



EXTENSION REQUEST FOR BUILDING PERMIT

Job Address: _____	Building Application: _____
Name: _____	
Mailing Address: _____	
City: _____	Zip _____
I hereby request an extension of time to complete work: _____ Fee _____	
[] Complete Work Date (Work started; _____ \$148.80 plus 10% of the Permit Issuance Fees more time required for completion)	
Reason for Request: _____ _____ _____	
Signature _____	Date _____
NOTE: We accept payments from owner or affiliated agent(s) shown on DBI record. 3rd parties must provide authorization letter and ID.	

MAILING INSTRUCTIONS: This form may be mailed to the address listed below along with a check or money order. Upon approval, a copy of this form showing new completion date and your receipt will be returned by mail.

- For 2nd extensions, submit a written request to the Chief Building Inspector together with this form.

DO NOT WRITE BELOW THIS LINE – FOR OFFICIAL USE ONLY

DISTRICT# _____

Date of Permit Issuance _____	
Original Complete Work Date _____	New Complete Work Date _____
(Per S.F.B.C., one extension may be granted.)	
Approved by Chief/Senior Building Inspector _____	
Date _____	Receipt# _____