

***BIC Regular  
Meeting of  
April 20, 2022***

***Agenda Item 4c***



Date: April 20, 2022

To: Patrick O' Riordan, Director

From: Taras Madison, Deputy Director

*T. Madison*

Re: Financial Report March 2022

This report contains the Department's budget and actual revenues and expenditures for the nine months ending March 31, 2022. Revenue and expenditure projections through the fiscal year are also included.

Revenues and Expenditures July 1, 2021 - March 31, 2022				
	FY 21-22 Budget	FY 21-22 Actual	FY 21-22 Projected	Projected Surplus/(Deficit)
<b>REVENUES</b>				
<b>Operating Revenues</b>				
Charges for Services	41,798,097	36,642,094	51,655,641	9,857,544
Apartment License Fees	6,334,098	4,003,646	6,942,724	608,626
Interest & Investment	2,500,000	300,398	600,398	(1,899,602)
Expenditure Recovery	110,069	50,796	98,631	(11,438)
<b>Total Operating Revenues</b>	<b>50,742,264</b>	<b>40,996,934</b>	<b>59,297,394</b>	<b>8,555,131</b>
<b>Other Revenues</b>				
Intrafund Transfers - CPR	26,663,610		26,663,610	-
Transfer In - General Fund	300,000	225,000	300,000	
Use of / Return to Fund Balance	10,855,795	-	10,855,795	-
<b>Total Other Revenues</b>	<b>37,819,405</b>	<b>225,000</b>	<b>37,819,405</b>	<b>-</b>
<b>Total Revenues</b>	<b>88,561,669</b>	<b>41,221,934</b>	<b>97,116,799</b>	<b>8,555,131</b>
<b>EXPENDITURES</b>				
Employee Salaries and Fringes	51,180,096	36,476,950	51,180,096	-
Overhead	1,426,525	684,273	684,273	742,252
Non-Personal Services	6,747,736	1,248,259	5,288,010	1,459,726
Community Based Organizations	5,730,801	2,147,005	5,464,096	266,705
Materials & Supplies	603,845	198,083	603,845	-
Capital Outlay	239,328	62,116	239,328	-
Services of Other Departments	26,013,316	12,757,351	26,013,316	-
Intrafund Transfers Out	-	-	-	-
Carry-Forward Budgets Only	13,534	-	13,534	-
<b>Total Expenditures</b>	<b>91,955,181</b>	<b>53,574,037</b>	<b>89,486,498</b>	<b>2,468,683</b>
<b>Expenditure Budget includes \$3.3M carryforward funds from prior fiscal year.</b>				

**Revenues**

Revenues for the nine months ending March 31, 2022 were \$41 million compared to \$38.2 million for the same time last year which represents an increase of \$3.0 million or 8%. The net increase is mostly due to increases in Plan Checking (\$799K), Building Permits (\$179K), Plumbing Permits (\$379K), Electrical Permits (\$501K) and City Attorney Litigation (\$930K).

**Expenditures**

Year-to-date expenditures for the nine months ending March 31, 2022 were \$53.6 million compared to \$53.0 million for the prior year. The increase is due to a \$2.6M increase in salaries offset by lower spending in almost all other expenditures.

**Building Permit Data**

Total number of permits issued has increased compared to the same time last year by 1,538 permits or 10%. A year over year valuation comparison of issued permits shows an increase of \$524 million or 27%.

**Issued Permits**

Permit valuation	Permits - FY22	Permits - FY21	change	% change
\$0 - 2,000	2,429	1,792	637	36%
\$2,001 - 50,000	10,855	10,216	639	6%
\$50,001 - 200,000	2,357	2,214	143	6%
\$200,001 - 500,000	581	492	89	18%
\$500,001 - 1,000,000	241	199	42	21%
\$1,000,001 - 5,000,000	160	187	(27)	-14%
\$5,000,001 - 50,000,000	35	24	11	46%
\$50,000,001 - 100,000,000	6	2	4	
\$100,000,001-200,000,000	1	2	(1)	
\$200,000,001+	1	-	1	
<b>Total</b>	<b>16,666</b>	<b>15,128</b>	<b>1,538</b>	<b>10%</b>

Permit valuation	Valuation - FY22	Valuation - FY21	change	% change
Total	2,431,425,421	1,907,200,092	524,225,329	27%

Attachments: Revenue Detail Report  
 Year-over-Year Comparison

Department of Building Inspection  
 Financial Report - March 2022  
 Revenue Detail Report by Month

	<u>Jul-21</u>	<u>Aug-21</u>	<u>Sep-21</u>	<u>Oct-21</u>	<u>Nov-21</u>	<u>Dec-21</u>	<u>Jan-22</u>	<u>Feb-22</u>	<u>Mar-22</u>	<u>Total</u>
<b>Inspection Services</b>										
461115 Building Permits	894,790	819,787	836,207	739,299	697,276	718,835	684,157	855,248	803,904	7,049,503
461116 Bid Investigation Fee	23,852	17,288	14,204	13,703	38,302	22,184	20,917	24,398	41,754	216,602
461117 Addition Bldg Inspections	46,060	65,158	35,474	40,869	35,541	76,012	36,832	33,191	49,885	419,022
461118 Condo Conversion Reports	7,533	14,973	10,695	6,417	12,834	4,278	4,278	12,834	19,251	93,093
461119 Off Hours Bldg Inspection										
461120 Energy Inspection	33,852	31,824	28,769	40,690	31,535	24,021	22,318	23,089	42,392	278,490
461130 Plumbing Permit Issuance Fee	353,077	348,329	408,872	352,847	276,811	319,485	292,579	306,030	373,851	3,031,882
461131 Penalties-Plumbing-Mechanical Permits	22,327	14,593	13,773	22,741	21,000	26,458	16,342	20,160	24,816	182,210
461132 Plumbing Inspection	27,591	38,279	41,739	24,914	28,453	29,230	29,675	29,950	31,243	281,074
461133 Off Hours Plumbing Inspection	632	3,794	2,530	17,075	9,486	4,111	2,530	3,478	11,383	55,019
461135 Mechanical Permit Issuance Fee	20,651	16,043	16,089	14,541	17,400	14,666	11,946	15,894	20,283	147,512
461140 Electrical Permit	610,224	408,404	484,188	510,419	502,248	490,358	456,037	464,973	526,895	4,453,746
461141 Penalties Electrical Permit	24,439	8,761	7,031	5,912	4,185		6,361	8,629	3,013	68,331
461142 Additional Electrical Inspection	15,503	15,178	16,284	10,118	11,383	12,964	18,814	11,383	14,545	126,173
461143 Off Hours Electrical Inspection	1,107	3,794	4,269	4,585	1,739	2,846	3,478	7,352	4,427	33,596
461144 Sign Permit	707	549	353	791	474	791	670	623	1,256	6,212
461155 Boiler Permit	39,567	36,313	27,622	28,388	25,687	26,806	26,854	31,505	41,481	284,222
461156 Boiler Permit Penalties										
	2,121,912	1,843,067	1,948,100	1,833,309	1,714,354	1,773,044	1,633,786	1,848,736	2,010,378	16,726,686
<b>Housing Inspection / Code Enforcement</b>										
420931 Apartment License Fee	16,531	14,946	9,651	5,799	3,305	3,950,689	2,725			4,003,646
461160 Hotel License Fee	1,713	791	2,151	297		201,311				206,262
461161 1 & 2 Family Rental Unit Fee	3,208	3,236	2,228	1,467	453	757,990	698			769,278
461162 Hotel Conversion Ordinance			2,031	17,796	14,605	2,418	97	774	290	38,011
461163 Residential Hotel Preservation										
461165 Code Enforcement	140,739	71,624	90,596	65,915	33,009	82,859	26,676	40,566	69,483	621,467
461167 Code Enforce - Assessment Fees	29,205	4,782	14,539	19,927	14,514	23,695	14,596	13,772	11,278	146,306
461168 CodeEnforce-CityAttornyLitigatn	10,600	125,600	10,600	181,843	191,200	10,600	279,198	10,600	263,600	1,083,841
461169 Code Enforce - Lead Abatement										
463592 Interior Lead Abatement Fees										
	201,996	220,979	131,795	293,043	257,085	5,029,562	323,989	65,711	344,651	6,868,812
<b>Permit Services</b>										
461108 Notices	3,408	4,817	6,376	5,942	4,051	7,025	4,362	3,774	3,526	43,279
461109 Posting Notices										
461110 Street Numbers	6,836	5,468	7,421	6,444	8,398	7,959	7,226	5,664	8,789	64,204
461112 Central Permit Bureau Fee	20,941	22,121	16,962	17,555	15,282	16,781	17,313	13,976	21,859	162,789
461121 Permit Extension Fee										
461180 Permit Facilitator			26							26
	31,184	32,406	30,785	29,940	27,731	31,765	28,901	23,414	34,173	270,298
<b>Plan Review Services</b>										
461101 Plan Checking	1,741,399	2,629,228	1,687,623	1,372,244	1,848,668	1,351,057	1,262,294	1,339,333	1,443,726	14,675,572
461102 Premium Plan Review	35,466	40,937	18,262	5,275				10,377	20,576	130,894
461103 Preplan Application Meeting	9,371	12,487	5,913	9,384	9,391	9,371	8,689	5,899	12,515	83,020
461104 Subpoena	1,100	550	550	550	1,925	1,100	1,115	275	3,575	10,740
461105 Application Extension Fee	33,272	15,266	11,542	27,286	23,280	110,814	214,441	26,973	19,919	482,792
461150 Mechanical Plan Review	1,304	1,565	348	1,739	4,348	2,087	348	1,565	2,783	16,087
461170 Seismic Retrofitting										
461181 Board Fees										
	1,821,912	2,700,033	1,724,237	1,416,478	1,887,612	1,474,429	1,486,886	1,384,423	1,503,093	15,399,104

Department of Building Inspection  
 Financial Report - March 2022  
 Revenue Detail Report by Month

	<u>Jul-21</u>	<u>Aug-21</u>	<u>Sep-21</u>	<u>Oct-21</u>	<u>Nov-21</u>	<u>Dec-21</u>	<u>Jan-22</u>	<u>Feb-22</u>	<u>Mar-22</u>	<u>Total</u>
<b>Administration / Support Services</b>										
430150 Interest Earned - Pooled Cash	47,764	49,777	51,056	50,488	50,241	51,073				300,398
430310 UnrealzdGain(Loss)-Eitc-GASB31										
460175 TTX-Gen Government Svc Charges	(792)							637	(637)	(792)
461111 Reproduction	7	5		18	16	14		0	16	76
461183 Microfilm Related Fee	8,852	12,998	5,985	10,910	10,138	6,686	7,079	10,003	12,032	84,683
461184 Records Retention Fee	33,448	29,893	29,449	28,330	25,178	30,435	24,932	22,306	28,826	252,797
461185 Report Of Residentl Recrd Fee	119,506	136,769	136,892	97,186	71,881	69,346	125,690	124,896	148,110	1,030,277
461186 Vacant-Abandoned Building Fee	711								1,422	2,133
461187 Devlpmnt Fee Collectn-AdminFee										
469999 Other Operating Revenue	374	72	554	92	49	87	57	73	76	1,432
478901 Overage(Shortage) Cash Receipt										
478902 NSFChecks	400	250	200	50	150	150	100	50	256	1,606
478905 Over-ShortCashReprtBoardOfSups			10							10
476121 Gain-Loss-Sale Of Equipment		1,747		829	1,237				700	4,512
476251 Sale Of Scrap And Waste						4,106				4,106
486230 Exp Rec Fr City Planning (AAO)							33,706			33,706
486410 Exp Rec Fr Hss (AAO)										
486530 Exp Rec Fr Port Commission AAO										
486560 Exp Rec Fr Public Works (AAO)										
486630 Exp Rec Fr Rec & Park (AAO)	774	870	661	97	145	145	1,693	889	774	6,048
486690 Exp Rec Fr Human Services AAO										
486740 Exp Rec Fr PUC (AAO)						11,042				11,042
486760 Exp Rec Fr Water Dept (AAO)										
	<b>211,044</b>	<b>232,382</b>	<b>224,808</b>	<b>187,999</b>	<b>159,034</b>	<b>173,084</b>	<b>193,255</b>	<b>158,855</b>	<b>191,573</b>	<b>1,732,034</b>
<b>Total Revenue</b>	<b>4,388,047</b>	<b>5,028,867</b>	<b>4,059,725</b>	<b>3,760,770</b>	<b>4,045,816</b>	<b>8,481,883</b>	<b>3,666,816</b>	<b>3,481,139</b>	<b>4,083,869</b>	<b>40,996,934</b>

**Department of Building Inspection  
Financial Report - March 2022  
Revenue Projections to Year End**

	<u>Budget</u>	<u>Actual</u>	<u>Projected to Year End</u>	<u>Projected Total FY21-22</u>	<u>Variance</u>
<b>Inspection Services</b>					
461115 Building Permits	8,771,718	7,049,503	2,999,834	11,771,552	2,999,834
461116 Bid Investigation Fee	211,698	216,602	-	216,602	4,904
461117 Addition Bldg Inspections	863,937	419,022	444,915	863,937	-
461118 Condo Conversion Reports	124,441	93,093	31,348	124,441	-
461119 Off Hours Bldg Inspection	-	-	-	-	-
461120 Energy Inspection	265,246	278,490	92,830	371,320	86,074
461130 Plumbing Permit Issuance Fee	3,637,852	3,031,882	1,010,627	4,042,509	404,657
461131 Penalties-Plumbing-MechanicalPermt	132,065	182,210	-	182,210	50,145
461132 Plumbing Inspection	248,512	281,074	-	281,074	32,562
461133 Off Hours Plumbing Inspection	80,315	55,019	25,296	80,315	-
461135 Mechanical Permit Issuance Fee	151,516	147,512	4,004	151,516	-
461140 Electrical Permit	4,900,000	4,453,746	1,484,582	5,938,328	1,038,328
461141 Penalties Electrical Permit	36,716	68,331	-	56,688	19,972
461142 Additional Electrical Inspectn	166,954	126,173	40,781	166,954	-
461143 Off Hours Electrical Inspectn	55,177	33,596	6,562	40,158	(15,019)
461144 Sign Permit	6,640	6,212	428	6,640	0
461155 Boiler Permit	347,744	284,222	94,741	378,963	31,219
461156 Boiler Permit Penalties	-	-	-	-	-
	<u>20,020,531</u>	<u>16,726,686</u>	<u>6,235,948</u>	<u>24,673,207</u>	<u>4,652,676</u>
<b>Housing Inspection / Code Enforcement</b>					
420931 Apartment License Fee	6,334,098	4,003,646	2,939,078	6,942,724	608,626
461160 Hotel License Fee	302,643	206,262	96,381	302,643	-
461161 1 & 2 Family Rental Unit Fee	1,191,902	769,278	422,624	1,191,902	(0)
461162 Hotel Conversion Ordinance	40,081	38,011	2,070	40,081	(0)
461163 Residential Hotel Preservation	-	-	-	-	-
461165 Code Enforcement	280,532	621,467	207,150	828,617	548,085
461167 Code Enforce - Assessment Fees	150,000	146,306	14,950	161,256	11,256
461168 CodeEnforce-CityAttnyLitigatn	238,478	1,083,841	-	1,083,841	845,363
461169 Code Enforce - Lead Abatement	-	-	-	-	-
463592 Interior Lead Abatement Fees	-	-	-	-	-
	<u>8,537,734</u>	<u>6,868,812</u>	<u>3,682,253</u>	<u>10,551,065</u>	<u>2,013,331</u>
<b>Permit Services</b>					
461108 Notices	48,648	43,279	5,369	48,648	-
461109 Posting Notices	-	-	-	-	-
461110 Street Numbers	68,384	64,204	4,180	68,384	-
461112 Central Permit Bureau Fee	240,575	162,789	54,263	217,052	(23,523)
461121 Permit Extension Fee	-	-	-	-	-
461180 Permit Facilliator	-	26	-	26	26
	<u>357,607</u>	<u>270,298</u>	<u>63,812</u>	<u>334,110</u>	<u>(23,497)</u>
<b>Plan Review Services</b>					
461101 Plan Checking	16,769,954	14,675,572	5,741,857	20,417,429	3,647,475
461102 Premium Plan Review	242,309	130,894	69,046	199,940	(42,369)
461103 Preplan Application Meeting	118,259	83,020	27,673	110,693	(7,566)
461104 Subpoena	7,820	10,740	-	10,740	2,920
461105 Application Extension Fee	193,830	482,792	-	482,792	288,962
461150 Mechanical Plan Review	15,652	16,087	-	16,087	435
461170 Seismic Retrofitting	60,000	-	-	-	(60,000)
461181 Board Fees	600	-	-	-	(600)
	<u>17,408,424</u>	<u>15,399,104</u>	<u>5,838,576</u>	<u>21,237,680</u>	<u>3,829,256</u>

Department of Building Inspection  
 Financial Report - March 2022  
 Revenue Projections to Year End

	<u>Budget</u>	<u>Actual</u>	<u>Projected to Year End</u>	<u>Projected Total FY21-22</u>	<u>Variance</u>
<b>Administration / Support Services</b>					
430150 Interest Earned - Pooled Cash	2,500,000	300,398	300,000	600,398	(1,899,602)
430310 Unrealized Gain(Loss)-Eitc-GASB31	-	-	-	-	-
460175 TTX-Gen Government Svc Charges	1,563	(792)	-	(792)	(2,355)
461111 Reproduction	2,000	76	16	92	(1,908)
461183 Microfilm Related Fee	140,000	84,683	37,965	122,648	(17,352)
461184 Records Retention Fee	285,510	252,797	60,000	312,797	27,287
461185 Report Of Resident/ Recrd Fee	1,352,759	1,030,277	322,482	1,352,759	-
461186 Vacant-Abandoned Building Fee	1,067	2,133	1,000	3,133	2,066
461187 Devlpmnt Fee Collectn-AdminFee	-	-	-	-	-
469999 Other Operating Revenue	25,000	1,432	-	1,432	(23,568)
478901 Overage(Shortage) Cash Receipt	-	-	-	-	-
478902 NSF Checks	-	1,606	-	1,606	1,606
478905 Over-ShortCashReprtBoardOfSup	-	10	-	10	10
476121 Gain-Loss-Sale Of Equipment	-	4,512	-	4,512	4,512
476251 Sale Of Scrap And Waste	-	4,106	-	4,106	4,106
486230 Exp Rec Fr City Planning (AAO)	65,120	33,706	31,414	65,120	-
486410 Exp Rec Fr Hss (AAO)	-	-	-	-	-
486530 Exp Rec Fr Port Commssion AAO	-	-	-	-	-
486560 Exp Rec Fr Public Works (AAO)	-	-	-	-	-
486630 Exp Rec Fr Rec & Park (AAO)	23,534	6,048	6,048	12,096	(11,438)
486690 Exp Rec Fr Human Services AAO	-	-	-	-	-
486740 Exp Rec Fr PUC (AAO)	21,415	11,042	10,373	21,415	-
486760 Exp Rec Fr Water Dept (AAO)	-	-	-	-	-
	<b>4,417,968</b>	<b>1,732,034</b>	<b>769,298</b>	<b>2,501,332</b>	<b>(1,916,635)</b>
<b>Total Revenue</b>	<b>50,742,264</b>	<b>40,996,934</b>	<b>16,580,619</b>	<b>59,297,394</b>	<b>8,555,130</b>

Department of Building Inspection  
Monthly Report - March 2022  
Year over Year Comparison

	FY 2020-21				FY 2021-22				
	FY 20-21	Mar-21	Mar-21	FY 20-21	FY 21-22	Mar-22	Mar-22	FY 21-22	Projected Operating
	Budget	MTD	YTD	Actual	Budget	MTD	YTD	Projected	Surplus/(Deficit)
<b>Revenues</b>									
<b>Operating Revenues</b>									
Charges for Services	38,407,569	4,490,740	33,320,678	45,946,517	41,798,097	4,083,096	36,642,094	51,655,641	9,857,544
Apartment License Fee	6,334,098	2,187	3,958,437	6,937,815	6,334,098	-	4,003,646	6,942,724	608,626
Interest & Investment	2,500,000	66,092	862,298	1,022,127	2,500,000	-	300,398	600,398	(1,899,602)
Expenditure Recovery	112,382	951	55,258	96,891	110,069	774	50,796	98,631	(11,438)
Deferred Revenue Adjustment	-	-	-	2,321,280	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>47,354,049</b>	<b>4,559,970</b>	<b>38,196,671</b>	<b>56,324,630</b>	<b>50,742,264</b>	<b>4,083,869</b>	<b>40,996,934</b>	<b>59,297,394</b>	<b>8,555,131</b>
<b>Other Revenues</b>									
Intrafund Transfers In	164,625	-	-	164,625	26,963,610	-	225,000	26,963,610	-
Use of / Return to Fund Balance	27,246,837	-	-	-	10,855,795	-	-	10,855,795	-
<b>Total Other Revenues</b>	<b>27,411,462</b>	<b>-</b>	<b>-</b>	<b>164,625</b>	<b>37,819,405</b>	<b>-</b>	<b>225,000</b>	<b>37,819,405</b>	<b>-</b>
<b>Total Revenues</b>	<b>74,765,511</b>	<b>4,559,970</b>	<b>38,196,671</b>	<b>56,489,254</b>	<b>88,561,669</b>	<b>4,083,869</b>	<b>41,221,934</b>	<b>97,116,799</b>	<b>8,555,131</b>
<b>Expenditures</b>									
Employee Salaries and Fringes	48,684,180	3,644,315	33,861,935	47,449,335	51,180,096	3,811,139	36,476,950	51,180,096	-
Overhead	1,759,138	-	1,016,886	1,016,886	1,426,525	-	684,273	684,273	742,252
Non-Personal Services	6,746,549	162,951	1,060,871	1,630,987	6,747,736	158,253	1,248,259	5,288,010	1,459,726
Community Based Organizations	6,280,848	267,643	3,505,084	5,207,036	5,730,801	467,204	2,147,005	5,464,096	266,705
Materials & Supplies	1,302,739	9,978	234,300	347,710	603,845	60,870	198,083	603,845	-
Capital Outlay	830,747	-	214,238	346,841	239,328	-	62,116	239,328	-
Services of Other Departments	33,117,529	3,300,213	13,114,650	26,294,176	26,013,316	2,738,520	12,757,351	26,013,316	-
Intrafund Transfers Out	-	-	-	-	-	-	-	-	-
Carryforward Budget - Expenditure Recovery	10,690	-	-	-	13,534	-	-	13,534	-
<b>Total Expenditures</b>	<b>98,732,420</b>	<b>7,385,101</b>	<b>53,007,964</b>	<b>82,292,970</b>	<b>91,955,181</b>	<b>7,235,987</b>	<b>53,574,037</b>	<b>89,486,498</b>	<b>2,468,683</b>