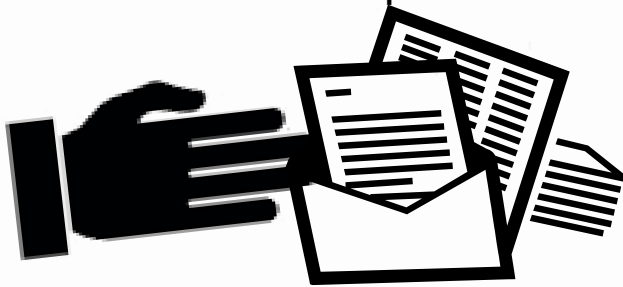
Time Duration	Number of Spaces	Total Linear Feet
2/1- 3/15 (Ph 1)	2	45
3/16- 4/15 (Ph 2)	2	45
4/16- 5/15 (Ph 3)	1	20
6/16- 7/15 (Ph 4)	0	0

# Proposal to provide updates to the Department

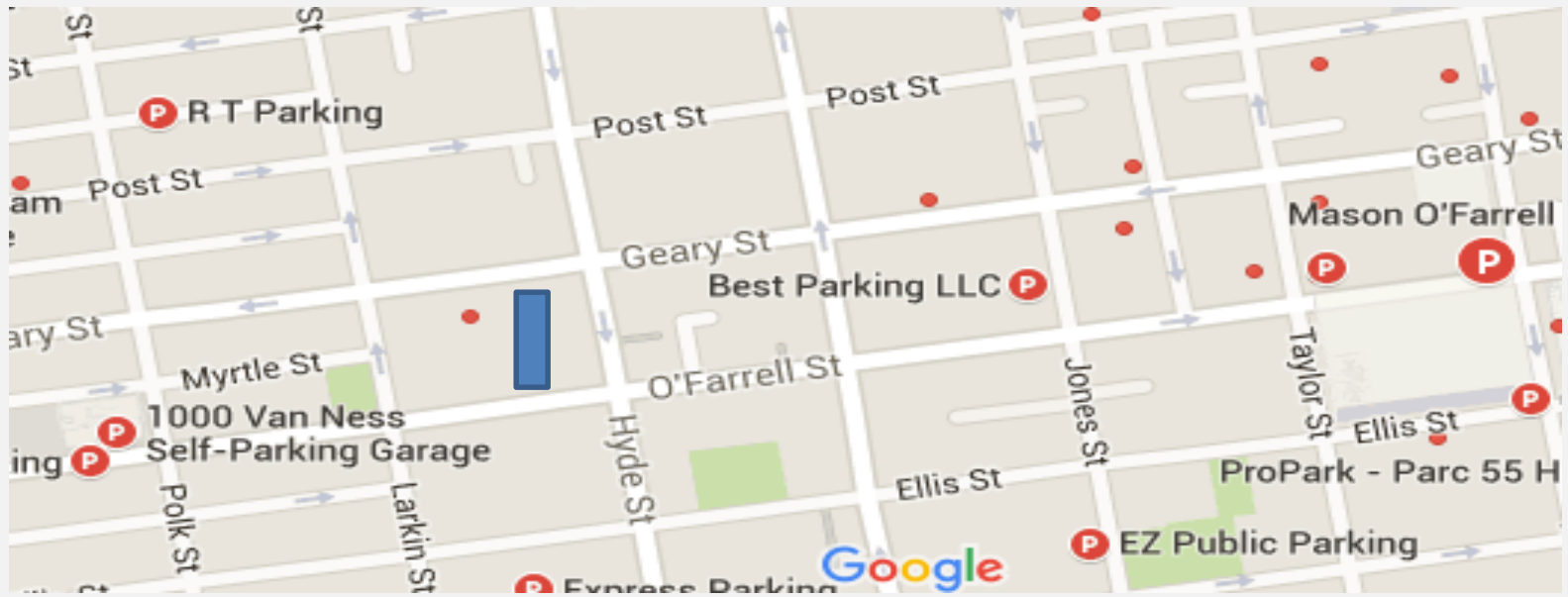


## Proposal for 927 Post Street for Updates to change

- Applicant will call during Phase 3
- During rain or stoppage of the project, contractor will contact Department and follow up with email to mention the number of spaces not used
- A follow up email will be send 15 days prior to final completion
- At the end of the project letter will be mailed to the Department to show that the space is not impacted



# Parking Opportunities Availability



	On-Site & Off-Site parking opportunities
1	Best Parking LLC (includes carpooling spaces)
2	Hyde Park LLC
3	Use 38L Geary & 76 Muni lines for workers

# Proposal to reduce demand & make parking available to Public

## Proposal for 927 Post Street for reduction of demand

- Sub-contractors' employees may use public transit 38L Geary to come to job site (Transit)
- Two workers will use the van transportation

Car Pooling	Van Transportation	Transit	Off-site arrangement
X	X	X	

# Proposal make parking after hours

## Proposal for 927 Post Street for availability for parking for General Public

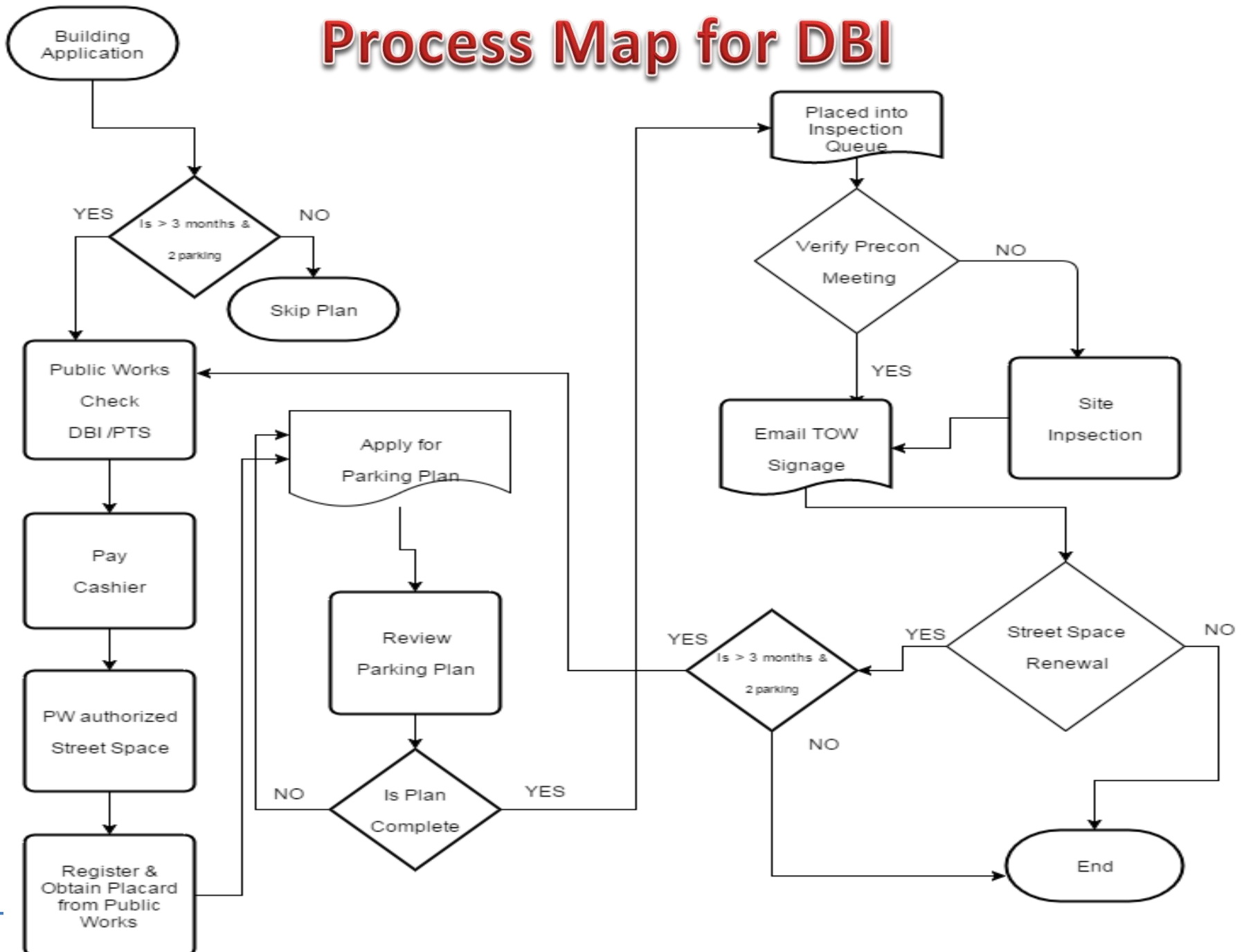
- After 4 pm if the job site is completed, remove Tow away signage and allow general public to use parking spaces.
- When there is no use of the parking space Signage will not be placed on the sidewalk
- After deliveries and loading of material, signage Will be removed from the sidewalk
- Within 150 foot radius, during holidays and non-working days a courtesy notice will be hand delivered to property owners

# Contractor Parking Plan

What is the Contractor Parking Plan Application process?

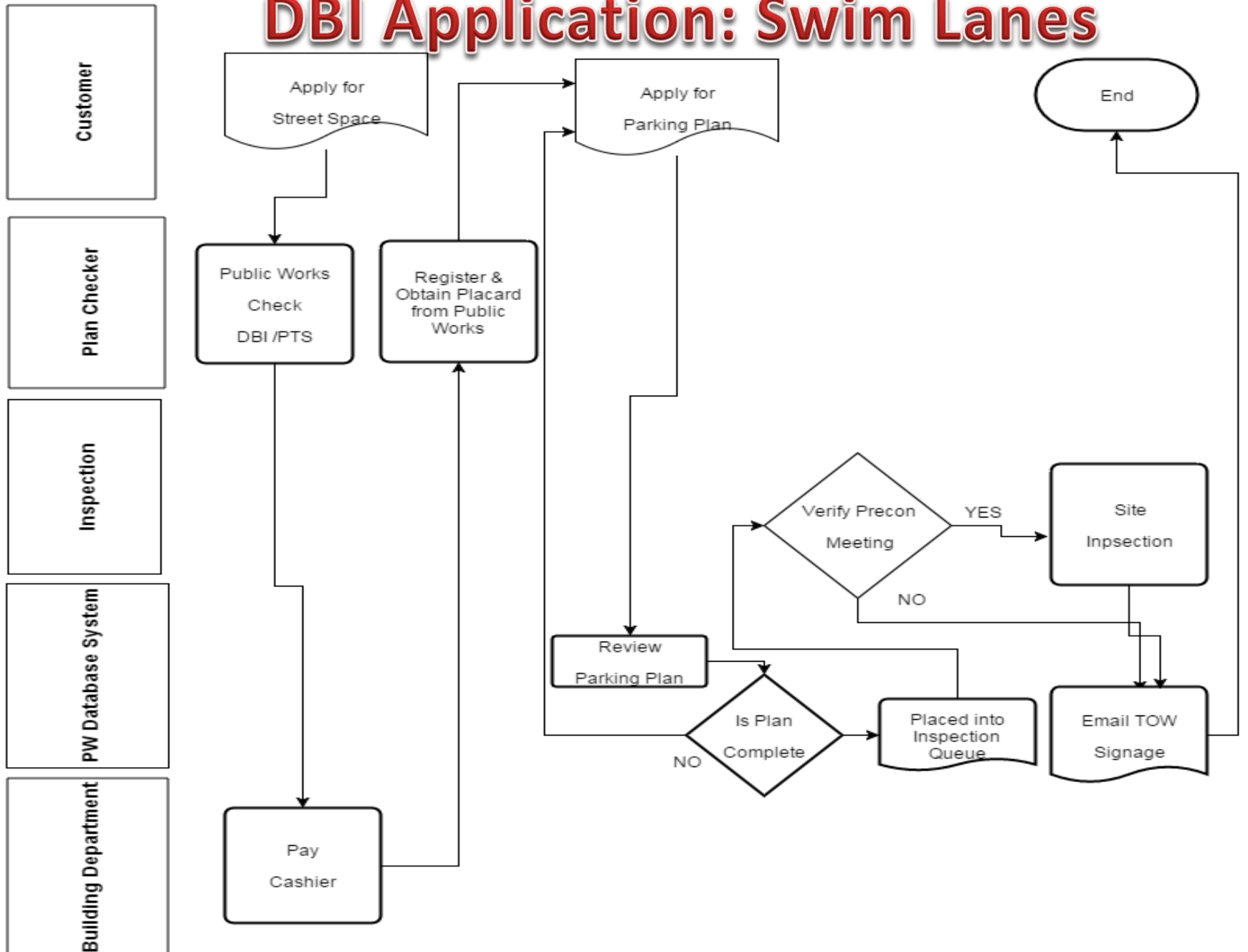
- Process Map
- Simplified Swim Lane Diagram

# Process Map for DBI

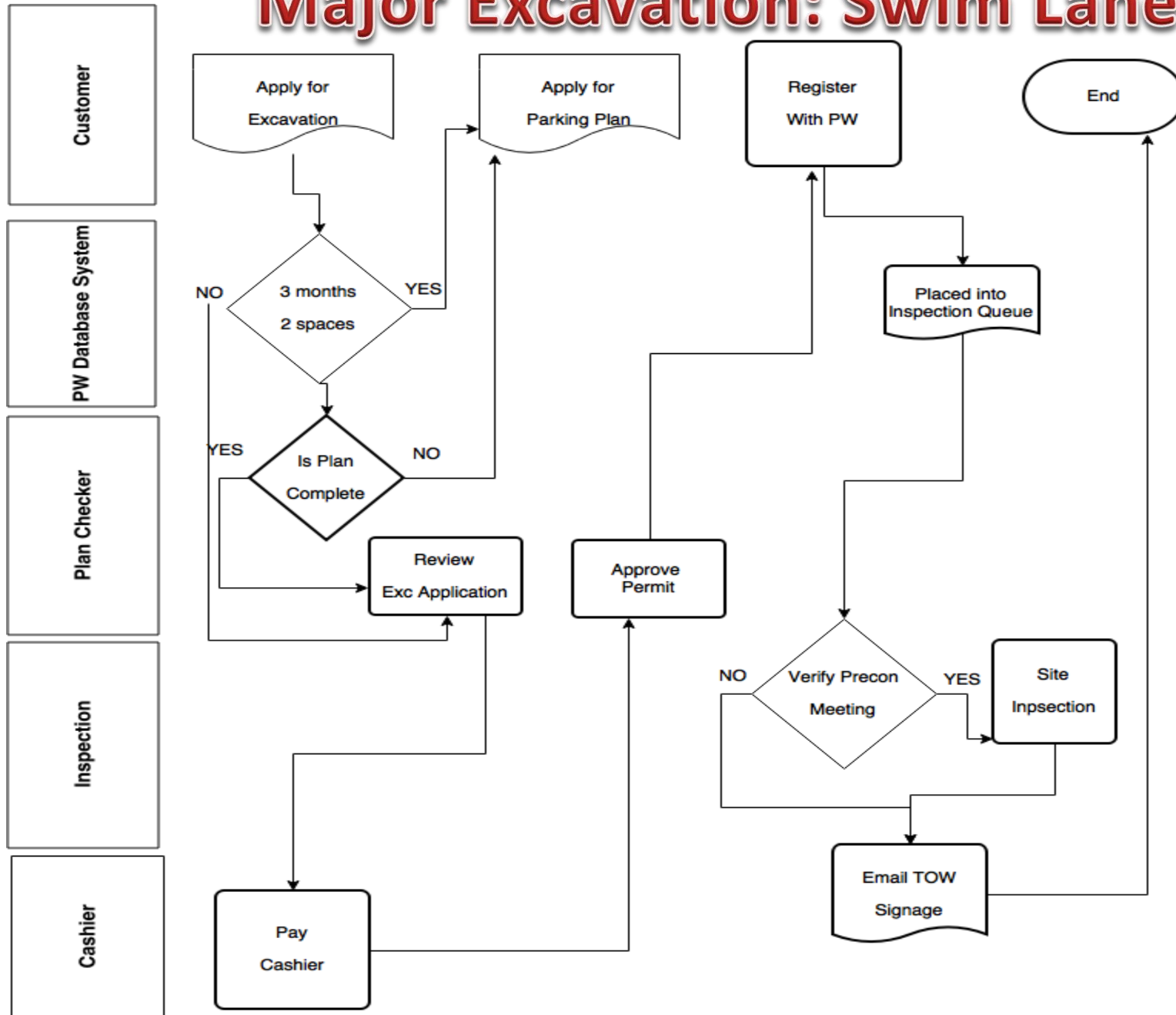




# DBI Application: Swim Lanes



# Major Excavation: Swim Lanes



# Contractor Parking Plan

Where to apply for this application?

- Street Occupancy at Building Department
- Major Excavations at Public Works

# Street Space: Permit System

▶ #1) Log in Using Permit # and Receipt #

#2) Click on **“ Contractor Plan ”**

Welcome User

## Request for Street Space Permit

Supported Browsers: IE., Firefox, Chrome.

Pursuant to Ordinance 180-02 approved by the Board of Supervisors on August 29, 2002, Public Works Code, Article 15, Section 724, is amended regarding t space under the permit until a Street Occupancy meeting has been conducted and the agreement signed by the applicant. A Street Inspector will verify the "N

For DBI Permits, enter your permit # and receipt # here. For DPW Permits, enter just the permit #

Permit #  Receipt #  (DBI Planning Permits Only)

Search

New Request

permit:	receipt:	Reference:	Address
<input type="text"/>	<input type="text"/>	18-47-26790	<input type="text"/>

Send Status Email to:

Send

Status: starting entry

Duration:

You are now entering a new request for a street space permit. Please fill out an address and streets. You may also optionally fill out contractor and tow away information.

[Permit Request Form](#)



**Plan**

Street:

Street Lin Ft.

Add Street Request

Red - Meters

Green - Transit Stops

+  
||=

# Major Excavation: Permit System

▶ #1) Enter Contractor Plan into the BSM Permit Database

▶ #2) It will then provide screen for to enter requirement necessary for the contractor parking plan

>>>>Click VALIDATE button after choosing a company/agent name

Enter Work Location (optional)	Address: 1155 - Street: MARKET ST <a href="#">Help</a>
Suffix/Unit Number (optional)	SFX Unit <a href="#">Get Address Data</a> <a href="#">Map This Address</a>
Block/Lot (optional)	3702 / 820 -
Enter a Business or License # to search for an agency	
*Enter Company/Agent/Owner (required) <a href="#">Check License BSM</a>	BSM
Choose Contact Person	test user1 <a href="#">Get Contacts</a>

>>>Please Select Permit Type

Utility Excavation

You are not allowed to create a Utility Excavation Permit

>>>Parking Sign Data

*Times of Operation Start & End Hours	Start	End
	Hours 7AM	7PM
	Days Mon	Fri

# End of Session

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## Questions or Comments

**Q&A SESSIONS:**

