NOTICE OF MEETING

Regular Meeting of the
CODE ADVISORY COMMITTEE

DATE: August 12, 2020
TIME: 9:30 a.m. to 11:30 a.m.
LOCATION: Remote Access

This Committee meets regularly every second Wednesday of the month. If you wish to be placed on a mailing list for agendas, please email ken.hu@sfgov.org.

Remote Access to Information and Participation
PUBLIC COMMENT CALL-IN: 1-408-418-9388 / Access Code: 146 750 9330
To raise your hand for public comment on a specific agenda item press ‘*’ then ‘3’ when prompted by the meeting moderator.

Event address for attendees:
https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e1fa74af26821d4c2684682a49fd305b4
Please see the information on page 3 for remote meeting access.

Meeting held by teleconference pursuant to the Governor’s Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency.

Note: Public comment is welcome and will be heard during each agenda item. Reference documents relating to agenda are available for review at the 49 South Van Ness Ave, 1st Floor, Information Counter. For information, please email ken.hu@sfgov.org.

AGENDA

1.0 Call to Order, Roll Call and confirmation of quorum.

2.0 Approval of the minutes of the Code Advisory Committee regular meeting of July 8, 2020.

3.0 Continued discussion and possible action regarding Administrative Bulletin 112, establishing regulations for permits for mixed fuel new construction in exceptional cases of physical or technical infeasibility.

   The possible action would be to make a recommendation to the Building Inspection Commission for their further action

4.0 Discussion regarding current DBI permitting process.

5.0 Continued discussion and possible action regarding SFEB Section 506.4.3 and whether the increase in the number of occupants by 100 people and 10% is intended to trigger a full-IBC-
level upgrade or a reduced-IBC-level upgrade. The reduced-IBC-level upgrade was required in previous editions of the SFEBG; the full-IBC-level upgrade is triggered by the current provisions. This may have been an inadvertent change in the recent code cycle.

The possible action would be to make a recommendation to the Building Inspection Commission for their further action.

6.0 Continued discussion regarding CAC’s reviewing scope regarding Administrative Bulletins and/or Information Sheets about Fire regulations.

7.0 Continued discussion regarding status of previous recommendations to the BIC.

8.0 Continued discussion regarding a potential Information Sheet about the change of occupancy types and associated occupant load factors over time.

9.0 Continued discussion regarding update on the status of the Accessible Business Entrance (ABE) program.

10.0 Public Comments on items not on this agenda but within the jurisdiction of the Code Advisory Committee. Comment time is limited to 3 minutes or as determined by of the Chairperson.

11.0 Committee comments on items not on this agenda.

12.0 Subcommittee Reports: (Discussion & possible action) (10 minutes)
   a. Housing Code Subcommittee:
      Subcommittee Chair: Jim Reed
      Subcommittee Members: Ira Dorter; Henry Karnilowicz
   
   b. Mechanical Electrical Plumbing & Fire Subcommittee:
      Subcommittee Chair: Jim Reed
      Subcommittee Members: Robert Wong, M.E.; Henry Karnilowicz;
      Brian Salyers, F.P.E.

   c. Administrative & General Design and Disability Access Subcommittee
      Subcommittee Chair: Tony Sanchez-Corea
      Subcommittee Members: Arnie Lerner, FAIA, CASp; Zachary Nathan, AIA, CASp;
      Henry Karnilowicz; Jonathan Rodriguez;
      Nancy Goldenberg, AIA

   d. Structural Subcommittee:
      Subcommittee Chair: Stephen Harris, S.E.
      Subcommittee Members: Rene' Vignos, S.E., LEED A.P.; Marc Cunningham;
      Ned Fennie, AIA; Don Libbey, P.E.

   e. Green Building Subcommittee:
      Subcommittee Chair: Zachary Nathan, AIA, CASp
      Subcommittee Members: Ilene Dick; Gina Centoni; Henry Karnilowicz;
      Robert Wong, M.E.

13.0 Review of communication items. The Committee may discuss or acknowledge communication items received for discussion.
14.0 Committee Member’s and Staff’s identification agenda items for the next meeting, as well as current agenda items to be continued to another CAC regular meeting or special meeting, or a subcommittee meeting.

15.0 Adjournment.

**Note to Committee Members:** Please review the appropriate material and be prepared to discuss at the meeting. If you are unable to attend, please call Chairperson Stephen Harris, S.E. at (415) 495-3700 or Ken Hu at (628) 652-3727. The meeting will begin promptly.

See attached materials for information about meeting accessibility.
Remote Meeting Access (WEBEX)

To watch via WebEx application on your desktop/laptop:

Click the link to join the meeting:
https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e1fa74af26821d4c2684682a49fd305b4

- You will then be prompted to enter the following information:
- First and Last Name: These fields are required to be entered; however, if you wish to remain anonymous, you may type “Public” in the first and last name fields.
- Email Address: This field is required to be entered; however, if you wish to remain anonymous, you may type “Public@public.com” in the email field
- Click the “Join Now” button to join the meeting

Public Comment Call-In: 1-408-418-9388 / Access Code: 146 750 9330

Providing Public Comment:
- Dial in to 408-418-9388 and then enter access code 146 750 9330 then #
- Press # again to enter meeting as an ATTENDEE
- You will hear a beep when you join the meeting as a participant. Stop and LISTEN.
- Wait for Public Comment to be announced.
- When the Chair or Committee Secretary calls for Public Comment, dial ‘**’ then ‘3’ to be added to the speaker line.
- You will then hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.” Callers will hear silence when waiting for their turn to speak.
- Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. **It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.**
- To withdraw your question, press ‘**’ then ‘3’. – you will hear: “You have lowered your hand.”
- When the system message says “Your line has been unmuted” - THIS IS YOUR TIME TO SPEAK.
- When the Chair or Committee Secretary states “Welcome Caller,” you are encouraged to state your name clearly. As soon as you speak, you will have 2 minutes to provide your comments.
- Once your 2 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear “Your line has been muted.”
- Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.
KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, TO OBTAIN A COPY OF THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT CITY HALL, 1 DR. CARLTON B. GOODLETT PLACE, ROOM 244 SAN FRANCISCO, CA 94102. OFFICE (415) 554-7724, FAX (415) 554-5163, E-MAIL: sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/ and at the San Francisco Public Library.

POLICY STATEMENT OF PUBLIC HEARING OR MEETING

Pursuant to Section 67.7-1(c) of the San Francisco Administrative Code, members of the public who are unable to attend the public meeting or hearing may submit written comments regarding a calendared item to Technical Services Division, at 1660 Mission Street, San Francisco, CA 94103 or at the place of the scheduled meeting. These written comments shall be made a part of the official public record.

SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Administrative Code Sec. 16.520-16.534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street #701, SF, CA 94102 or (415) 554-9510 voice, or (415) 703-0121 fax, or visit their website at http://www.sfgov/ethics/.

ACCESSIBLE MEETING INFORMATION POLICY

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The meeting will be held at the Department of Building Inspection, 1660 Mission Street. The closest accessible BART stations are the Civic Center Station at 8th (at the United Nations Plaza) and Market Street and 16th at Mission Street.

Accessible MUNI/Metro lines servicing this location are the, 42 - Downtown, 14 & 14 Limited - Mission, and F - Market bus lines. For information about MUNI accessible services call (415) 923-6142.

The meeting room is wheelchair accessible. Accessible curb side parking spaces have been designated on Mission and Otis Streets. There is accessible parking available within the Department of Building Inspection parking lot. The entrance to this lot is on Otis Street.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Assistive Listening devices will be available at the meeting. A sign language interpreter will be available upon request. Agendas and Minutes of the meeting are available in large print/tape form and/or readers upon request. Please contact Technical Services Division at (628) 652-3727, providing 72 hours notice will help to ensure availability.

To request a sign language interpreter, reader, materials in alternative formats, or other accommodations for a disability, please contact Technical Services Division at (628) 652-3727. Providing 72 hours notice will help to ensure availability.

Materials are available in alternate formats on request.