



EID OFF-HOUR INSPECTION REQUEST

JOB ADDRESS _____ BLOCK: _____ LOT: _____

ELECTRICAL PERMIT #: _____

OWNER/CONTRACTOR: _____

MAILING ADDRESS: _____

	Service Requested	Sub. Obj.#	Hrs.	Minimum At Fee		Added Hours	Total Fee
	Off-Hours Inspection	61143	2	\$158.10	\$316.20	_____ of \$237.15/hr	\$

Reason that inspection cannot be performed during normal inspection hours:

Scope of Off-Hour Inspection:

Date of Requested Inspection:

Time of Requested Inspection:

Area / Floor of Inspection:

Contact Person: _____	Phone: _____
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General Receipt Number: _____

Date of Receipt: _____ _____ Applicant's Signature

Received By: _____ Approvals: 1. _____ 2. _____

NOTE: We accept payments from owner or affiliated agent(s) shown on DBI record.
 3rd parties must provide authorization letter and ID.



Instructions to Applicants for Service

GENERAL – The Department of Building Inspection has expanded its services in order to better serve the public. Persons wishing to request these services should submit this “Service Request Application” along with any necessary letter (see below) and pay the related fees to the Division office where the services will be provided. Separate submittals are required at each Division. For Direction to the appropriate office or for general information please call the Public Services Division office at 558-6088

OFF-HOURS INSPECTION – The Department will provide evening, weekend and other off-hours inspections by arrangement with the Chief Inspector of the Division involved. Two-day lead time is normally required to schedule such off-hours inspections. Payment of fees shall be in advance. Additional inspection hours, including travel time, will be charged unless other arrangements are made in advance.