



ACCESS APPEALS COMMISSION SPECIAL MEETING AGENDA

SPECIAL MEETING AT ALTERNATE LOCATION AND TIME

Wednesday, January 22, 2014

10:30 A.M.

SPECIAL MEETING LOCATION:

Earthquake Safety Implementation Program (ESIP)

EPICENTER Office

245 03rd Street, San Francisco 94133

MATTERS FOR CONSIDERATION

AGENDA:

1. CALL TO ORDER AND ROLL CALL

2. DISCUSSION ON VARIOUS ADMINISTRATIVE MATTERS:

(DISCUSSION and POSSIBLE ACTION)

This is the **third** discussion on a possible revision of San Francisco Building Code Administrative Bulletin AB-090 for Destination Based Elevators, proposing additional standards that would allow accessible turn-style control installations and accessible touch-screen controllers. This would be for informational purposes only, in order to provide findings to the DBI Code Advisory Committee on Disability Access. An **ACTION** would be to inform the Department of Building Inspection Code Advisory Committee on Disability Access of any findings by the Access Appeals Commission on these matters.

3. COMMISSIONERS' AND STAFF'S QUESTIONS AND COMMENTS: (DISCUSSION)

Commissioners' and Staff's open discussion to identify new agenda items and current agenda items to be continued to another regular commission meeting, or special meeting. Commission discussion and possible action regarding administrative issues related to access appeals.

MEMBERS OF THE COMMISSION

Ms. Alyce G. Brown, President
Mr. William Scott Ellsworth, Commissioner
Mr. Arnie Lerner, AIA, CASp, Commissioner
Mr. Walter Park, Vice President
Dr. Ronald Vernali, Commissioner

DEPARTMENT REPRESENTATIVES

Department of Building Inspection: Mr. Neil Friedman, Secretary (415) 558-6168

City Attorney's Office: Ms. Elaine Warren (415) 554-4614

4. PUBLIC COMMENT:

(DISCUSSION)

Comment time is limited to 3 minutes per person.

5. ADJOURNMENT:

(ACTION)

Thank you,



Neil Friedman
Chief Building Inspector
Secretary to the Access Appeals Commission

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, TO OBTAIN A COPY OF THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE ADMINISTRATOR, SUNSHINE TASK FORCE CITY HALL, ROOM 244, 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA 94102-4689. OFFICE (415) 554-7724, FAX (415) 554-7854, E-MAIL: soft@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Sunshine Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/> and at the San Francisco Public Library.

SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Administrative Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.



ACCESSIBLE MEETING INFORMATION POLICY, ALTERNATE LOCATION

Accessible MUNI lines service the **ESIP EPICENTER office**. Please see information, below, or contact MUNI Accessible Services at (415) 923-6142 or www.sfmuni.com for detailed information. For general route information, call MUNI at (415) 673-6864. Locally, the **EPICENTER** is served by Muni lines 8AX, 8BX, 8X, 30, 45, 91. The closest BART stop is the Montgomery Street Station.

If any materials related to an item on this agenda have been distributed to the Access Appeals Commission after distribution of the agenda packet, those materials are available for public inspection at Department of Building Inspection, 1660 Mission Street, San Francisco, CA 94103, 1st floor Public Information Counter, during normal office hours.

The (temporary) Access Appeals Commission meeting room at the *ESIP EPICENTER* office is wheelchair accessible.

Accessible seating for persons with disabilities (including those using wheelchairs) is available at the meeting. To request a sign language interpreter, reader, materials in alternative formats, or to request other accommodations for a disability such as an assistive listening device, please contact the (incoming) **AAC Secretary (as of January 10, 2014), Richard Halloran (415) 558-6110**, at least 72 hours in advance of the meeting.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call (415) 558-6014 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such persons, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

POLICY STATEMENT OF PUBLIC HEARING OR MEETING

Pursuant to Section 67.7-1(c) of the San Francisco Administrative Code, members of the public who are unable to attend the public meeting or hearing may submit written comments regarding a calendared item to the (next) AAC Secretary, Richard Halloran at 1660 Mission Street 1st floor, San Francisco, CA 94103 or at the place of the scheduled hearing before the proceedings begin. These written comments shall be made a part of the official public record and these comments will be brought to the attention of the members of the Access Appeals Commission. [eight copies are necessary.]

POLICY STATEMENT OF PUBLIC COMMENT

Pursuant to Section 67.16 of the San Francisco Administrative Code, each member of the public may address the Commission, once, for up to three minutes on any agenda item.

SUMMARY OF RULES OF EVIDENCE AND TESTIMONY

Access Appeals Commission Rules will be available at each meeting. For an advance copy, please contact Mr. Richard Halloran at (415) 558-6110.

All persons testifying in any matter on the Commission Agenda must first be sworn in by the Official Reporter.

If any materials related to an item on this agenda have been distributed to the Access Appeals Commission after distribution of the agenda packet, those materials are available for public inspection at Department of Building Inspection, 1660 Mission Street, San Francisco, CA 94103, 1st floor Public Information Counter, during normal office hours.

The Director's staff representative shall make the first presentation of each appeal, followed by the appellant, each for up to seven minutes. The Director's representative and the appellant then each have three minutes for rebuttal. Any interested persons not affiliated with the principal who wishes to speak on the item may then be heard once for up to three minutes. Additional time may only be granted at the discretion of the President or Chairperson.

Acceptance of additional documentary evidence at the hearing is at the discretion of the President or Chairperson. In general, all written information pertaining to the appeal provided by the appellant shall be submitted to the Secretary nineteen days in advance of the hearing date.

If an appeal is denied by the Commission, the appellant has the right to request a rehearing if he or she may demonstrate that they have substantially new information for the Commission's consideration. A request for a rehearing must be made within ten days of the meeting date at which the appeal was denied. Such a request shall be made by letter and addressed to the Secretary of the Commission. The letter should state the reasons for the request and should present the new information. The filing fee for a rehearing request is \$100.00.

REQUESTS FOR NOTICE OF HEARINGS AND AGENDAS

If you wish to be included in the Access Appeals Commission mailing list for Notice of Hearings and Agendas, contact Richard Halloran, Secretary, at 1660 Mission St, 1st floor 94103, or call 415-558-6110. The Access Appeals Commission Hearing Agendas and Minutes are also available at our web site http://www.sfgov.org/site/dbi_meeting.asp

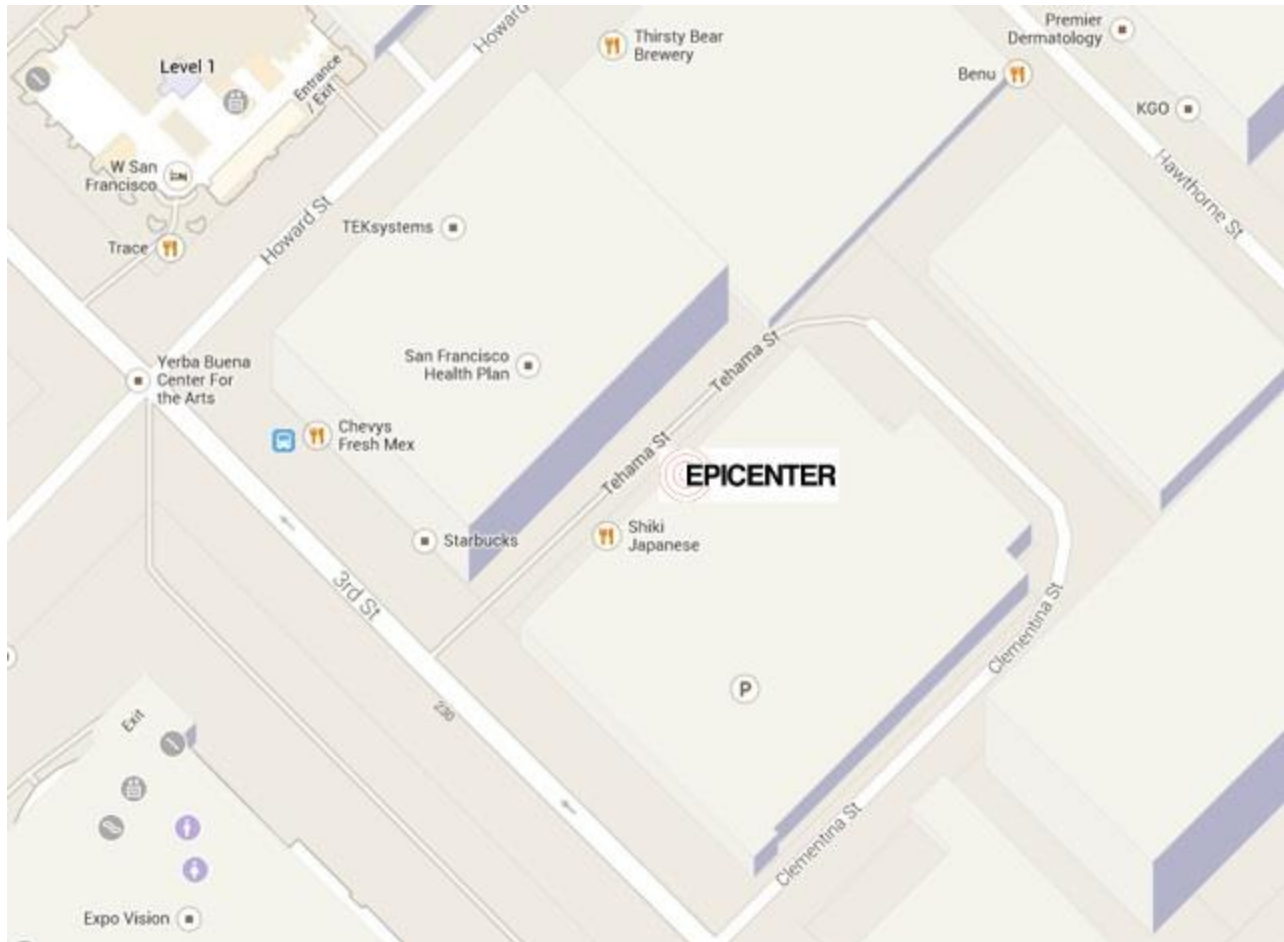
INFORMATION GUIDE TO THE ACCESS APPEALS PROCESS

A guide to the access appeals process is available by contacting Richard Halloran, Recording Secretary, Access Appeals Commission, at the Disabled Access Section of the Department of Building Inspection, 1st floor, 1660 Mission Street, San Francisco, CA 94103, or by calling 415-558-6110.

If any materials related to an item on this agenda have been distributed to the Access Appeals Commission after distribution of the agenda packet, those materials are available for public inspection at Department of Building Inspection, 1660 Mission Street, San Francisco, CA 94103, 1st floor Public Information Counter, during normal office hours.

Alternate Location for this meeting, only:

The EPICENTER is located at [245 Third Street, San Francisco, CA 94103](#).



From Third Street, the EPICENTER is down and to the right in Tehama Alley, about a half a block south of Howard Street. The alley can be seen at the large red 201 sign by Starbucks.

BART and MUNI: The EPICENTER can be reached from both Powell and Montgomery Stations and bus stops near those stations. Additionally, the 8AX, 8BX, 8X, 12, 30, 45, and 91 busses stop at Folsom and Third.

By Car: The EPICENTER is located in the base of one of the SOMA pay parking lots. The entrance is located just after Clementina Alley and before Tehama Alley.

If any materials related to an item on this agenda have been distributed to the Access Appeals Commission after distribution of the agenda packet, those materials are available for public inspection at Department of Building Inspection, 1660 Mission Street, San Francisco, CA 94103, 1st floor Public Information Counter, during normal office hours.

By Bike: The EPICENTER is accessible by walking down Third from the Market Street bikeway, as well as the Howard Street bike lane from the east and the Folsom Street bike lanes from the west (to Third Street). We are currently working on the installation of bike parking stalls and have limited bike storage inside.

If any materials related to an item on this agenda have been distributed to the Access Appeals Commission after distribution of the agenda packet, those materials are available for public inspection at Department of Building Inspection, 1660 Mission Street, San Francisco, CA 94103, 1st floor Public Information Counter, during normal office hours.