

Attachment B

Addition of Dwelling Units per Ordinance

No. 162-16 or **No. 95-17** or **No. 162-17** (check one box only)

SCREENING FORM – No fee to file

The screening form shall be completed by the owner or agent to determine the eligibility for adding dwelling units per Ordinance No. 162-16 based on permits for Mandatory Seismic Retrofitting under SFEB Chapter 4D, or voluntary seismic retrofitting per AB-094, or existing residential building complies with the requirements of Ordinance No. 162-16, No. 95-17 or No. 162-17.

Submit the completed Screening Form (with the supporting documents) as a hardcopy in person or by U.S. mail to Department of Building Inspection, 1660 Mission Street, San Francisco, CA 94103

**BLOCK / LOT
NUMBER**

ADDRESS

**CONTACT (OWNER
OR AGENT)**

SECTION 1 – ADMINISTRATIVE INFORMATION

Contact Name

Contact Telephone

Contact Email

Contact Mailing Address

SECTION 2 – DETERMINATION OF ELIGIBILITY TO ADD DWELLING UNITS

	<u>Yes</u>	<u>No</u>
1. Has mandatory seismic retrofitting been filed under SFEBC Chapter 4D, Mandatory Earthquake Retrofit of Wood Frame Buildings?	<input type="checkbox"/>	<input type="checkbox"/>

If yes, Permit Application Number: _____

	<u>Yes</u>	<u>No</u>
2. Has voluntary seismic strengthening been filed under Administrative Bulletin AB-094, Definition and Design Criteria for Voluntary Seismic Upgrade of Soft Story, Type-V (wood frame) Buildings?	<input type="checkbox"/>	<input type="checkbox"/>

If yes, Permit Application Number: _____

	<u>Yes</u>	<u>No</u>
3. Does existing residential building comply with Ordinance No. 162-16, No. 95-17 or 162-17 for addition of dwelling units? (Subject to Planning review)	<input type="checkbox"/>	<input type="checkbox"/>

Owner / Agent:

- Owner
- Agent

Signature

Date

FOR DBI USE ONLY

DBI has received the materials submitted and filed under "Addition of dwelling units per Ordinance No. 162-16, No. 95-17 or No. 162-17".	<input type="checkbox"/>
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Further discussions on code issues and equivalencies on compliance will be via pre-application meetings or Administrative Bulletin AB-005.

Date received by DBI