Dear Property Owner/Agent

The Accessible Business Entrance Program, as established by Ordinance No. 51-16, helps property owners better comply with existing State and Federal accessibility laws. Also, it helps people with disabilities gain greater access to goods and services offered by businesses and organizations. The ordinance requires that existing buildings with a place of “public accommodation” have all primary entrances from the public way be accessible for people with disabilities. Our records indicate that your property(ies) may fall under this program.

### AMENDED Compliance Categories & Timeline (new dates effective 6/1/2018)

<table>
<thead>
<tr>
<th>Compliance Category</th>
<th>Category Description</th>
<th>Submit compliance checklist and specify compliance option</th>
<th>File application for required building permit(s)</th>
<th>Obtain required building permit(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>In Compliance</td>
<td>January 1, 2019</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>2</td>
<td>No Steps but barriers</td>
<td>January 1, 2019</td>
<td>April 1, 2019</td>
<td>April 1, 2020</td>
</tr>
<tr>
<td>3</td>
<td>One Step with other barriers</td>
<td>June 1, 2019</td>
<td>September 1, 2019</td>
<td>September 1, 2020</td>
</tr>
<tr>
<td>4</td>
<td>1+ Steps with other barriers</td>
<td>December 1, 2019</td>
<td>March 1, 2020</td>
<td>March 1, 2021</td>
</tr>
</tbody>
</table>

Under state and federal law, a place of “public accommodation” is generally a business where the public will enter a building to obtain goods and services, such as banks, day care centers, hotels, offices, restaurants, retail stores, etc.

1. Extend all compliance deadlines by six-months resulting in the first deadline of January 1, 2019.
2. Eliminate the administrative fee of $97.
3. Require property owners to provide a 30-day notice to building tenants prior to filing the permit application.
4. Qualify buildings under Category 1, if any of the following descriptions apply:
   a. building owners mandated to meet earthquake retrofit electing to comply with this ordinance’s requirements prior to this Program’s compliance deadlines.
   b. building owners filing a permit application on or after the effective date of this ordinance to alter a building or a portion thereof was altered, or is proposed to be altered, with the owner electing to comply with this ordinance’s requirements prior to this Program’s compliance deadlines.

Please make sure to review entire amended legislation at www.sfdbi.org/businessentrance to ensure compliance.

Visit sfdbi.org/businessentrance for more information.
ATTENTION BUILDING OWNERS:

Dear Property Owner/Agent

We are sending this notice to inform you of upcoming compliance changes to the Accessible Business Entrance (ABE) program, which the San Francisco Board of Supervisors passed in 2016 as Ordinance No. 51-16. Read inside for more information and to get familiar with the requirements of the amended ordinance.

You’re Invited to DBI’s 2018 Earthquake Safety Fair

On June 13, the Department of Building Inspection is hosting the Annual 2018 Earthquake Safety Fair from 10am-4pm at Bill Graham Civic Auditorium (99 Grove St, San Francisco, CA 94102). This FREE event will feature an exhibitor hall and informative workshops, along with hands-on emergency training.

We will host an ABE focused workshop at 2:30pm during the Fair. Register your attendance and signup for the workshop by visiting www.sfdbi.org/earthquakesafetyfair.

CONTACT US
Website: www.sfdbi.org/businessentrance Email: dbi.businessentrance@sfgov.org
Call: (415) 558-6128 Visit: 1660 Mission Street, 1st Floor (Window #8)

To obtain a copy of this mailer in Chinese, Spanish or Tagalog, call (415) 558-6128.

For more information, please visit sfdbi.org/businessentrance.