**Attachment A**

**SAMPLE OWNER’S AFFIDAVIT**

1. Existing property address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. I am the Owner of the property (the Property) described in the deed of the Property (attached).
3. Tenants. The following tenants and renters occupy the Property: *(check one box)*
   * There are no tenants.
   * There are tenants. Their names are:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Premised. That the premises are at present in use as:

* Single Family Residential 2-Unit Residential 3-Unit Residential 4-Unit Residential

Manufacturing Vacant Land Apartment Complex Farm Mixed Use Other\_\_\_\_\_\_\_\_\_\_

1. I will resolve and abate the current outstanding complaint/violation on the property if any.

**I submit this Affidavit to Department of Building Inspection as part of the supporting documents for a request to change the existing property address. I will be fully responsible for any loss caused by inaccuracies or omissions in the above information of which I am aware.**

**OWNER**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_.

Notary Public \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My Commission is permanent. (If not, state Expiration Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_)