



PUBLIC ADVISORY COMMITTEE

MEETING NOTES

**Wednesday, February 27, 2013
2:00 p.m. to 3:30 p.m.**

**1660 Mission Street
2nd Floor, Room 2001**

1. WELCOME & INTRODUCTIONS

Acting Director Hui welcomed everyone to the meeting and introductions were made.

2. MISCELLANEOUS PLANNING ISSUES

a. Update on Addendum Re-check Process

Jeff Joslin gave an update on Planning's process. It is their goal to have addendum re-checks completed within five days, not two weeks.

It was asked if an architect provide a letter/affidavit stating compliance to save time and expedite Planning's review. It was also suggested to have 1st floor PIC staff or 5th floor Planning staff make determinations. Members commented that there needs to be better education from Planning on what they want to see during the re-checks. It was suggested to develop a checklist for this purpose. Mr. Joslin stated he would work on creating a checklist and informational brochure to assist customers.

There was an inquiry if Planning had any re-notification requirements. Jeff Joslin stated he would look into this.

Mr. Joslin reported on the improvement of the Planning backlog by 30-40 percent.

There was an inquiry on updating the design guidelines. This item will be agendized for the next meeting.

3. UPDATE ON CAPSS/ESIP/SOFT STORY LEGISLATION

Patrick Otellini, Director of ESIP gave an overview the Earthquake Safety Implementation Program (ESIP). Buildings will fall into one of four tiers:

- | | | | |
|-----|---------------------------------|----|--------------------|
| I | Housing (E)/Senior Care (A)/Bar | IV | Liquefaction areas |
| II | 15 or more residential units | V | B/M occupancies |
| III | Odd ones | | |

	<u>Obtain Permit</u>	<u>Complete Work</u>
Tier I	2 years	4 years
Tier II	3 years	5 years
Tier III	4 years	6 years
Tier IV	5 years	7 years

The program will have one year screening period in which owners can opt out by filling out a simplified screening form certifying that they have performed seismic upgrades to their building and clearly reference AB-094 on the permit application or have had their property evaluated by an engineer. Work will be limited to the ground floor. They are not asking for an overall seismic retrofit. ESIP is working with DBI MIS to send notifications to building owners.

Other types of buildings, such as private schools, will require retrofits. The ESIP will be speaking to them regarding compliance.

The Soft Story Ordinance is in the process now. It is their hope that the Mayor will sign into legislation around April 18 – the anniversary of the 1906 earthquake.

4. UPDATE ON PERMIT AND PROJECT TRACKING SYSTEM

Penny Venable gave an update on the project to date. The next Citizen Advisory Group meeting will be held on March 20 at 4:00 p.m.

5. UPDATE ON LEGISLATION AFFECTING DBI

Bill Strawn reported on legislation amending the Housing Code – Telephone Jacks and Grab Bars for SRO buildings that takes effect in April.

6. ROUNDTABLE DISCUSSION

Dan Lowrey reported building inspectors will be rotating districts within the next week.

Pamela Levin reported on July 1, 2013 the Impact Fee Deferral Program will sunset. She has not heard if it will be renewed. The Board of Supervisors will revisit.

7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

8. ADJOURNMENT

There being no further business the meeting was adjourned.