

***BIC Regular Meeting
of
June 21, 2017***

Agenda Item 5



PPTS Project Status



Overall Status ● Schedule ● Resources ● Budget ●

Major Accomplishments from the Previous Month

- Initial sessions on Usability & Global configuration held
- Initial sessions with users held for baseline configuration assessment; overview of business pain points
- Initial planning discussion on merging the DBI & Planning environments
- Gartner delivered the first IVV assessment
- Draft project schedule provided & reviewed
- Onboarding of new Accela team

Milestone	Target Start	Target Finish	Status
Stage 1 - Initiation	May 15, 2017	Aug 7, 2017	●
Stage 2 - To-Be Analysis	May 23, 2017	Nov 28, 2017	●
Stage 3 - Solution	Aug 1, 2017	Nov 15, 2017	●
Stage 4 - Build	June 15, 2017	April 12, 2018	●
Stage 5 - Readiness	Mar 29, 2018	Aug 21, 2018	●
Target Go live	August 2018		●
Stage 6 - Deploy & Support	Aug 13, 2018	Nov 2, 2018	●

Key Risks/Issues

- Hosting environment
 - **Mitigation:** We are working with Accela to evaluate alternative environments.

Major Activities Planned for Next Month

- Accela to wrap up Project Management deliverables
 - Detailed Schedule
 - Charter
 - Project Management Plan
- Accela to wrap up Usability Standards
- Accela to wrap up Global Configuration Standards
- Continued activities DBI/Planning environment Merge
- Initial discussions on Data Migration
- To-be analysis/prototyping sessions start 7/24