



## **NOTICE OF MEETING**

### **Regular Meeting of the CODE ADVISORY COMMITTEE**

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**DATE:** July 09, 2014 (Wednesday)  
**TIME:** 9:30 a.m. to 11:00 a.m.  
**LOCATION:** 1650 Mission Street, Room 528 ◀◀◀ **Note Alternate Room #**  
(Thru Room 400, Planning Dept. Fourth floor)

This Committee meets regularly every second Wednesday of the month at 1650 Mission Street, Room 431, 4<sup>th</sup> Floor (City Planning Department). If you wish to be placed on a mailing list for agendas, please call (415) 575-6832.

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Note: Public comment is welcome and will be heard during each item. Reference documents relating to agenda are available for review at the 1660 Mission Street, 1<sup>st</sup> floor. For information, please call Kirk Means at (415) 575-6832.

### **AGENDA**

- 1.0 Call to Order, Roll Call and confirmation of quorum.
- 2.0 Discussion and possible action regarding adopting changes to AB-109 . Earthquake Evaluation of Private School Structures . Application of Engineering Criteria of San Francisco Building Code Section 3428 as approved by the Structural Subcommittee on March 11, 2014. The possible action would be to make a recommendation to the Building Inspection Commission for their further action.  
(45 minutes)
- 3.0 Discussion and possible action regarding a proposed ordinance (File #140381) amending the Administrative Code to provide an exception for permanent residents to the prohibition on short-term residential rentals under certain conditions; to create procedures, including a registry administered by the Department of Building Inspection, for tracking short-term residential rentals and compliance; to establish an application fee for the registry; amending the Planning Code to clarify that short-term residential rentals shall not change a unit's type as residential; and making environmental findings, and findings of consistency with the General Plan, and eight priority policies of Planning Code, Section 101.1. The possible action would be to make a recommendation to the Building Inspection Commission for their further action.  
(45 minutes)
- 4.0 Public Comments on items not on this agenda but within the jurisdiction of the Code Advisory Committee. Comment time is limited to 3 minutes or as determined by of the Chairperson.
- 5.0 Committee comments on items not on this agenda.

6.0 Subcommittee Reports: (Discussion & possible action)

(10 minutes)

- a. Housing Code Subcommittee:  
Subcommittee Chair: Jim Reed  
Subcommittee Members: Jerry Cunningham, P.E., Shane O'Reilly; Ira Dorter; Henry Karnilowicz
- b. Mechanical Electrical Plumbing & Fire Subcommittee:  
Subcommittee Chair: Jim Reed  
Subcommittee Members: Jerry Cunningham, P.E., Marc Cunningham, Robert Wong, M.E., Shane O'Reilly, Henry Karnilowicz
- c. Administrative & General Design and Disability Access Subcommittee  
Subcommittee Chair: Tony Sanchez-Corea  
Subcommittee Members: Arnie Lerner, AIA, CASp, Jerry Cunningham, P.E., Zachary Nathan, AIA, CASp, Lee Philips, Henry Karnilowicz
- d. Structural Subcommittee:  
Subcommittee Chair: Stephen Harris, S.E.  
Subcommittee Members: ReneqVignos, S.E., LEED A.P., Marc Cunningham, Tony Lau, Ned Fennie, AIA
- e. Green Building Subcommittee:  
Subcommittee Chair: Zachary Nathan, AIA, CASp  
Subcommittee Members: Arnie Lerner, AIA, CASp, Ilene Dick; Kevin Wallace, Henry Karnilowicz, Robert Wong, M.E.

11.0 Review of communication items. The Committee may discuss or acknowledge communication items received for discussion.

12.0 Committee Members and Staff identify agenda items for the next meeting, as well as current agenda items to be continued to another CAC regular meeting or special meeting, or a subcommittee meeting. CAC discussion and possible action regarding administrative issues related to building codes.

13.0 Adjournment.

**Note to Committee Members: Please review the appropriate material and be prepared to discuss at the meeting.** If you are unable to attend, please call Chairperson Ned Fennie at (415) 278-9596 or Building Inspector Kirk Means at (415) 575-6832. The meeting will begin promptly.



## **ACCESSIBLE MEETING INFORMATION POLICY**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The meeting will be held at the Department of Building Inspection, 1650 Mission Street, Room 431 (thru Room 400, Planning Dept.) The closest accessible BART stations are the Civic Center Station at 8th (at the United Nations Plaza) and Market Street and 16th at Mission Street.

Accessible MUNI/Metro lines servicing this location are the, 42 - Downtown, 14 & 14 Limited - Mission, and F - Market bus lines. For information about MUNI accessible services call (415) 923-6142.

The meeting room is wheelchair accessible. Accessible curb side parking spaces have been designated on Mission and Otis Streets. There is accessible parking available within the Department of Building Inspection parking lot. The entrance to this lot is on Otis Street.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Assistive Listening devices will be available at the meeting. A sign language interpreter will be available upon request. Agendas and Minutes of the meeting are available in large print/tape form and/or readers upon request. Please contact Kirk Means at (415) 575-6832 at least 72 hours in advance of the meeting to request these services.

If you require use of a reader or other special services, please contact Kirk Means at (415) 575-6832 at least 72 hours in advance of the meeting to request these services.

Materials are available in alternate formats on request



## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, TO OBTAIN A COPY OF THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT CHRIS RUSTOM BY MAIL TO: ADMINISTRATOR, SUNSHINE TASK FORCE CITY HALL, ROOM 244, 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA 94102-4689. OFFICE (415) 554-7724, FAX (415) 554-7854, E-MAIL: [SOTF@SFGOV.ORG](mailto:SOTF@SFGOV.ORG).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Rustom or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/> and at the San Francisco Public Library.

## **POLICY STATEMENT OF PUBLIC HEARING OR MEETING**

Pursuant to Section 67.7-1(c) of the San Francisco Administrative Code, members of the public who are unable to attend the public meeting or hearing may submit written comments regarding a calendared item to the Technical Services Division at 1660 Mission Street, San Francisco, CA 94103 or at the place of the scheduled meeting. These written comments shall be made a part of the official public record.

## **SAN FRANCISCO LOBBYIST ORDINANCE**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Administrative Code Sec. 16.520-16.534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street #701, SF, CA 94102 or (415) 554-9510 voice, or (415) 703-0121 fax, or visit their website at <http://www.sfgov/ethics/>.