



April 13, 2012

**RFP#DBI2012-13Digitization
Addendum 1**

**Electronic Imaging Services
Due Date: May 4, 2012 (12 pm PT)**

TO: ALL BIDDERS

Please note the following changes to the subject contract proposal before submitting your offer. A signed and dated copy of this Bid Addendum must accompany your bid.

1. Note change to RFP Document, Schedule

Extend the due dates:

Event	Date
RFP issued	04-02-12
Pre-bid Conference	04-23-12 (10 am PT)
RFP questions deadline	04-25-12 (12 pm PT)
Answers posted online	04-27-12 (5 pm PT)
Deadline for proposals – Phase I	05-04-12 (12 pm PT)
Oral Interview and Work Sample – Phase II	05-16-12 (time TBD)
Contract award intent notification	05-25-12
Contract begins	07-01-12

2. Note change to RFP Document, Section 7 Terms and Conditions for Receipt of Proposals, N. Local Business Enterprise Ordinance, 3. HRC Forms to be submitted with proposal

Replace the following: Delete Selormey Dzikunu at 415-558-4059 and insert Romulus Asenloo at 415-252-2539

Signature

Date

Printed Name

Company Name