



PUBLIC ADVISORY COMMITTEE

AGENDA

Wednesday, October 26, 2011

2:00-3:30pm

**1660 Mission Street
2nd Floor, Room 2001**

TOPICS FOR DISCUSSION

- | | | |
|----|--|----------------|
| 1. | Welcome & Introductions | |
| 2. | Update on Q-Matic | 2:00-2:30 p.m. |
| 3. | Roundtable Discussion | 2:30-3:00 p.m. |
| 4. | Permit & Project Tracking Demonstration by Accela-21Tech | 3:00-3:30 p.m. |
| 5. | Adjournment | |

The public is cordially invited to attend the Public Advisory Committee meetings. This Committee is an informal group which discusses issues of policy and procedure in the operation of the Department of Building Inspection. For information on items on this agenda or other information about this Committee, please contact Carolyn Jayin at (415) 558-6131.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance, or to obtain a copy of the Sunshine Ordinance, or to report a violation of the ordinance, contact Frank Darby Jr., Administrator, Sunshine Task Force, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Office (415) 554-7724, fax (415) 554-7854, e-mail: sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/> and at the San Francisco Public Library.

ACCESSIBLE MEETING INFORMATION POLICY

The meeting will be held at the San Francisco Permit Center, located at 1660 Mission Street, 2nd Floor, Room 2001. The closest accessible BART station is the Civic Center Station at 8th (at the United Nations Plaza) and Market Streets.

Accessible MUNI/Metro lines servicing this location are the F-Market/Wharfs, J-Church, K-Ingleside, L-Taraval, M-Ocean View, and N-Judah at Van Ness and Civic Center Stations; 14-Mission, 14L-Limited, 26-Valencia, and 42-Downtown bus lines. For information about MUNI accessible services call (415) 923-6142.



The Committee meeting room is wheelchair accessible. There is accessible parking available within the San Francisco Permit Center Parking Garage at 1660 Mission Street.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Assistive Listening devices will be available at the meeting. A sign language interpreter will be available upon request. Agendas and Minutes of the meeting are available in large print/tape form and/or readers upon request. **Please contact: Carolyn Jayin at (415) 558-6131 at least 72 hours in advance of the meeting to request for these services.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.