



**COMPLIANCE AFFIDAVIT**  
**SECTION 604 OF THE SAN FRANCISCO HOUSING CODE**  
**(Requirements are described in the Notice on the reverse side)**

**Building Location:**

Building Address: \_\_\_\_\_ Assessors Block/Lot: \_\_\_\_\_

**Building Type: (select one)**

- Apartment House  Hotel  
 Residential Condo Building (Apartment House with three (3) or more dwellings - building appendage in common areas)  
 Individual Residential Condo (Individual Dwelling Unit with building appendages in private area)

**Property Owner Information: (select one & complete)**

- Name of Property Owner: \_\_\_\_\_  
 Name of Residential Condominium Association Representative: \_\_\_\_\_  
Mailing Address for building contact (owner or condo association): \_\_\_\_\_  
Phone # of Contact Person: \_\_\_\_\_

**Licensed Professional Information: (select type of professional & complete)**

- Name of Licensed Professional that reviewed building: \_\_\_\_\_  
Mailing Address of Licensed Professional: \_\_\_\_\_  
Phone # of Licensed Professional: \_\_\_\_\_ License #: \_\_\_\_\_  
Type of professional:  
 General Contractor  Architect  
 Civil Engineer  Structural Engineer  
 Structural Pest Control Inspector

**Affidavit Verification: (Complete verification below)**

- Exterior building appendages (as described on reverse side) **DO NOT** exist at the subject building.  
 Exterior building appendages **DO** exist at the subject building.

I, \_\_\_\_\_, hereby verify to the best of my knowledge that at the time of my inspection on \_\_\_\_\_, all wood and metal decks, balconies, landings, exit corridors, stairway systems, guardrails, handrails, fire escapes, or any parts thereof in weather-exposed areas, (that exist at the subject building identified above) are in general safe condition, adequate working order, and free from deterioration, decay, or improper alteration that could cause a safety hazard.

\_\_\_\_\_  
Signature of Licensed Professional indicated above Date Signed

**Please submit this completed & signed affidavit to the Department of Building Inspection as follows:**

**Mail:** DBI - Housing Inspection Services Division

Attn: Section 604 H.C. Affidavit Filing

1660 Mission Street, 6<sup>th</sup> Floor

San Francisco, CA 94103-2414

**Phone:** (415) 558-6220

**Fax:** (415) 558-6249

**Email:** dbi.hissection604@sfgov.org

*Please make a copy of this affidavit for your records prior to submittal to the Department of Building Inspection.*