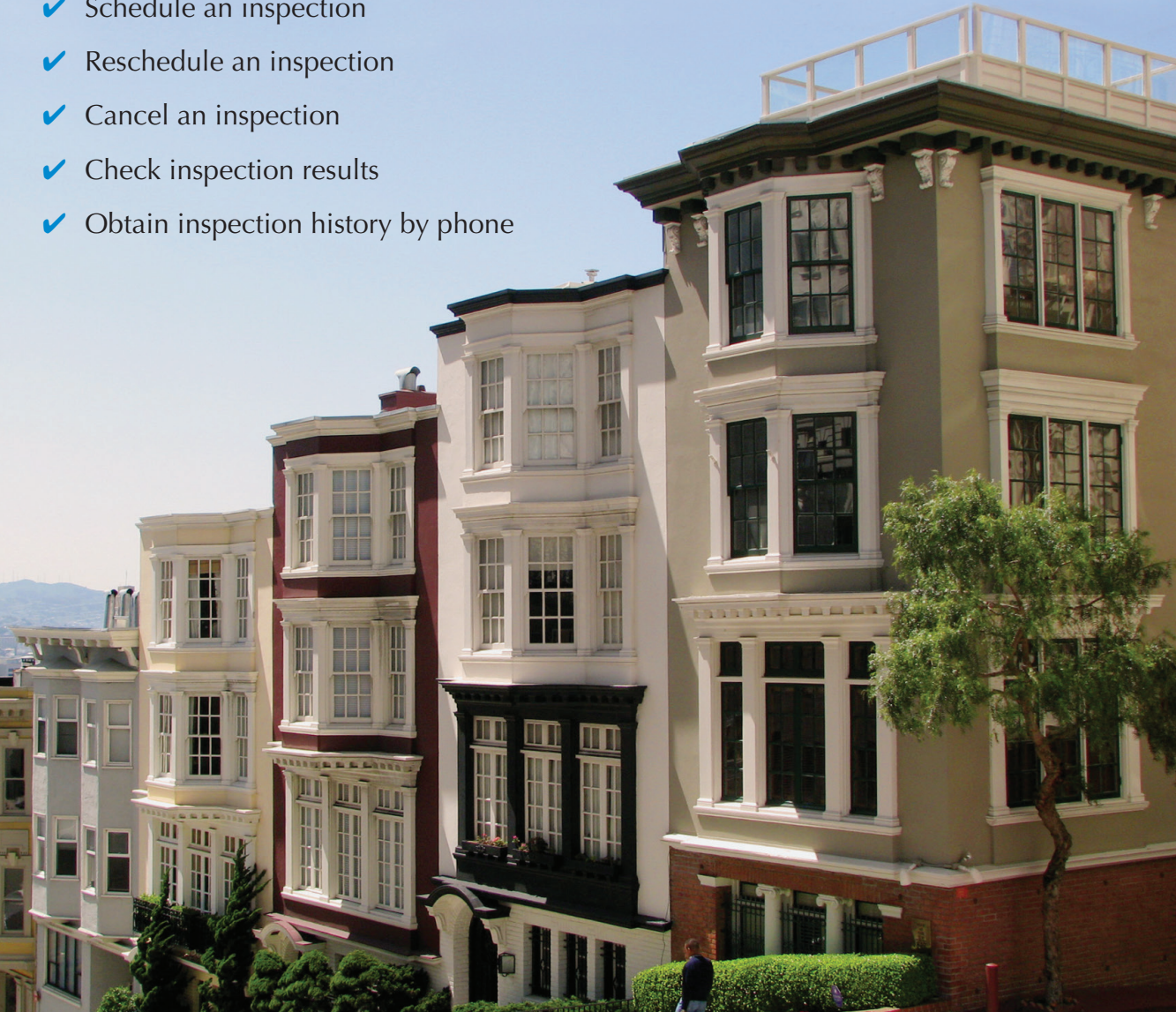


WELCOME!

In an effort to streamline our operations and improve customer service, the Department of Building Inspection has implemented a Voice Inspection Scheduling System.

You can use the system 24 hours a day, 7 days a week, and 365 days a year to do many things:

- ✓ Schedule an inspection
- ✓ Reschedule an inspection
- ✓ Cancel an inspection
- ✓ Check inspection results
- ✓ Obtain inspection history by phone



Department of Building Inspection
49 South Van Ness Avenue
San Francisco, CA 94103



Want a DBI Pro to brief your community / organization on permits and inspection issues? Please contact us at 628-652-3535 or DBICommunityOutreach@sfgov.org and we will make it happen.

♻️ Printed on 100% post-consumer waste recycled paper

VOICE INSPECTION SCHEDULING SYSTEM



What You Should Know About

Voice Inspection Scheduling System

Schedule, reschedule or cancel an inspection, and get results... Just a phone call away!

Scheduling Number
(628) 652-3401

Department of Building Inspection
49 South Van Ness Avenue
San Francisco, CA 94103

General Information (628) 652-3200
Code Questions (628) 652-3720
Fax (628) 652-3239
www.sfdbi.org

December 2010



HOW IT WORKS

To use the Voice Inspection Scheduling System to schedule, reschedule, or cancel an inspection, and get results, just dial:

(628) 652-3401

and follow the simple instructions. It's available 24 hours a day, 7 days a week!



WHAT YOU'LL NEED

- A touch-tone telephone.
- A site-specific Permit Number
- Inspection Code (see the panel to the right for a complete list).

You will be prompted through the entire process.

IT'S THAT SIMPLE!

CHOOSE YOUR OPTION

When you call the Voice Inspection Scheduling System, after you select which language you want – English, Spanish or Cantonese, you will hear the main menu choices:

- Press **1** To schedule an inspection
- Press **2** To cancel/reschedule an inspection
- Press **3** To obtain inspection results
- Press **0** To speak to department staff

TIPS

- ✓ You may perform multiple transactions during each call, such as schedule several inspections and get results of prior inspections.
- ✓ At the end of the call you will be issued a confirmation number. We recommend that you keep a record of all of your confirmation numbers and associated transactions in case they are needed in the future.

INSPECTION CODES

Electrical (EID IVR Codes And Descriptions)

Inspection Request Scheduling Codes

- 100 Rough Cover/Re-inspection
- 103 Green Tag-Energize Service
- 105 Orange Tag- Energize Temp Service
- 109 Survey
- 110 Witness Test (Transfer To Operator)
- 111 Concrete Encased Electrode
- 117 Long Duration Inspection (Transfer To Operator)
- 301 Complete
- 302 Complete With GT
- 307 Witness Test Complete (Transfer To Operator)

Result Codes

- Passed
- Failed (Contact Inspector For More Information.)
- Partial (Contact Inspector For More Information.)

Plumbing (PID IVR Codes And Descriptions)

Inspection Request Scheduling Codes

- 100 Gas Tag Request
- 101 Survey Inspection (Transfer To Operator)
- 105 Complaint Inspection (Transfer To Operator)
- 119 More Than One Slot Needed (Transfer To Operator)

- 200 Underground DWV Piping
- 201 Underground Domestic Water Piping
- 202 Underground Fire Sprinkler Service
- 208 Boiler Installation
- 212 Radiant Heat Piping
- 213 Building Drain/Sewer/House Trap
- 228 Shower Pan Installation
- 300 Rough In Drain, Waste, And Vent
- 302 Rough In Gas Piping
- 304 Rough In Flues/Vents/Furnace
- 305 Rough In Fire Sprinklers (Transfer To Operator)
- 320 Rough In Plumbing
- 400 Final Plumbing Inspection
- 401 Final Mechanical Inspection
- 402 Final Water Heater
- 403 Final Furnace
- 404 Final House Trap/Building Sewer/Storm Sewer

Result Codes

- Passed
- Failed (Contact Inspector For More Information.)
- Partial (Contact Inspector For More Information.)

Building (BID IVR Codes And Descriptions)

Inspection Request Scheduling Codes

- 101 Start Work
- 106 Final Inspection

- 111 Site Verification
 - 112 Police Permits - Entertainment (Transfer To Operator)
 - 113 Fire Permits, - Entertainment (Transfer To Operator)
 - 120 Forms
 - 121 Forms, Partial
 - 122 Reinforcing Steel
 - 123 Ok To Pour
 - 124 Ceiling Inspection
 - 125 Rough Frame, Partial
 - 126 Rough Frame
 - 127 Insulation
 - 129 Shear Wall
 - 132 Flues/Vents/Ducts
 - 133 Lath, Exterior
 - 134 Ok To Cover
 - 135 Sheetrock Nailing
 - 142 Pre-Final
 - 145 Temporary Certificate Occupancy Issued
 - 146 Mechanical
 - 147 Ceiling Inspection, Partial
 - 153 Ok To Pour, Partial
 - 154 Ok To Cover, Partial
 - 200 Long Duration Inspection (Transfer To Operator)
- #### Result Codes
- Passed
 - Failed (Contact Inspector For More Information.)
 - Partial (Contact Inspector For More Information.)