

***BIC Meeting of
October 15, 2014***

Agenda Item #4a



DATE: October 15, 2014
 TO: *T. C. Hui* Tom C. Hui, S.E., C.B.O., Director
 FROM: Taras Madison, Deputy Director *T. Madison*
 RE: Financial Report YTD September 2014

Attached please find the Fiscal Year 2014-15 First Quarter Financial Performance Report. With only three months of data, revenue and expenditure projections are preliminary. Revenue projections reflect the temporary 7% fee reduction. The following table outlines the Department's actual and projected revenues and expenditures.

Revenues and Expenditures 7/1/2014 - 09/30/2014				
	Revised Budget	YTD 2014	Projected	Surplus/(Deficit)
REVENUES				
Operating Revenues				
Apartment/Rental Unit/Hotel License Fees	\$ 9,006,986.00	\$ 1,966.00	\$ 9,006,986.00	\$ -
Interest & Investment	559,214	137,251	559,214	-
Charges for Services	56,488,519	15,049,195	53,396,525	(3,091,994)
Total Operating Revenues	\$ 66,054,719.00	\$ 15,188,412.00	\$ 62,962,724.75	\$ (3,091,994.25)
Other Revenues				
Carryforward for Encumbrances	1,482,465	-	1,482,465	-
Use of / Return to Fund Balance	26,226,900	-	26,226,900	-
Total Other Revenues	27,709,365	-	27,709,365	-
Total Revenues	93,764,084	15,188,412	90,672,090	(3,091,994)
Transfer to Deferred Credits	-	-	-	-
Total Revenues Net Adjustments	93,764,084	15,188,412	90,672,090	(3,091,994)
EXPENDITURES				
Employee Salaries and Fringes	43,699,899	7,650,894	41,270,900	2,428,999
Overhead	1,494,328	-	750,000	744,328
Non-Personal Services	3,066,986	737,485	3,066,986	-
Community Based Organizations	2,816,802	168,970	2,816,802	-
Materials & Supplies	755,730	37,472	755,730	-
Capital Outlay	1,063,189	579,328	1,063,189	-
Project Carryforward	631,311	-	631,311	-
Services of Other Departments	10,651,361	16,881	10,000,000	651,361
Expenditure Recovery	(767,448)	-	(767,448)	-
Operating Transfers Out	-	-	-	-
Intrafund Transfers Out	30,351,926	-	30,351,926	-
Unappropriated Revenue	-	-	-	-
Total Expenditures	93,764,084	9,191,030	89,939,396	3,824,688
Balance	-	5,997,382	732,694	732,694

Revenues

Year-to-date revenues through September 2014 are approximately \$800,000 less than the same time last year. This represents a 5.2% decrease.

YTD September 2014	YTD September 2013	\$ Variance	% Variance
\$15,188,412	\$15,971,429	\$(783,017)	-5.16%

A year-to-year comparison of the valuation of issued permits shows a decrease of \$183.7 million between FY 2014 and FY 2015. This represents a 16.5% decrease. The Department is processing 4.9% more permits in FY 2015. The distribution of issued permits by construction valuation between years is as follows:

Valuation in \$	Number of Issued Permits		Change	% Change
	YTD 2014	YTD 2015		
0-499	2162	2229	67	3.10%
500-1,999	496	450	-46	-9.27%
2,000- 9,999	1937	1916	-21	-1.08%
10,000 – 49,999	2280	2464	184	8.07%
50,000-99,999	552	638	86	15.58%
100,000-499,999	534	568	34	6.37%
500,000-999,999	76	120	44	57.89%
1,000,000 or more	65	110	45	69.23%
	8,102	8,495	393	4.85%

	YTD 2014	YTD 2015	Change	% Change
Total Valuation	\$ 1,113,113,697	\$ 929,406,281	\$ (183,707,416)	-16.50%

Expenditures

Year-to-date expenditures through September 2014 are approximately \$1.4 million less than the same time last year. The 14.9% decrease is due to lower work order billings from city departments. FY 2015 salary, non-personal services and capital expenditures are higher than FY 2014 expenditures.

YTD September 2014	YTD September 2013	\$ Variance	% Variance
\$ 9,191,030	\$ 10,561,315	\$(1,370,285)	-14.91%

DEPARTMENT OF BUILDING INSPECTION
MONTHLY REVENUE REPORT FOR FY 2014-15
MONTHS: JULY - SEPTEMBER 2014

SOURCES OF REVENUE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	CUM TOTAL
PERMITS SERVICES													
61108 NOTICES	6,376	7,038	5,532										18,946
61109 POSTING NOTICES													-
61110 STREET NUMBERS	12,572	9,032	6,165										27,769
61112 CENTRAL PERMIT BUREAU FEES	43,264	45,292	40,636										129,192
61121 PERMIT EXTENSION FILLING		738											738
61180 PERMIT EXPEDITOR	26												26
SUB-TOTAL >>>>>>>>	62,238	62,100	52,333	-	-	-	-	-	-	-	-	-	176,671
PLAN REVIEW SERVICES													
61101 PLAN CHECKING	2,253,914	1,679,888	2,387,557										6,321,359
61102 PREMIUM PLAN REVIEW	44,502	21,935	135,340										201,777
61103 PREPLAN APPLICATION MEETING	13,464	12,716	15,385										41,565
61104 SUBPOENA	3,175	1,250	1,575										6,000
61105 APPLICATION EXTENSION	33,615	10,866	8,090										52,571
61150 MECHANICAL PERMIT	6,651	4,675	1,763										13,089
61170 SEISMIC RETROFITTING													-
61181 BOARD FEES													-
SUB-TOTAL >>>>>>>>	2,355,321	1,731,330	2,549,710	-	-	-	-	-	-	-	-	-	6,636,361
ADMINISTRATION/SUPPORT SERVICES													
30150 INTEREST INCOME	68,323	68,928											137,251
30310 UNREALIZED GAINS													-
60175 TTX-GENERAL GOVERNMENT		10,032											10,032
60199 OTHER GENERAL GOVERNMENT													-
60627 CURB RECONFIGURATION													-
61111 REPRODUCTION	245	339	876										1,460
61183 MICROFILM RELATED FEE	14,965	15,167	11,714										41,846
61184 RECORDS RETENTION FEE	47,944	45,569	39,379										132,892
61185 REPORT OF RESIDENTIAL RECORD FEE	107,689	104,414	113,127										325,230
61186 VACANT/ABANDONED BUILDINGS	6,120	4,590	13,500										24,210
61187 DEVELOPMENT FEE COLLECTION-ADMIN FEE													-
69999 OTHER OPERATING REVENUE	65	65	65										195
78901 OVERRAGE (SHORTAGE)													-
78902 DBI-NON SUFFICIENT FUNDS	950	350	650										1,950
78905 OVER/SHORT CASH REPORT TO BOS		1											-
SUB-TOTAL >>>>>>>>	246,301	249,455	179,311	-	-	-	-	-	-	-	-	-	675,066
REVENUE TOTAL	5,593,088	4,721,578	4,873,746	-	-	-	-	-	-	-	-	-	15,188,412

**DEPARTMENT OF BUILDING INSPECTION
REVENUE PROJECTION FOR FY 2014-15**

SOURCES OF REVENUE	REVISED BUDGET 2014-15	ACTUAL THRU 9/30/14	PROJECTION	PROJECTED TOTAL FY 2014-2015	VARIANCE
INSPECTION SERVICES					
61115 BUILDING PERMITS	12,830,866	3,324,420	8,608,285.38	11,932,705	(898,161)
61116 PENALTIES & VIOLATIONS -- BID	672,627	103,355	522,188.11	625,543	(47,084)
61117 ADDITIONAL BUILDING INSPECTIONS	976,879	161,255	747,242.47	908,497	(68,382)
61118 RESIDENTIAL INSPECTIONS REPORTS	81,949	87,417	191,583.00	279,000	197,051
61119 OFF-HOURS BUILDING INSPECTION	43,497	0	40,452.21	40,452	(3,045)
61120 ENERGY INSPECTIONS	274,657	73,340	182,091.01	255,431	(19,226)
61130 PLUMBING PERMIT ISSUANCE FEE	3,536,046	1,141,502	2,147,020.78	3,288,523	(247,523)
61131 PENALTIES--PLUMBING PERMIT	224,209	12,352	196,162.37	208,514	(15,695)
61132 PLUMBING INSPECTION	385,561	53,403	305,168.73	358,572	(26,989)
61133 OFF-HOURS PLUMBING INSPECTION	29,708	52,856	40,144.00	93,000	63,292
61135 MECHANICAL PERMIT ISSUANCE FEE	329,475	79,610	226,801.75	306,412	(23,063)
61140 ELECTRICAL INSPECTION	5,372,464	1,933,964	3,062,427.52	4,996,392	(376,072)
61141 PENALTIES--ELECTRICAL PERMIT	139,458	33,649	96,046.94	129,696	(9,762)
61142 ADDITIONAL ELECTRICAL INSPECTION	826,435	87,716	680,868.55	768,585	(57,850)
61143 OFF-HOURS ELECTRICAL INSPECTION	455,929	44,057	379,956.97	424,014	(31,915)
61144 SIGN PERMIT	25,560	6,941	16,829.80	23,771	(1,789)
61152 ADDITIONAL--MECHANICAL	561	0	521.73	522	(39)
61155 BOILER PERMIT	336,316	94,785	217,988.88	312,774	(23,542)
61156 BOILER PERMIT PENALTIES	16,816	0	15,638.88	15,639	(1,177)
61157 ADDITIONAL BOILER INSPECTION		0	-	0	-
61158 OFF-HOURS BOILER INSPECTION		0	-	0	-
69999 OTHER OPERATING REVENUE		0	-	0	-
SUB-TOTAL >>>>>>>>	26,559,013	7,290,622	17,677,419	24,968,041	(1,590,972)
HOUSING INSPECTION/CODE ENFORCEMENT					
20931 APARTMENT LICENSE FEE	6,696,009	0	6,696,009	6,696,009	-
61160 HOTEL LICENSE FEE	418,927	0	418,927	418,927	-
61161 1 & 2 FAMILY RENTAL FEE	1,730,083	0	1,730,083	1,730,083	-
61162 HOTEL CONVERSION ORDINANCE	161,967	1,966	160,001	161,967	-
61163 RESIDENTIAL HOTEL PRESERVATION		0	-	0	-
61165 CODE ENFORCEMENT--CED	560,522	160,643	360,642.46	521,285	(39,237)
61167 CODE ENFORCEMENT--ASSESSMENT FE	306,494	88,411	196,628.42	285,039	(21,455)
61168 CODE ENFORCEMENT--CA LITIGATION	560,522	158,671	362,614.46	521,285	(39,237)
61169 CODE ENFORCEMENT--LEAD ABATEMENT		0	-	0	-
63592 INTERIOR LEAD ABATEMENT FEES	1,682	0	1,564.26	1,564	(118)
SUB-TOTAL >>>>>>>>	10,436,206	409,691	9,926,470	10,336,161	(100,045)

**DEPARTMENT OF BUILDING INSPECTION
REVENUE PROJECTION FOR FY 2014-15**

SOURCES OF REVENUE	REVISED BUDGET 2014-15	ACTUAL THRU 9/30/14	PROJECTION	PROJECTED TOTAL FY 2014-2015	VARIANCE
PERMITS SERVICES					
61108 NOTICES	49,438	18,946	27,031.34	45,977	(3,461)
61109 POSTING NOTICES	10,090	0	9,383.70	9,384	(706)
61110 STREET NUMBERS	61,321	27,769	29,259.53	57,029	(4,292)
61112 CENTRAL PERMIT BUREAU FEES	2,476,913	129,192	2,174,337.09	2,303,529	(173,384)
61121 PERMIT EXTENSION FILLING	1,121	738	304.53	1,043	(78)
61180 PERMIT EXPEDITOR	38,445	26	35,727.85	35,754	(2,691)
SUB-TOTAL >>>>>>>>	2,637,328	176,671	2,276,044	2,452,715	(184,613)
PLAN REVIEW SERVICES					
61101 PLAN CHECKING	23,396,130	6,321,359	15,437,041.90	21,758,401	(1,637,729)
61102 PREMIUM PLAN REVIEW	315,238	201,777	91,394.34	293,171	(22,067)
61103 PREPLAN APPLICATION MEETING	120,737	41,565	70,720.41	112,285	(8,452)
61104 SUBPOENA	18,609	6,000	11,306.37	17,306	(1,303)
61105 APPLICATION EXTENSION	112,104	52,571	51,685.72	104,257	(7,847)
61150 MECHANICAL PERMIT	112,104	13,089	91,167.72	104,257	(7,847)
61170 SEISMIC RETROFITTING	81,163	0	75,481.59	75,482	(5,681)
61181 BOARD FEES	1,682	0	1,564.26	1,564	(118)
SUB-TOTAL >>>>>>>>	24,157,767	6,636,361	15,830,362	22,466,723	(1,691,044)
ADMINISTRATION/SUPPORT SERVICES					
30150 INTEREST INCOME	559,214	137,251	421,963	559,214	-
30310 UNREALIZED GAINS		0		0	-
60175 TTX-GENERAL GOVERNMENT	50,000	10,032	39,968	50,000	-
60199 OTHER GENERAL GOVERNMENT		0		0	-
60627 CURB RECONFIGURATION		0		0	-
61111 REPRODUCTION	6,300	1,460	4,840.00	6,300	-
61183 MICROFILM RELATED FEE	250,000	41,846	208,154.00	250,000	-
61184 RECORDS RETENTION FEE	372,500	132,892	213,533.00	346,425	(26,075)
61185 REPORT OF RESIDENTIAL RECORD FEE	900,000	325,230	511,770.00	837,000	(63,000)
61186 VACANT/ABANDONED BUILDINGS	112,104	24,210	80,046.72	104,257	(7,847)
61187 DEVELOPMENT FEE COLLECTION-ADMIN FEE		0		0	-
69999 OTHER OPERATING REVENUE	14,289	195	8,805	9,000	(5,289)
78901 OVERRAGE (SHORTAGE)		0		0	-
78902 DBI-NON SUFFICIENT FUNDS		1,950		1,950	1,950
78905 OVER/SHORT CASH REPORT TO BOS					
SUB-TOTAL >>>>>>>>	2,264,407	675,066	1,489,080	2,164,146	(100,261)
REVENUE TOTAL	\$ 66,054,721	15,188,411	47,199,375	62,387,786	\$ (3,666,935)
CARRYFORWARD FOR ENCUMBRANCES			0	574,939	574,939
TOTAL	66,054,721	15,188,411	47,199,375	62,962,725	(3,091,996)

DEPARTMENT OF BUILDING INSPECTION
MONTHLY REPORT JULY-SEPTEMBER 2014

REVENUES

Char Description	FY 2013-14		Sep-13		FY 2013-14	FY 2014-15		Sep-14		FY 2014-15	Projected
	PY Original	PY Revised	PY Current	Prior YTD	PY Actual	CY Original	CY Revised	CY Current	Current YTD	Projected	Revenue
	Budget	Budget	Month	Revenue	Revenue	Budget	Budget	Month	Revenue	Total	Variance
Operating Revenues											
200 Apartment/Rental Unit/Hotel License Fee	9,002,112	9,002,112	3,068	624	8,343,035	9,006,986	9,006,986	312	1,966	9,006,986	-
300 Interest & Investment	459,214	459,214	48,512	3,692	647,699	559,214	559,214	-	137,251	559,214	-
600 Charges for Services	47,523,382	47,523,382	6,076,440	15,967,113	70,901,446	56,488,519	56,488,519	4,873,434	15,049,195	53,396,525	(3,091,994)
910 Operating Transfer-In from Supervisor Kim	-	3,000	-	-	3,000	-	-	-	-	-	-
Total Operating Revenues	\$ 56,984,708	\$ 56,987,708	\$ 6,128,020	\$ 15,971,429	\$ 79,895,180	\$ 66,054,719	\$ 66,054,719	\$ 4,873,746	\$ 15,188,412	\$62,962,725	\$ (3,091,994)
Other Revenues											
Carryforward for Encumbrances	-	574,939	-	-	574,939	-	1,482,465	-	-	1,482,465	-
Use of / Return to Fund Balance	21,578,031	21,578,031	-	-	21,578,031	26,226,900	26,226,900	-	-	26,226,900	-
Total Other Revenues	\$ 21,578,031	\$ 22,152,970	\$ -	\$ -	\$ 22,152,970	\$ 26,226,900	\$ 27,709,365	\$ -	\$ -	\$27,709,365	\$ -
Total Revenues	\$ 78,562,739	\$ 79,140,678	\$ 6,128,020	\$ 15,971,429	\$ 102,048,150	\$ 92,281,619	\$ 93,764,084	\$ 4,873,746	\$ 15,188,412	\$90,672,090	\$ (3,091,994)
Transfer to Deferred Credit	-	-	-	-	(4,490,044)	-	-	-	-	-	-
Total Revenues Net of Deferred Credit	\$ 78,562,739	\$ 79,140,678	\$ 6,128,020	\$ 15,971,429	\$ 97,558,106	\$ 92,281,619	\$ 93,764,084	\$ 4,873,746	\$ 15,188,412	\$90,672,090	\$ (3,091,994)

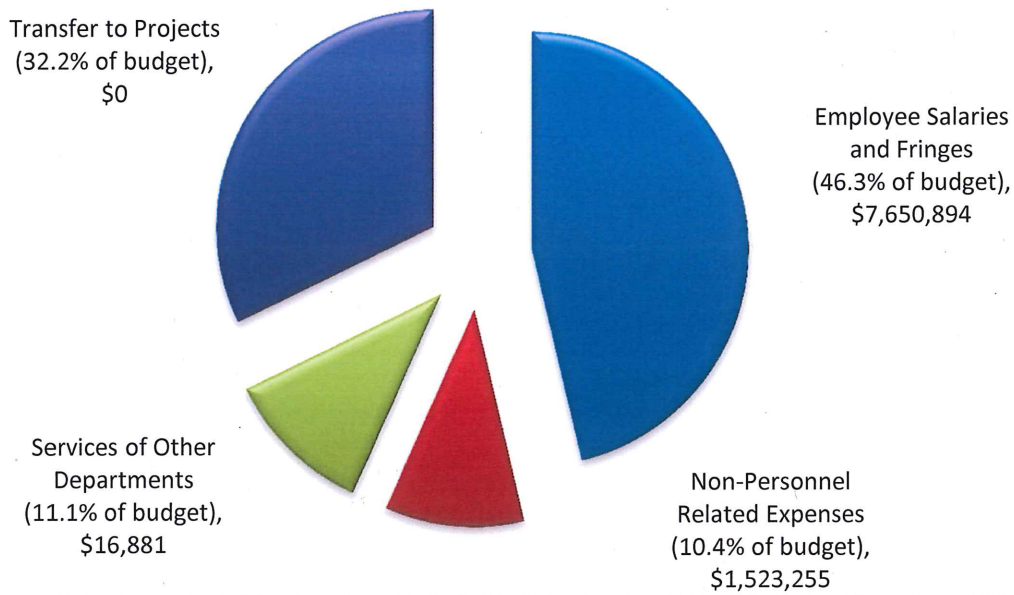
EXPENDITURES

Char Description	FY 2013-14		Sep-13		FY 2013-14	FY 2014-15		Sep-14		FY 2014-15	Projected
	PY Original	PY Revised	PY Current	Prior YTD	PY Actual	CY Original	CY Revised	CY Current	Actuals to Date	Projected	Expenditure
	Budget	Budget	Month	Expenditures	Expenditures	Budget	Budget	Month	to Date	Total	Variance
001-013 Employee Salaries and Fringes	41,469,024	41,173,184	2,759,153	7,444,113	36,537,130	43,699,899	43,699,899	2,730,250	7,650,894	41,270,900	2,428,999
020 Overhead	1,275,123	1,275,123	532,871	532,871	532,871	1,494,328	1,494,328	-	-	750,000	744,328
021 Non-Personal Services	2,378,912	2,258,164	36,415	303,874	1,917,756	2,901,261	3,066,986	463,626	737,485	3,066,986	-
038 Community Based Organizations	2,522,612	2,525,612	13,066	42,376	2,115,950	2,779,620	2,816,802	122,879	168,970	2,816,802	-
040 Materials & Supplies	531,098	664,842	130,600	223,437	593,322.00	751,327	755,730	24,410	37,472	755,730	-
060 Capital Outlay	1,345,000	1,423,847	-	-	300,333.00	246,000	1,063,189	579,328	579,328	1,063,189	-
069 Project Carryforward	-	-	-	-	-	-	631,311	-	-	631,311	-
081 Services of Other Departments	7,804,251	8,600,712	2,014,644	2,014,644	6,785,665	10,193,395	10,651,361	16,881	16,881	10,000,000	651,361
086 Expenditure Recovery	(240,987)	(258,512)	-	-	(216,962)	(136,137)	(767,448)	-	-	(767,448)	-
091 Operating Transfers Out	-	-	-	-	-	-	-	-	-	-	-
095 Intrafund Transfers Out	21,477,706	21,477,706	-	-	21,477,706	30,351,926	30,351,926	-	-	30,351,926	-
098 Unappropriated Revenue	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 78,562,739	\$ 79,140,678	\$ 5,486,749	\$ 10,561,315	\$ 70,043,771	\$ 92,281,619	\$ 93,764,084	\$ 3,937,374	\$ 9,191,030	\$89,939,396	\$ 3,824,688
Balance	\$ -	\$ -	\$ 641,271	\$ 5,410,114	\$ 27,514,335	\$ -	\$ -	\$ 936,372	\$ 5,997,382	\$ 732,694	\$ 732,694

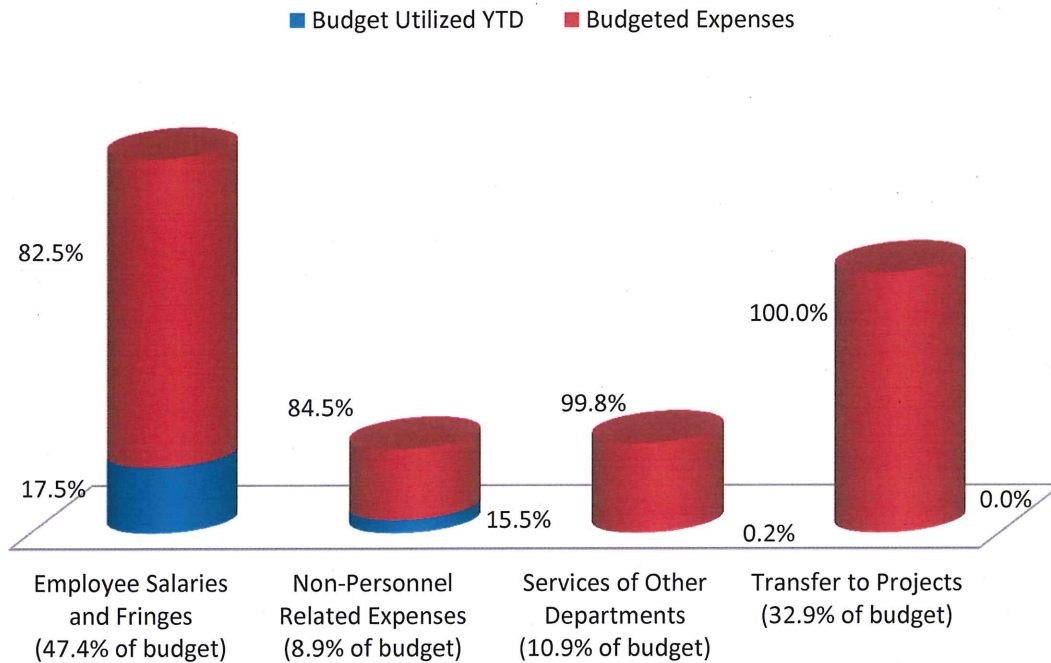
Glossary:

Char = Character Highest level of Chart of Accounts	PY = Prior Year Last Fiscal Year	YTD = Year To Date Accumulated monthly data	CY = Current Year This Fiscal Year	FY = Fiscal Year July 1 to June 30
Revenue Variance Difference between <i>current year revised budget</i> and <i>current year to date revenue</i>	Expenditure Variance Difference between <i>revised budget</i> and <i>actuals to date</i> including encumbrances	% FY Elapsed Percentage of the fiscal year gone at time of data collection	Spend Rate Percentage of the <i>revised budget</i> amount spent	

FY 2014-15 Revised Budget - Expenses



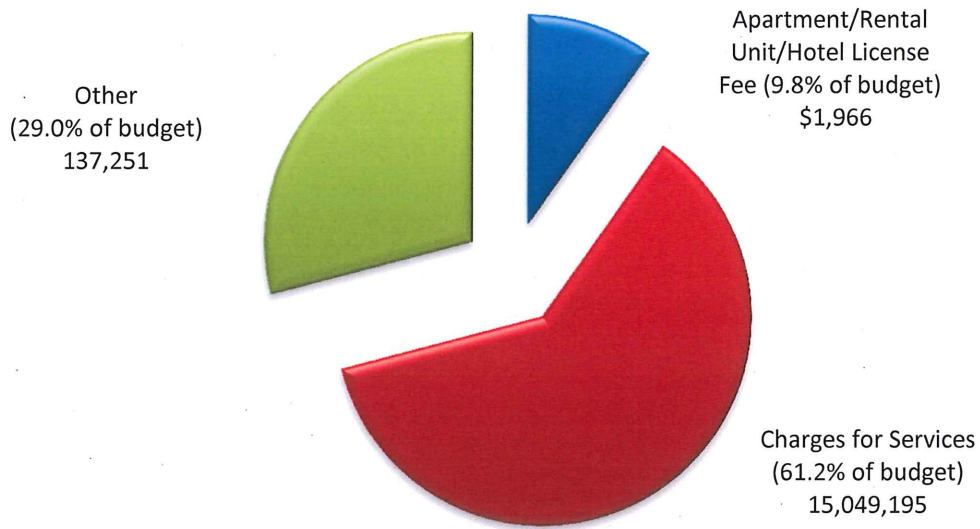
Expenses as of 9/30/14



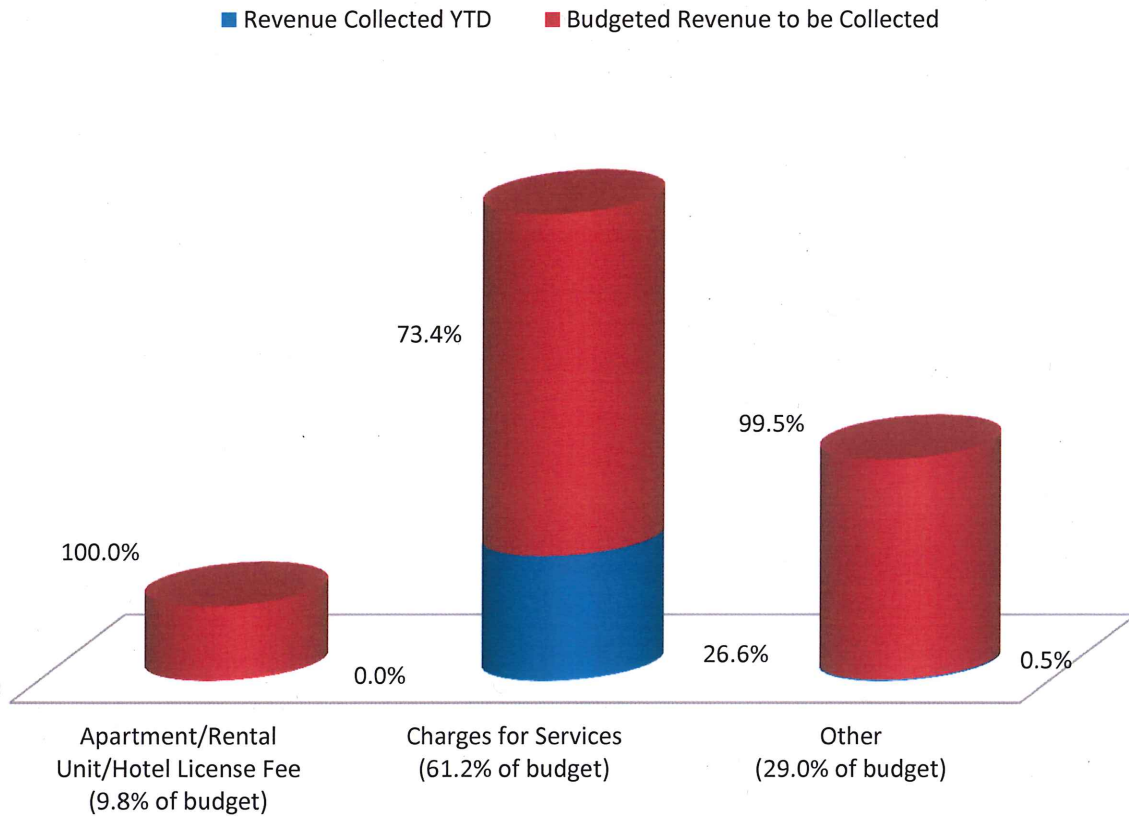
Non-Personnel Related Expenses includes Overhead, Non-Personal Services, Community Based Organization, Project Carryforward, Vehicles, and Materials & Supplies

Note: The percent of the fiscal year elapsed is 100%

FY 2014-15 Budget - Revenue



Revenue as of 9/30/14



Other includes Interest & Investments, Fund Balance, Strong Motion, and Expenditure Recovery
 Note: The percent of the fiscal year elapsed is 100%

