ADMINISTRATIVE BULLETIN

NO. AB-025 : 

DATE : October 30, 1984 (Updated 01/01/14 for code references)

SUBJECT : Permit Process; Inspection

TITLE : Preapplication Requirement for State Industrial Safety Permit for Certain Trenching, Demolition, and Construction Activities

PURPOSE : Require Cal/OSHA Industrial Safety Permit before issuing DBI permits.

REFERENCES : 2013 San Francisco Building Code
State Health & Safety Code, Section 17922.5
State Labor Code, Section 6500

DISCUSSION : Section 17922.5 of the State Health & Safety Code requires local agencies that issue building permits to require building permit applicants to obtain a State Industrial Safety Permit prior to issuance of the local building permit.

Specifically, the State Industrial Safety Permit is required for the following categories of construction as defined in the “red and white tag” designated below:

STATE INDUSTRIAL SAFETY PERMIT

The attached application falls under the Labor Code Section 6500 in that it involves the type of construction work checked below:

• Construction of trenches or excavations that are five feet or deeper and into which a person is required to descend.
• The construction of any building, structure, falsework, or scaffolding more than three stories high or the equivalent height (36 ft.).
• The demolition of any building, structure, falsework, or scaffold, more than three stories high or the equivalent height

Central Permit Bureau shall notify the applicant by mail after the need for the State Industrial Safety Permit has been ascertained by the affected Divisions and the “red and white tag” affixed to the office copy of the permit application as follows:
### DIVISION | APPLICATION FORM | RESPONSIBLE PERSONNEL | RED & WHITE PROCEDURE
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BID | 3 | District Bldg. Inspector | Check appropriate box and attach to application
CED | 3 | CED Bldg. Inspector | “
MPC | 1 & 2 | Plan Checker/Engineer | “
PRS | 3, 4, 5, 6, 7, 8 | Plan Checker | “

### PROJECTS UNDER CONSTRUCTION

It is the District Inspector’s responsibility to review his or her job cards for construction that may fall under the categories herein defined and for which proof that the contractor or owner’s agent has a State Industrial Safety Permit is mandatory. In those cases where proof is required, the Building Inspector is to contact the contractor and ask to see the State permit. If none is available, a Notice of Violation shall be given immediately to the Contractor or Owner’s representative at the job site. Unless proof of compliance has been shown within 5 days of the date of the notification, the permit is to be suspended on the 6th day and the job shut down. This review of “on-going” projects shall be instituted as soon as possible.

Originally signed by:

Robert C. Levy, Superintendent, BBI