

BOARD of SUPERVISORS



City Hall
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MEMORANDUM

TO: Tom Hui, Director, Department of Building Inspection
Joanne Hayes-White, Chief, Fire Department
Barbara Garcia, Director, Department of Public Health
Harlan Kelly, General Manager, Public Utilities Commission
Jon Givner, Deputy City Attorney

FROM: Derek Evans, Assistant Clerk

DATE: May 4, 2015

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors Public Safety & Neighborhood Services Committee has received the following legislation, introduced by Supervisor Campos on April 28, 2015, which is being referred to your department for informational purposes.

File No. 150431

Ordinance amending the Administrative Code to establish an Emergency Interagency Fire Safety Task Force to review and make recommendations to the Board of Supervisors on proposed legislation and suggest other solutions to improve fire safety in multi-unit residential and multi-use buildings.

Please submit any comments or reports to the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

cc: William Strawn, Department of Building Inspection
Carolyn Jayin, Department of Building Inspection
Sonya Harris, Building Inspection Commission
Kelly Alves, Fire Department
Monica Quattrin, Fire Commission
Greg Wagner, Department of Public Health
Colleen Chawla, Department of Public Health
Juliet Ellis, Public Utilities Commission
Donna Hood, Public Utilities Commission

1 [Administrative Code - Establishing Emergency Interagency Fire Safety Task Force]

2
3 **Ordinance amending the Administrative Code to establish an Emergency Interagency**
4 **Fire Safety Task Force to review and make recommendations to the Board of**
5 **Supervisors on proposed legislation and suggest other solutions to improve fire safety**
6 **in multi-unit residential and multi-use buildings.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.
9 **Deletions to Codes** are in ~~*italics Times New Roman font*~~.
10 **Board amendment additions** are in double-underlined Arial font.
11 **Board amendment deletions** are in ~~Arial font~~.
12 **Asterisks (* * * *)** indicate the omission of unchanged Code
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The Administrative Code is hereby amended by adding Article XXII,
16 consisting of Sections 5.22-1 through 5.22-5, to read as follows:

17 **ARTICLE XXII: EMERGENCY INTERAGENCY FIRE SAFETY TASK FORCE.**

18 **SEC. 5.22-1. CREATION OF TASK FORCE.**

19 The Board of Supervisors hereby establishes an Emergency Interagency Fire Safety Task Force
20 ("Task Force") for the City and County of San Francisco ("City").

21 **SEC. 5.22.2. PURPOSE.**

22 Because San Francisco has recently had several fires in multi-unit residential and multi-use
23 buildings that resulted in death and displacement of tenants, and multiple City agencies have
24 enforcement authority over the habitability of multi-unit residential and multi-use buildings and the
25 health and safety of the occupants of these buildings, immediate measures must be taken to improve the
fire safety of these buildings.

The Task Force shall specifically:

1 (a) review and make recommendations to the Board of Supervisors on legislation proposed by
2 the Board to improve fire safety in multi-unit residential and multi-use buildings;

3 (b) suggest to the Board of Supervisors amendments to the Municipal Code or other solutions
4 that would improve fire safety in multi-residential and multi-use buildings, including but not limited to
5 fire prevention measures, post-fire investigation, processing and resolution of complaints about Code
6 violations, and interagency coordination and information sharing; and

7 (c) make recommendations to the Board of Supervisors on the advisability of requiring the
8 installation of fire alarms and sprinklers in existing buildings.

9 **SEC. 5.22-3. MEMBERSHIP.**

10 The Task Force shall consist of the following seven members:

11 (a) two representatives from the Department of Building Inspection, one of whom shall be from
12 the Housing Division;

13 (b) two representatives from the Fire Department, one of whom shall be the Fire Marshal or
14 Fire Marshal's designee;

15 (c) two representatives from the Department of Public Health; and

16 (d) one representative from the Public Utilities Commission.

17 The City Attorney shall assign a representative to attend the meetings and advise the Task Force.

18 **SEC. 5.22-4. MEETINGS AND OPERATIONS OF TASK FORCE; REPORT TO THE BOARD**
19 **OF SUPERVISORS.**

20 (a) Members shall be appointed to the Task Force by their respective departments no later than
21 the effective date of this Article XXII and the Task Force shall begin meeting as soon as possible after
22 its formation. The Task Force members shall meet at least once every two weeks for three months. Four
23 members shall constitute a quorum for purposes of meeting. An official action may be taken by the vote
24 of a majority of the members at a meeting.

1 (b) Over the course of its meetings, the Task Force shall invite representatives of the landlord,
2 tenant, and small business communities to offer their perspectives on matters considered by the Task
3 Force.

4 (c) The Department of Building Inspection shall provide clerical and administrative support
5 and staffing to the Task Force. All City officials, departments, boards, commissions, and other bodies
6 shall cooperate with the Task Force in conducting its business.

7 (d) Three months after the effective date of this Article XXII, the Task Force shall submit a
8 report to the Board of Supervisors on all of the matters within its purview.

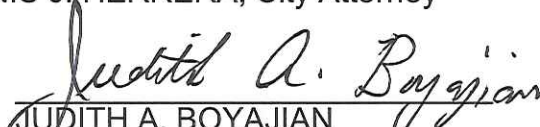
9 **SEC. 5.22-5. SUNSET DATE.**

10 Unless the Board of Supervisors by ordinance extends the term of the Task Force, this Article
11 XXII shall expire by operation of law, and the Task Force shall terminate, six months after the effective
12 date of this Article. After that date, the City Attorney shall cause this Article to be removed from the
13 Administrative Code.

14
15 Section 2. Effective Date. This ordinance shall become effective 30 days after
16 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
17 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
18 of Supervisors overrides the Mayor's veto of the ordinance.

19
20 APPROVED AS TO FORM:
21 DENNIS J. HERRERA, City Attorney

22 By:

23 
24 JUDITH A. BOYAJIAN
25 Deputy City Attorney

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Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date _____

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative

Sponsor(s):

Campos, Kim

Subject:

Ordinance to establish an emergency interagency fire safety task force to review and make recommendations to the Board of Supervisors on proposed legislation and suggest other solutions to improve fire safety in multi-unit residential and mixed use buildings.

The text is listed below or attached:

Please see attached ordinance.
I kindly request that this be sent to the Public Safety and Neighborhood Services Committee.

150431