



**CODE ADVISORY COMMITTEE**  
**Joint Meeting**  
**of the**  
**Administrative & General Design Subcommittee**  
**and the**  
**Disability Access Subcommittee Meeting**

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**DATE:** April 10, 2013 (Wednesday)  
**TIME:** 8:00 a.m. to 9:00 a.m.  
**LOCATION:** 1650 Mission Street, Room 431

These subcommittees meet regularly every second Wednesday of the month at 1650 Mission Street, Room 431, 4<sup>th</sup> Floor (City Planning Department). If you wish to be placed on a mailing list for agendas, please call (415) 575-6832.

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Note: Public comment is welcome and will be heard during each agenda item. Reference documents relating to agenda are available for review at the 1660 Mission Street, 1st floor. For information, please call Kirk Means at (415) 575-6832.

**AGENDA**

- 1.0 Call to Order, Roll Call and confirmation of quorum.  
Administrative & General Design Subcommittee:  
Tony Sanchez-Corea, Chair, Arnie Lerner, AIS, CASp, Jerry Cunningham, P.E.  
Disability Access Subcommittee:  
Tony Sanchez-Corea, Chair, Lee Yvonne Phillips, Zachary Nathan, AIA, CASp, Arnie Lerner, AIA, CASp, Shane O'Reilly
- 2.0 Discussion and possible action to consider merging of the two Subcommittees forming the Administrative General Design & Disability Access (A&GD & DA) Subcommittee as previously recommended by the Code Advisory Committee Chair. (10 minutes)
- 3.0 Discussion and possible action to consider a proposed ordinance (File #130284) recognizing Small Business Month in May 2013; amending the Planning Code, Sections 302, 355(a), and 355(e); and amending the Building Code, Tables 1A-A, and 1A-E, to waive fees for the month of May for certain façade improvements; and making findings, including environmental findings and findings of consistency with the General Plan and priority policies of Planning Code, Section 101.1. The possible action is to make a recommendation to the full Code Advisory Committee for their further action. (20 minutes)
- 4.0 Introduction, discussion and possible action to consider a proposed ordinance amending the Health and Building Codes to 1) expand the boundaries and types of projects for which soil testing is required, 2) require testing of groundwater under specified circumstances; 3) change

references from the Public Works Code to the Building Code; 4) eliminate soil testing references from the Public Works Code; and 5) adopt findings, including environmental findings. (20 minutes)

5.0 Subcommittee Members' and Staff's identification of new agenda items, as well as current agenda items to be continued to another subcommittee regular meeting or special meeting. Subcommittee discussion and possible action regarding administrative issues related to building codes.

6.0 Public Comment: Public comment will be heard on items not on this agenda but within the jurisdiction of the Code Advisory Committee. Comment time is limited to 3 minutes per person or at the call of the Chair.

7.0 Adjournment.

**Note to Committee Members: Please review the appropriate material and be prepared to discuss at the meeting.** If you are unable to attend, please call Chair Tony Sanchez-Correa at (415) 333-8080 or Building Inspector Kirk Means at (415) 575-6832. The meeting will begin promptly.



## **ACCESSIBLE MEETING INFORMATION POLICY**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The meeting will be held at the Department of Building Inspection, 1650 Mission Street, Room 431 (thru Room 400, Planning Dept.) The closest accessible BART stations are the Civic Center Station at 8th (at the United Nations Plaza) and Market Street and 16th at Mission Street.

Accessible MUNI/Metro lines servicing this location are the, 42 - Downtown, 14 & 14 Limited - Mission, and F - Market bus lines. For information about MUNI accessible services call (415) 923-6142.

The meeting room is wheelchair accessible. Accessible curb side parking spaces have been designated on Mission and Otis Streets. There is accessible parking available within the Department of Building Inspection parking lot. The entrance to this lot is on Otis Street.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Assistive Listening devices will be available at the meeting. A sign language interpreter will be available upon request. Agendas and Minutes of the meeting are available in large print/tape form and/or readers upon request. Please contact Kirk Means at (415) 575-6832 at least 72 hours in advance of the meeting to request these services.

If you require use of a reader or other special services, please contact Kirk Means at (415) 575-6832 at least 72 hours in advance of the meeting to request these services.

Materials are available in alternate formats on request.



## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, TO OBTAIN A COPY OF THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT CHRIS RUSTOM, ADMINISTRATOR, CITY HALL, ROOM 409, 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA 94102-4689. OFFICE (415) 554-7724, FAX (415) 554-7854, E-MAIL: CHRIS.RUSTOM@SFGOV.ORG.

Copies of the Sunshine Ordinance can be obtained from the Sunshine Ordinance Task Force office, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

## **POLICY STATEMENT OF PUBLIC HEARING OR MEETING**

Pursuant to Section 67.7-1(c) of the San Francisco Administrative Code, members of the public who are unable to attend the public meeting or hearing may submit written comments regarding a calendared item to the Technical Services Division at 1660 Mission Street, San Francisco, CA 94103 or at the place of the scheduled meeting. These written comments shall be made a part of the official public record.

## **SAN FRANCISCO LOBBYIST ORDINANCE**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Administrative Code Sec. 16.520-16.534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street #701, SF, CA 94102 or (415) 554-9510 voice, or (415) 703-0121 fax, or visit their website at <http://www.sfgov/ethics/>.