INFORMATION SHEET

NO. G-05

DATE : January 8, 2013

CATEGORY : General

SUBJECT : Affixing Building Enlargement Description Stamp

SECTIONS INVOLVED : San Francisco Building Code – Section 106A.4.6

INTENT : To clarify which project requires that Building Enlargement Description Stamp need to be affixed

DISCUSSION :

(A) The above stamp needs to be affixed on permit application forms including the following projects:
   1. Vertical addition
   2. Horizontal addition
   3. Rear decks
   4. In-Fill court
   5. Dormers
   6. Bay windows
   7. Balconies

(B) The above stamp does not need to be affixed on permit application forms for the following project:
   1. Roof decks

Affixing subject stamp is not required for change in occupancy and change of number of dwelling units, provided that the building envelope is not enlarged. Excavation to create a basement also does not require affixing subject stamp.
Other conditions will be evaluated on a case-by-case basis by the Supervisor or Manager.

Tom C. Hui, S.E.  
Acting Director  
Department of Building Inspection

1/8/2013  
Date

This Information Sheet is subject to modification at any time. For the most current version, visit our website at http://www.sfdbi.org