

***BIC Meeting of  
January 16, 2013***

***Agenda Item #8c***

# Permit and Project Tracking System Update

## January 16, 2013

### Current Status

- Nominated Citizen Advisory Group representatives for Accela Citizen Access testing
- Vendor delivered documents:
  - Data conversion analysis
  - System interfaces analysis
  - 38 DBI reports specifications
  - 37 Planning reports specifications
- On schedule for development of Accela Automation project deliverables:
  - User Acceptance Test plan and scenarios
  - Data conversion detailed requirements
  - Fees configuration and testing
  - Workflow scripts
  - Reports analysis of other reports
  - System interfaces detailed requirements
  - Enterprise DBI and Planning processes
- On schedule for Accela Citizen Access requirements, configuration, and testing

### Next Steps

- Hold the Citizen Advisory Group kickoff meeting on January 30th
- Continue development and review of Accela Automation and Accela Citizen Access
- Complete User Acceptance test scenarios