



How to request the use of the California Historical Building Code

Step 1: Complete the attached Request to use the California Historical Building Code form.

Step 2: Provide a document from Planning Department showing the historic resource category of the subject property.

Step 3: Provide document(s) and/or photo(s) pertinent to the subject property (optional).

Step 4: Email your request to: techq@sfgov.org or mail your request to:

Technical Services Division c/o Historical Building Code Coordinator
Department of Building Inspection
49 South Van Ness Avenue, Suite 500
San Francisco, CA 94103

REQUEST TO USE THE CALIFORNIA HISTORICAL BUILDING CODE

Historical Building Code Coordinator
Department of Building Inspection
49 South Van Ness Avenue, Suite
500 San Francisco, CA 94103

(Date) _____

Subject: Property Address: _____

Block: _____ Lot : _____

Historical Building Code Coordinator:

Reason for the request to use the California Historical Building Code for the above subject property.

Please send the response to this request/letter of authorization to:

Addressee: Mr./Ms. _____

Mailing address: _____

Hold for pickup Email to _____ Mail to above

Other contact information (phone number, email address, etc.):

Thank you for your assistance.

Sincerely,

(Name and Signature)

(Date)

Title: _____

cc: Michelle Yu, Manager for Technical Services
Neville Pereira, Deputy Director of Permit Services