



DRAFT MINUTES

Regular Meeting of the CODE ADVISORY COMMITTEE

DATE: January 12, 2022
TIME: 9:30 a.m. to 11:30 a.m.
LOCATION: Remote Access

Remote Access to Information and Participation

Meeting held by teleconference pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency.

Note: Public comment is welcome and will be heard during each agenda item. Reference documents relating to agenda are available for review at the 49 South Van Ness Ave, 2nd Floor, TSD Counter. For information, please email ken.hu@sfgov.org.

Present

Stephen Harris, S.E., Chair
Jim Reed
Brian Salyers
Jonathan Rodriguez
Zachary Nathan, AIA, CASp
Don Libbey, P.E.
A.R Sanchez-Corea, III
Rene Vignos, S.E.
Robert Wong, M.E.
Gina Centoni
Marc Cunningham
Arnie Lerner, FAIA, CASp

Excused

Nancy Goldenberg, AIA, LEED AP
Henry Karnilowicz
Ned Fennie, A.I.A, Vice-Chair
Ira Dorter

Absent

Others Present

Angie Sommer, BIC	Raquel Bito, BIC	Thomas Fessler, DBI
Neville Pereira, DBI	Christine Gasparac, DBI	Jeff Buckley, DBI
Alan Lee, DBI	John Murray, DBI	Michelle Yu, DBI
Patrick Hannan, DBI	Kathy Harold, SFFD	John Christian, Public
Larry Smith, Public	Ross Levy, Public	Call-in User_3 (415305****), Public
Call-in User_11 (415297****), Public	Call-in User_4 (628652****), Public	Call-in User_9 (415706****), Public
Call-in User_2 (415283****), Public	Call-in User_5 (628652****), Public	Call-in User_6 (415305****), Public

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- 1.0 The meeting was called to order. Roll call found a quorum of committee members were present.
- 2.0 Approval of the minutes of the Code Advisory Committee regular meeting of December 8, 2021.
 - There was a motion to approve the minutes with a minor correction.
Seconded and approved.
- 3.0 Election of the Code Advisory Committee Chair and Vice-Chair. The term of office for each is one year and will commence immediately upon election results.
 - There was a motion to nominate and elect Stephen Harris the Code Advisory Committee Chair and Ned Fennie the Code Advisory Committee Vice-Chair.
Seconded and approved.
- 4.0 Discussion regarding revised Information Sheet EG-02 on “Emergency Escape and Rescue Openings to Yard for R-3 Occupancies”.

Discussion:

- The minimum 25 foot area was mentioned and discussed.
- An interpretation by the State Fire Marshal states that ladder access to second and third story openings needs to be provided.
- DBI allows the design community to provide an alternate equivalency for such access.
- The revised Information Sheet is only good for 90 days and a formal proposal is expected to be out in 90 days.
- Emergency rescue openings that are on the ground floor will not be affected.
- San Francisco Fire code also allows for an exit passageway through a building if you're completely landlocked but if you provide an exit passageway, straight shot to the back of the yard.
- Fire Department would accept that but that would be a standalone rated passageway.
- There was a question about how's the floor level defined. It would be spelt out in the new information sheet with approved equivalencies.

Public comments:

- Ross Levy who is the member of the a public policy committee said they have been in communication with DBI and Fire Department regarding this issue and they very much want to continue this dialog. He said he understood in particular exit path and what Fire Marshal Kathy Harrell just mentioned is an extremely high bar for them. He said it takes out a lot of usable space and it's difficult to accommodate in the landlocked conditions, particularly in buildings that were reconfiguring to provide new bedrooms. So they are looking for alternate local equivalencies and would be very interested in working with DBI and Fire Department to create those possibly looking at alternative pieces of equivalencies.

- 5.0 Continued discussion regarding concerns about Shared Spaces Program.

Discussion:

- Public Works representatives were invited but they won't be able to attend this month's CAC meeting. They committed to attend the next CAC meeting.

Public comments:

- No public comment.

Action:

- This item will be included in the agenda for the next meeting.

6.0 Update status of Accessible Business Entrance (ABE) Program

Discussion:

- There was a presentation regarding outreach of ABE program.
- The deadlines for compliance with the program were extended for two years.
- There are about 13,000 addresses in San Francisco that have not yet initiated the compliance process for ABE program.
- Mailing universe is approximately 6,000 building owners.
- There isn't a number of penalties associated with the ABE program.
- There's going to be much more focus on program outreach and potential code enforcement in the coming years.
- If building owners or tenants apply for a renovation permit for the place of public accommodation, DBI will encourage them to focus on the entrance first, and then worry about the other elements that's been in the code. The entrance should be upgraded prior to doing others such as paths of travel and bathroom.
- The City Ordinance and State laws that property owner to let future attendee know whether or not certain things are accessible before they sign the lease were mentioned.
- There was a suggestion that those ordinances and state laws are reflected on the website.
- The Office of Small Business was mentioned regarding outreach to people regarding ABE program and accessibility prior to signing leases.

Public comments:

- No public comment.

7.0 Review of communication items. The Committee may discuss or acknowledge communication items received for discussion.

- No communication items.

8.0 Public Comments on items not on this agenda but within the jurisdiction of the Code Advisory Committee. Comment time is limited to 3 minutes or as determined by of the Chairperson.

- No public comment.

9.0 Committee comments on items not on this agenda.

- No committee comment.

10.0 Subcommittee Reports:

a. Housing Code Subcommittee:

Subcommittee Chair: Henry Karnilowicz
 Subcommittee Members: Ira Dorter
 Jim Reed

Housing Code Subcommittee had a meeting on 1/10/2022. Henry Karnilowicz was elected Chair of the Housing Code Subcommittee.

b. Mechanical Electrical Plumbing & Fire Subcommittee:

Subcommittee Chair: Jim Reed
 Subcommittee Members: Robert Wong, M.E.

Henry Karnilowicz
Brian Salyers, F.P.E.

Mechanical Electrical Plumbing & Fire Subcommittee had a meeting on 1/10/2022. Jim Reed was elected Chair of the Mechanical Electrical Plumbing & Fire Subcommittee.

c. Administrative & General Design and Disability Access Subcommittee:

Subcommittee Chair: Tony Sanchez-Corea
Subcommittee Members: Arnie Lerner, FAIA, CASp
Zachary Nathan, AIA, CASp
Henry Karnilowicz
Jonathan Rodriguez
Nancy Goldenberg, AIA

Administrative & General Design and Disability Access Subcommittee had a meeting on 1/12/2022. Tony Sanchez-Corea was elected Chair of the Administrative & General Design and Disability Access Subcommittee. There were discussions regarding EG-02 and presentation regarding code adoption cycle.

d. Structural Subcommittee:

Subcommittee Chair: Stephen Harris, S.E.
Subcommittee Members: Rene' Vignos, S.E., LEED A.P.
Marc Cunningham
Ned Fennie, AIA
Don Libbey, P.E.

Structural Subcommittee had a meeting on 1/11/2022. Stephen Harris was elected Chair of the Structural Subcommittee. There was a discussion regarding upcoming code cycle, the quality assurance for DBI's review and inspection processes. There was an update on Façade Inspection and Maintenance program.

e. Green Building Subcommittee:

Subcommittee Chair: Zachary Nathan, AIA, CASp
Subcommittee Members: Ilene Dick
Gina Centoni
Henry Karnilowicz
Robert Wong, M.E.

Green Building Subcommittee had meeting on 1/7/2022. Zachary Nathan was elected Chair of the Green Building Subcommittee. There was a discussion regarding the upcoming code cycle and presentation from Department of Environment representative Barry Hooper regarding potential legislations or code changes during this code adoption cycle.

11.0 Committee Member's and Staff's identification agenda items for the next meeting, as well as current agenda items to be continued to another CAC regular meeting or special meeting, or a subcommittee meeting.

- Item 5.0 will be included in the agenda for the next meeting.
- Summary regarding agenda items or programs discussed or approved by Code Advisory Committee in 2020 & 2021

12.0 Adjournment.

- The meeting was adjourned at 9:54 a.m.